

APPLEBY-IN-WESTMORLAND TOWN COUNCIL

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Town Clerk's Office
Moot Hall
Boroughgate
Appleby-in-Westmorland
Cumbria
CA16 6YB

PLANNING AND GENERAL PURPOSE COMMITTEE MINUTES FOR THE MEETING HELD IN THE MOOT HALL ON MONDAY 13TH MAY 2019 at 7.00pm

Report 1

Present:

Cllr Chalmers
Cllr Connell
Cllr Mrs Dixon-Dougherty (*Mayor ex officio*)
Cllr Hayes (**Vice Chair**)
Cllr Miss Hutchinson (**Chair**)
Cllr Pape
Cllr Stephenson

Also in attendance:

Cllr Mrs Anderton
Cllr Curley

P1/05/19 Apologies for Absence

Apologies for absence were received from Cllr Dougherty and Cllr Rooke in respect of this meeting.

P2/05/19 Declarations of Interest

Cllr Connell declared a personal interest in relation to any item on the agenda that relates to Cumbria County Council and Eden District Council. Cllr Mrs Dixon – Dougherty declared a personal interest in relation to any item on the agenda that relates to the Environment Agency.

P3/05/19 Actions from the Previous Minutes

There were no outstanding actions from the previous minutes. The Clerk thanked Councillors for their response to attending the community engagement sessions being organised by the police in advance of this year's Horse Fair.

P4/05/19 Planning Applications

The Committee **supported** the application detailed below:

[19/0302](#)
Tree Works
Yew to remove
NORTHLODGE, BOROUGHGATE, APPLEBY-IN-
WESTMORLAND, CA16 6XH

P5/05/19 Planning Decisions

The Committee noted the planning decisions listed below.

[19/0066](#)
GRANTED
Full Application
Change of use of coffee shop to residential with associated alterations, insertion of doors to conservatory and alterations to create additional outside seating area.
TUFTON ARMS HOTEL BOROUGHGATE
APPLEBY-IN-WESTMORLAND CA16 6XA
[19/0048](#)
GRANTED
Full Application
Demolish garage/store and replace with two storey dwelling
THE BUNGALOW GARAGE/WORKSHOP
DOOMGATE APPLEBY-IN-WESTMORLAND CA16 6RB

[19/0067](#)
GRANTED
Listed Building
Listed building consent to enable change of use of coffee shop to residential with associated alterations, insertion of doors to conservatory and alterations to create additional outside seating area.
TUFTON ARMS HOTEL BOROUGHGATE
APPLEBY-IN-WESTMORLAND CA16 6XA
[19/0118](#)
GRANTED
Listed Building
Listed building consent for demolition of existing garage/store and erection of dwelling with parking space
THE BUNGALOW GARAGE/WORKSHOP
DOOMGATE APPLEBY-IN-WESTMORLAND CA16 6RB

ACTION

Clerk

Clerk



P6/05/19 Chairman's report

There was no Chairman's Report in respect of this meeting.

P7/05/19 Meeting Dates 2020

Cllr Mrs Dixon – Dougherty proposed and Cllr Chalmers seconded that the proposed Meeting Dates for the calendar year 2020 be **RECOMMENDED** to Council for approval.

P8/05/19 Annual Report 2018 - 2019

The Clerk advised that the Annual Report 2018 – 2019 had yet to be completed and requested that this item be deferred.

P9/05/19 Code of Conduct and Procedure for Non Compliance with the Code of Conduct

Cllr Connell proposed and Cllr Mrs Dixon – Dougherty seconded that the Code of Conduct and Procedure for Non Compliance with the Code of Conduct be **RECOMMENDED** to Council for approval.

P10/05/19 Historic England: Invitation to Comment: The White House and Rear Wing to the East, 27 Boroughgate

Councillors noted receipt of Historic England's Invitation to Comment on the proposed amendment to the listing entry for The White House and Rear Wing to the East, 27 Boroughgate.

P11/05/19 Healthwatch Cumbria: A Report Exploring Health and Social Care Services in Appleby, Cumbria

The Clerk advised that following Healthwatch Cumbria's presentation of their report to Councillors at the last meeting of the full Council they were keen to have the Council's support to progress the report with Eden Integrated Care Community and Eden Health and Well-Being Forum. Cllr Hayes volunteered to be the Council's representative, this was unanimously agreed.

