

APPLEBY-IN-WESTMORLAND TOWN COUNCIL

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Town Clerk's Office
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5th February 2019

Dear Councillor,

Notice is hereby given and you are summoned to attend the meeting of Appleby-in-Westmorland Town Council's **Property Committee** to be held in the Moot Hall on **MONDAY 11TH FEBRUARY 2019 at 7.45pm** or at the rising of the Planning and General Purpose Committee.

Members of the Public and Press are invited to attend.

Yours sincerely

A handwritten signature in cursive script, appearing to read 'Caroline Dodgeon'.

Caroline Dodgeon - Town Clerk

A G E N D A

1. Apologies for Absence

To receive and note apologies for absence.

2. Declarations of interest

Members to give notice of any disclosable pecuniary interest, other registrable interest or any other interest and the nature of that interest in relation to any item on the agenda in accordance with the adopted code of conduct.

3. Actions from the Previous Minutes

To review and provide an update regarding the actions detailed in the minutes of the last meeting. (*Report 1: attached*)

4. Chairman's Report

To receive the **Chairman's Report** and answer any Councillors' questions.

5. *East Cloisters: PF&K Office Closing

To discuss the future letting of the former PF&K office in the Cloisters including determining any appropriate conditions and make any recommendations to Council.

6. Councillors' reports and items for future agendas

Councillors' to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. (*Councillors are reminded that this is not an opportunity for debate or decision making.*)

7. Date of the Next Meeting

To note that the next meeting of the Property Committee will be held in the Moot Hall on **Monday 11th March 2019 at 7.45pm** (*or upon the rising of the Planning and General Purpose Committee*).

For the attention of all members of the Property Committee:-

Chairman: Cllr Dougherty
Vice Chairman: Cllr Mrs Anderton
Councillors: Cllr Connell
Cllr Mrs Dixon – Dougherty (Deputy Mayor Ex Officio)
Cllr Hayes
Cllr Pape
Cllr F Potts
Cllr H Potts
Cllr Rooke (Mayor Ex Officio)

Copies to all remaining members of the Council for information

*Amendment 07/02/2019