

APPLEBY-IN-WESTMORLAND TOWN COUNCIL

Caroline Dodgeon : Town Clerk
Telephone : 017683 51177
Email : clerk@applebytown.org.uk
Facebook: Appleby-in-Westmorland
Twitter: @applebycouncil



Town Clerk's Office
Moot Hall
Boroughgate
Appleby-in-Westmorland
Cumbria
CA16 6YB

5th March 2019

Dear Councillor,

Notice is hereby given and you are summoned to attend the meeting of Appleby-in-Westmorland Town Council's **Planning and General Purpose Committee** to be held in the Moot Hall on **MONDAY 11th MARCH 2019** at **7.15pm** or upon the rising of the Finance Committee.

Members of the Public and Press are invited to attend.

Yours sincerely,

A handwritten signature in cursive script that reads "Caroline Dodgeon".

Caroline Dodgeon - Town Clerk

A G E N D A

1. Apologies for Absence

To receive and note apologies for absence.

2. Declarations of interest

Members to give notice of any disclosable pecuniary interest, other registrable interest or any other interest and the nature of that interest in relation to any item on the agenda in accordance with the adopted code of conduct.

3. Actions from the Previous Minutes

To review and provide an update regarding the actions detailed in the minutes of the last meeting. (*Report 1: attached*)

4. Planning Applications

Under Eden District Council's (EDC's) consultation process, to consider the following Planning Applications plus any late arrivals, in order to prepare, under delegated authority, a response from Council:

19/0066 APPLICATION Change of use of coffee shop to residential with associated alterations, insertion of doors to conservatory and alterations to create additional outside seating area. TUFTON ARMS HOTEL BOROUGHGATE APPLEBY-IN-WESTMORLAND CA16 6XA	19/0067 APPLICATION Listed building consent to enable change of use of coffee shop to residential with associated alterations, insertion of doors to conservatory and alterations to create additional outside seating area . TUFTON ARMS HOTEL BOROUGHGATE APPLEBY-IN-WESTMORLAND CA16 6XA
19/0118 LISTED BUILDING Listed building consent for demolition of existing garage/store and erection of dwelling with parking space. THE BUNGALOW GARAGE/WORKSHOP DOOMGATE APPLEBY-IN-WESTMORLAND CA16 6RB	

5. Planning Decisions

18/0978 GRANTED Full Application Retrospective application for conversion of two bedroom flat into two one bedroom flats. 1 TUFTON MEWS BOROUGHGATE APPLEBY-IN-WESTMORLAND CA16 6XA	18/0979 GRANTED Listed Building Listed building consent for the retrospective conversion of one two bedroom flat into two one bedroom flats. 1 TUFTON MEWS BOROUGHGATE APPLEBY-IN-WESTMORLAND CA16 6XA
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[18/0993](#)

GRANTED

Listed Building

Listed building consent for the relocation of internal doorway and replacement of single glazed window with double glazed.

ROSE COTTAGE 50 BOROUGHGATE APPLEBY-IN-WESTMORLAND CA16 6XG

6. Chairman's Report

To receive any **Chairman's Report** and answer any Councillors' questions.

7. Standing Orders 2019

To review the Standing Orders 2019 and make any recommendations to Council for approval and use. (*Report 2: attached*)

(This report will not be included in your meeting packs unless you specifically request a copy.)

8. Health and Safety Risk Assessment 2019 – 2020

To review the Health and Safety Risk Assessment 2019 – 2020 and make any recommendations to Council for approval and use. (*Report 3: to follow*)

9. Eden District Council: Housing Supplementary Planning Document

To consider the draft Housing Supplementary Planning Document and make any recommendations to Council. Deadline for responses is Tuesday 19th March 2019. (*Report 4: attached*)

(This report will not be included in your meeting packs unless you specifically request a copy.)

10. The Planning Inspectorate: Public Path Stopping Up Order (No 1) 2015 Cross Croft, Appleby (footpath 303028)

To note and consider correspondence received from The Planning Inspectorate regarding Public Path Stopping Up Order (No 1) 2015 Cross Croft, Appleby (footpath 303028) and make any recommendations to Council. (*Report 5: attached*)

11. Multi Agency Strategic Co-ordinating Group (MASCG): Draft Appleby Fair Strategy 2019 - 2022

To consider the Draft Appleby Fair Strategy 2019 – 2022 and make any recommendations to Council. Deadline for responses is Tuesday 19th March 2019. (*Report 6: attached*)

12. Historic England: St Anne's Hospital: Invitation to Comment

To consider the consultation report for the proposed amendment to the listing entry for St Anne's Hospital and make any recommendations to Council. (*Report 7: attached*)

13. Councillors' reports and items for future agendas

Councillors' to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. (*Councillors are reminded that this is not an opportunity for debate or decision making.*)

14. Next Meeting

To note that the next meeting of the Planning & General Purpose Committee will be held in the Moot Hall on **Monday 8th April 2019 at 7.15pm** (*or upon the rising of the Finance Committee*).

For the attention of all members of the Planning & General Purpose Committee:-

Chairman: Cllr Miss Hutchinson
Vice Chairman: Cllr Hayes
Councillors: Cllr Chalmers
Cllr Connell
Cllr Mrs Dixon – Dougherty (Deputy Mayor Ex Officio)
Cllr Dougherty
Cllr Pape
Cllr Rooke (Mayor Ex Officio)
Cllr Stephenson

Copies to all remaining members of the Council for information.