

APPLEBY-IN-WESTMORLAND TOWN COUNCIL

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Town Clerk's Office
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Cumbria
CA16 6YB

7th May 2019

Dear Councillor,

Notice is hereby given and you are summoned to attend the meeting of Appleby-in-Westmorland Town Council's **Finance Committee** to be held in the Moot Hall on **MONDAY 13TH MAY 2019 at 6.45pm.**

Members of the Public and Press are invited to attend.

Yours sincerely

Caroline Dodgeon - Town Clerk

A G E N D A

1. Apologies for Absence

To receive and note any apologies for absence.

2. Declarations of interest

Members to give notice of any disclosable pecuniary interest, other registrable interest or any other interest and the nature of that interest in relation to any item on the agenda in accordance with the adopted code of conduct.

3. Actions from the Previous Minutes

To provide an update regarding the actions detailed in the minutes of the last meeting. (*Report 1: attached*)

4. Chairman's Report

To receive any **Chairman's Report** and answer any Councillors' questions.

5. Management Accounts

To receive the Management Accounts for April 2019 and prepare any recommendations for Council. (*Report 2: attached*)

6. Internal Auditor's Report for 2018 – 2019

To receive and consider the Internal Auditor's Report and make any recommendations to Council. (*Report 3: to follow*)

7. Annual Return for the Financial Year Ending 31st March 2019

To consider the Annual Return Section 1 Annual Governance Statement 2018 - 2019 and prepare any recommendations for Council. To consider the Annual Return Section 2 Accounting Statements 2018 - 2019 and prepare and recommendations for Council (*Report 4: attached*)

8. Annual Accounts 2018 – 2019

To consider the Annual Accounts 2018 – 2019 and prepare any recommendations to Council. (*Report 5: attached*)

9. Councillors' reports and items for future agendas

Councillors' to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. (*Councillors are reminded that this is not an opportunity for debate or decision making.*)

10. Date of the Next Meeting

To note that the next meeting of the Finance Committee will be held in the Moot Hall on **Monday 10th June 2019 at 6.45pm.**

11. Exclusion of the Press and the Public

To consider whether to exclude the Press and Public from the meeting, in accordance with Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, while the following business is transacted.....

12. East Cloisters: Sealed Bid

To consider a sealed bid received for the lease of the East Cloisters for a period of 12 months and make any recommendations to Council.

For the attention of all members of the Finance Committee:-

Chairman: Cllr Chalmers
Vice Chairman: Cllr Pape
Councillors: Cllr Mrs Anderton
Cllr Connell
Cllr Curley
Cllr Mrs Dixon – Dougherty (Deputy Mayor Ex Officio)
Cllr F Potts
Cllr H Potts
Cllr Rooke (Mayor Ex Officio)

Copies to all remaining members of the Council for information.