

APPLEBY-IN-WESTMORLAND TOWN COUNCIL

Caroline Dodgeon : Town Clerk
Telephone : 017683 51177
Email: clerk@applebytown.org.uk
Facebook: Appleby-in-Westmorland
Twitter: @applebycouncil



www.applebytown.org

Town Clerk's Office
Moot Hall
Boroughgate
Appleby-in-Westmorland
Cumbria
CA16 6YB

5th March 2019

Dear Councillor,

Notice is hereby given and you are summoned to attend the meeting of Appleby-in-Westmorland Town Council's **Finance Committee** to be held in the Moot Hall on **MONDAY 11TH MARCH 2019** at **6.45pm**.

Members of the Public and Press are invited to attend.

Yours sincerely

Caroline Dodgeon - Town Clerk

A G E N D A

1. Apologies for Absence

To receive and note any apologies for absence.

2. Declarations of interest

Members to give notice of any disclosable pecuniary interest, other registrable interest or any other interest and the nature of that interest in relation to any item on the agenda in accordance with the adopted code of conduct.

3. Actions from the Previous Minutes

To provide an update regarding the actions detailed in the minutes of the last meeting. *(Report 1: attached)*

4. Chairman's Report

To receive any **Chairman's Report** and answer any Councillors' questions.

5. Management Accounts

To receive the Management Accounts for February 2019 and prepare any recommendations for Council. *(Report 2: attached)*

6. Purchase of Lifebuoy: Holme Farm Bridge

To consider the purchase of a lifebuoy and housing to be located near to Holme Farm Bridge and make any recommendations to Council.

7. Financial Regulations 2019

To review the Financial Regulations 2019 and make any recommendations to Council for approval and adoption for use. *(Report 3: attached)*

(This report will not be included in your meeting packs unless you specifically request a copy.)

8. Risk Assessment 2019 – 2020

To review the Risk Assessment 2019 – 2020 and make any recommendations to Council for approval and use. *(Report 4: to follow)*

9. Asset Register 2019

To review the Asset Register 2019 and make any recommendations to Council for approval and use. *(Report 5: to follow)*

10. Councillors' reports and items for future agendas

Councillors' to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. *(Councillors are reminded that this is not an opportunity for debate or decision making.)*

11. Date of the Next Meeting

To note that the next meeting of the Finance Committee will be held in the Moot Hall on **Monday 8th April 2019** at **6.45pm**.

12. Exclusion of the Press and the Public

To consider whether to exclude the Press and Public from the meeting, in accordance with Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, while the following business is transacted.....

13. Evaluation of Tenders: Cleaning Contract

To consider the Cleaning Tenders Evaluation Report for Market Arcade toilets for 2019 – 2020 and make any recommendations to Council. (*Report 6: attached*)

(*This report is CONFIDENTIAL*)

For the attention of all members of the Finance Committee:-

Chairman:	Cllr Chalmers
Vice Chairman:	Cllr Pape
Councillors:	Cllr Mrs Anderton
	Cllr Connell
	Cllr Curley
	Cllr Mrs Dixon – Dougherty (Deputy Mayor Ex Officio)
	Cllr F Potts
	Cllr H Potts
	Cllr Rooke (Mayor Ex Officio)

Copies to all remaining members of the Council for information.