P12/05/19 Eden District Council: Notice of Inclusion in the List of assets of Community Value: Appleby Library

Councillors noted receipt of correspondence from Eden District Council advising that Appleby Library has been included on the List of Assets of Community Value.

P13/05/19 Historic England: Invitation to Comment: The linear range on the north side of the yard at the rear of number 34 Boroughgate

Councillors noted receipt of Historic England's Invitation to Comment on the proposed amendment to the listing entry for the linear range on the north side of the yard at the rear of number 34 Boroughgate.

P14/05/19 Councillors' reports and items for future agendas

The Clerk apologises that she had forgotten to include approaching the Environment Agency with regard to flood defence measures and also the growth of willows on the river banks as agenda items as previously requested. Both matters would be included on June's agenda. The Clerk advised that if anyone wished to comment on the National Association of Local Council's proposal to include Local Councils in consultations from the Traffic Commissioner they should let her know. Cllr Hayes advised that there would be further speed reduction measures being undertaken in July.

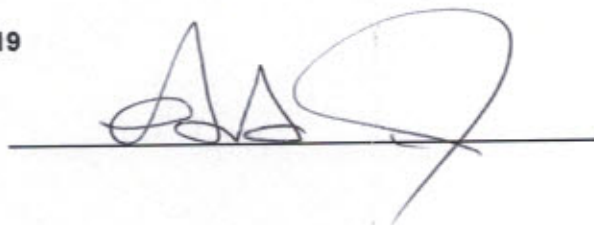
P15/05/19 Date of the Next Meeting

Councillors noted that the next meeting of the Planning and General Purpose Committee would be held in the Moot Hall on **Monday 10th June 2019 at 7.15pm** or upon the rising of the Finance Committee.

ALL

There being no further business the meeting closed at 7.30pm.

AT THE COUNCIL MEETING ON: **WEDNESDAY 22ND MAY 2019**
THE COMMITTEE CHAIRMAN WAS AUTHORISED BY
THE COMMITTEE TO SIGN THESE MINUTES TO CONFIRM
THEIR BEING A TRUE AND ACCURATE RECORD:



Your Reference:
Our Reference:
Enquiries to: Amanda Ward
Direct Dial: (01768) 212322
Email: Amanda.Ward@eden.gov.uk
Date: 31 May 2019

Eden

District Council

Mansion House, Friargate, Penrith, CA11 7YG
Tel: 01768 817817

Report 2

Appleby Town Council
Moot Hall
Boroughgate
APPLEBY-IN-WESTMORLAND
Cumbria
CA16 6XE

Dear Sir/Madam

Temporary Road Closure - Appleby Town Carnival & Sports - 13 July 2019

A request has been received on behalf of Appleby Town Carnival Committee to consider temporary road closures and parking restrictions within Appleby on Saturday 13 July 2019, in order to celebrate Appleby Town Carnival.

The above event has been approved by the Works and Leisure Committee giving the Director of Corporate & Legal Services delegated powers to approve the making of the Order subject to there being no objections arising from the consultation process.

I have enclosed a location plan and details of the proposed restrictions for your information.

Please inform this office of any objections regarding this issue by Friday 14th June 2019, if I do not hear from you by this date I will assume the arrangements can go ahead as planned.

Thank you for your assistance in this matter.

