

# APPLEBY-IN-WESTMORLAND TOWN COUNCIL

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## APPLEBY TOWN COUNCIL MINUTES FOR THE MEETING HELD IN THE MOOT HALL ON WEDNESDAY 17<sup>TH</sup> JANUARY 2018 at 7.00pm

### Present:

Mayor:	Cllr Connell	
Deputy Mayor:	Cllr Mrs Dixon-Dougherty	
Councillors:	Cllr Mrs Anderton	
	Cllr Chalmers	Cllr Pape
	Cllr Curley	Cllr Rooke
	Cllr Dougherty	
	Cllr Hayes	

Also in attendance: Mace Bearer David Johnson, Eden District Councillor Mrs Greenwood.

### C1/01/18 Apologies for Absence

Apologies for absence received from Cllr Ms Blair, Cllr Bellamy, Cllr Miss Hutchinson and Cllr Stephenson in respect of this meeting.

**ACTION**

**Clerk**

### C2/01/18 Declarations of Interest

Cllr Connell declared a personal interest in any items on the agenda that relate to Cumbria County Council and Eden District Council. Cllr Mrs Dixon – Dougherty declared a personal interest in any items on the agenda that relate to the Environment Agency. *Register of Interests: Councillors are reminded of the need to update their register of interests.*

**Clerk**

### C3/01/18 Minutes

#### Council

The minutes of the **Ordinary Meeting of the Council** held on **Wednesday 22<sup>nd</sup> November 2017** were not available for authorisation at the meeting.

The minutes of the **Ordinary Meeting of the Council** held on **Wednesday 20<sup>th</sup> December 2018** were not available for authorisation at the meeting.

#### Committees

The minutes of the **Finance Committee** held on **Monday 8<sup>th</sup> January 2018** were not available for authorisation at the meeting.

It was **RESOLVED** to authorise the Chairman of the Committee to sign the minutes of the **Planning & General Purpose Committee** held on **Monday 8<sup>th</sup> January 2018** as a true and accurate record and the Council to approve any recommendations.

**Cllr Hayes**

It was **RESOLVED** to authorise the Chairman of the Committee to sign the minutes of the **Property Committee** held on **Monday 8<sup>th</sup> January 2018** as a true and accurate record and the Council to approve any recommendations.

**Cllr Mrs Anderton**

### C4/01/18 Questions to be received from the public.

There were no questions received from the public in respect of this meeting.

### C5/01/18 Eden District Council: Appleby Conservation Area Appraisal

The presentation by Paula Smith Eden District Council's Conservation Officer was postponed to the next meeting of the Council due to weather conditions.

### C6/01/18 Police Report

It was **RESOLVED** to receive and note the Police's written report. Cllr Hayes commented on whether there was an increase in drugs crime in Appleby. Cllr Connell replied that he has spoken to PCSO Joel Lamour and he had said there was no cause for concern, however if any members of the public had any



concern to contact the police.

## **C7/01/18 County and District Councillor's Reports.**

### **County**

It was **RESOLVED** to receive and note Cllr Connell's verbal report. Cllr Connell advised that there had been concerns raised regarding the auction sign at Edenside. He assured this was just protocol and they had no intention of selling Edenside until Oaklea Trust's bid had been submitted and discussed. Following a local expression of concern, the pavements in Appleby town centre had been inspected by a Cumbria Highways engineer, who reported that they met requisite standards.

### **District**

It was **RESOLVED** to receive and note Cllrs Connell and Greenwood's written report. Cllr Connell advised that planning charges would rise from next month and that Chief Executive Robin Hooper was resigning from his position. Cllr Hayes commented that the recycling in Broad Close car park was subject to some cross contamination, he added that this may deem all the material in that bin unsuitable for recycling and it may all go to landfill, He asked for people to be more careful and suggested that if it continued the Council might have to look at enforcing fly-tipping by-laws.

