

APPLEBY-IN-WESTMORLAND TOWN COUNCIL

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Town Clerk's Office
Moot Hall
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Appleby-in-Westmorland
Cumbria
CA16 6YB

21st June 2019

Dear Councillor,

Notice is hereby given and you are summoned to attend the meeting of Appleby-in-Westmorland Town Council's **Staffing Committee** to be held in the Moot Hall on **WEDNESDAY 26TH JUNE 2019 at 10.30am**

Members of the Public and Press are invited to attend.

Yours sincerely

Caroline Dodgeon - Town Clerk

A G E N D A

S1/06/19 Election of Chairman and Vice-Chairman

To elect the new chairman and Vice-Chairman for the coming year.

S2/06/19 Apologies for Absence

To receive and note any apologies for absence.

S3/06/19 Declarations of interest

Members to give notice of any disclosable pecuniary interest, other registrable interest or any other interest and the nature of that interest in relation to any item on the agenda in accordance with the adopted code of conduct.

S4/06/19 Discussion on information arising at Council Meeting

To discuss matters arising from the last full Council Meeting in light of resignation of Town Clerk

S5/06/19 Pay and Hours of Staff

To discuss Pay and Hours of Town Clerk, Assistant Town Clerk, RFO and Public Hall Manager.

S6/06/19 Role of Property Manager

To discuss the future role of the Property Manager on HAZ board and working with Adrian Banford on National Lottery Heritage Grant

S7/06/19 Date of the Next Meeting

To agree the date of the next meeting of the Staffing Committee.

For the attention of all members of the Staffing Committee:-

Chairman:	Cllr Mrs Anderton
Vice Chairman:	Cllr Miss Hutchinson
Councillors	Cllr Connell
	Cllr Rooke
	Cllr Mrs Jilly Dixon-Dougherty (Mayor Ex Officio)

Copies to all remaining members of the Council for information.