Yours faithfully

A. Ward

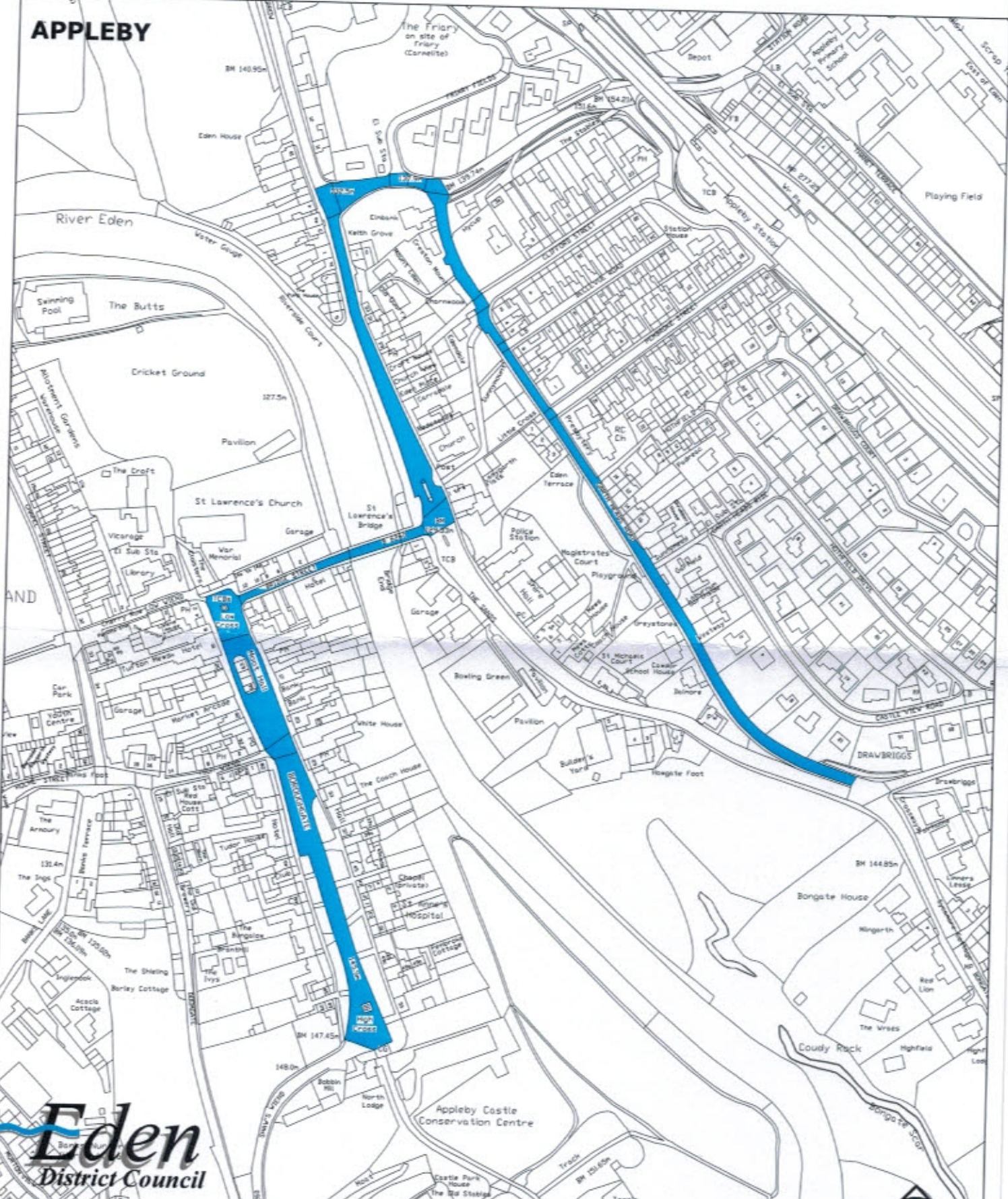
Amanda Ward
Assistant Property and Contracts Officer

Enc

Revisions:-
None

Note:- Road closure:- start time 12.45 and finish time 13.30, on 13 July 2019.

APPLEBY



Project Title:-
2019 APPLEBY TOWN CARNIVAL & SPORTS ROAD CLOSURE

Drawing Title:-
LAYOUT PLAN

Drawing Number:-
2016.01.19.01

Revision:-
0

Scale:-
NOT TO SCALE

Date:-
31 May 2018

Drawn by:-
ER

Appleby Carnival, Appleby-in-Westmorland – 13 July 2019

Road Closures for the following streets between the hours of 12:45 – 13:30 on 13 July 2019 as and when signs are displayed:

1. Garth Heads Road (full length)
2. Station Road from junction with Garth Heads Road to Battlebarrow
3. Battlebarrow / The Sands riverside from junction with Station Road to the junction with Bridge Street.
4. Bridge Street (full length)
5. Boroughgate (full length)
6. High Wiend (full length)
7. Low Wiend (full length)

Rolling Road closures as and when signs are displayed

Parking Restrictions for the following lengths of road shall be kept free of all vehicles and obstructions between the hours of 12:30 – 13:30 on 13 July 2019:

1. Garth Heads Road (full length)
2. Station Road from junction with Garth Heads Road to Battlebarrow
3. Battlebarrow / The Sands riverside from junction with Station Road to the junction with Bridge Street.
4. Bridge Street (full length)
5. Boroughgate (full length)
6. High Wiend (full length)
7. Low Wiend (full length)

Rolling Road closures as and when signs are displayed