## **C8/01/18 Mayor's Report**

Cllr Connell commented that the Christmas lights were excellent this year and they would still continue to be illuminated until the end of January to brighten the town. He also added that the Mayor's Coffee Morning on Saturday 29<sup>th</sup> December 2017 was a success and thanked Cllr Rooke, Cllr Stephenson and various others for their help and donation of raffle prizes. He commented that the 573 Bus fund was running low and more money was needed for this to continue and that the 563 Bus Service was secure for the summer. Cllr H Potts asked if it was possible to have an explanation of the financial increases associated with last year's horse fair. Cllr Connell advised that the increase in expenditure was as a result of increased highways cost due to the bad weather. Cllr H Potts stated that he hoped that any future increases would not result in a liability for the town.

## **C9/01/18 Clerk's Report**

There was no Clerks Report in respect of this meeting.

## **C10/01/18 Outside Body Reports**

There were no outside body reports in respect of this meeting.

## **C11/01/18 Schedule of Payments & Bank Transfers – December 2017**

It was **RESOLVED** that the Mayor be authorised to sign the schedule of payments for the month of December 2017, totalling **£40,933.17**. This figure includes employee salaries and purchases also the fitting of the Public Hall heating system; and is inclusive of VAT. It was also **RESOLVED** that the Mayor be authorised to sign the transfer of funds for December 2017 totalling **£34,446.19**.

Cllr Connell

## **C12/01/18 Budget 2018 - 2019**

It was **RESOLVED** to approve the Budget for 2018 – 2019.

## **C13/01/18 Precept 2018-2019**

It was **RESOLVED** set a precept value of £77,990. This will maintain the level of an average Band D property at £69 for the fifth year. The amount received from the Council Tax Reduction Scheme will be £1,534. The Council Tax Base is 1130.29. Eden District Council will no longer be charging "Special Expenses" for Appleby. The total amount raised last year through special expenses was £26,454. To enable the Town Council to take over a number of local services from Eden District Council it was **RESOLVED** to increase their Precept by £26,454. This is a transfer of funds and not an increase. The final calculation is as follows:

Clerk

Precept value 2018 – 2019 of £77,990 + £26,454 = £104,444

Giving a Band D precept of £92 (previously £69 to the Town Council and £23 to Eden District Council)

Calculation: £104,444 divided by 1130.29 = £92.

## **C14/01/18 Council Policies**

It was **RESOLVED** that the Mayor be authorised to sign the following Policies for 2018:

  
ALL

- Health and Safety
- Data Protection
- Freedom of Information
- Equality and Diversity
- Media
- Community Engagement

**C15/01/18 Councillors' reports and items for future agendas**

Cllr Mrs Dixon – Dougherty requested that she be granted a leave of absence until further due to having major surgery. Cllr Connell advised that the next Environment Agency drop in session will be held on Thursday 1<sup>st</sup> February 2018 at the Public Hall between 2pm and 7pm.

**C16/01/18 Date of the Next Meeting**

Councillors noted that the date of the next **Ordinary Meeting of the Council** will be held on **Wednesday 21<sup>st</sup> February 2018 at 7pm.**

**C17/01/18 Exclusion of the Press and Public**

It was **NOT RESOLVED** to exclude the press and the public from the meeting, in accordance with Section 1 (2) of the Public Bodies (Admission at Meetings) Act 1960, while the following business was transacted.....

**C18/01/18 Confidential Minutes**

The confidential minutes of the **Finance Committee** held on **Monday 8<sup>th</sup> January 2018** were not available for authorisation at the meeting.

**There being no further business the meeting closed at 7.45pm**

AT THE COUNCIL MEETING ON:

**WEDNESDAY 21<sup>ST</sup> FEBRUARY 2018**

THE MAYOR WAS AUTHORISED BY  
THE COUNCIL TO SIGN THESE MINUTES TO  
CONFIRM THEIR BEING AN ACCURATE RECORD:

A handwritten signature in blue ink, appearing to read 'D. Connell', is written over a horizontal line.