

# APPLEBY-IN-WESTMORLAND TOWN COUNCIL

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Town Clerk's Office  
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CA16 6YB

4<sup>th</sup> December 2018

Dear Councillor,

Notice is hereby given and you are summoned to attend the meeting of Appleby-in-Westmorland Town Council's **Property Committee** to be held in the Moot Hall on **MONDAY 10<sup>TH</sup> DECEMBER 2018** at **7.45pm** or at the rising of the Planning and General Purpose Committee.

Members of the Public and Press are invited to attend.

Yours sincerely

Handwritten signature of Caroline Dodgeon in blue ink.

Caroline Dodgeon - Town Clerk

## A G E N D A

### 1. Apologies for Absence

To receive and note apologies for absence.

### 2. Declarations of interest

Members to give notice of any disclosable pecuniary interest, other registrable interest or any other interest and the nature of that interest in relation to any item on the agenda in accordance with the adopted code of conduct.

### 3. Actions from the Previous Minutes

To review and provide an update regarding the actions detailed in the minutes of the last meeting. (*Report 1: attached*)

### 4. Chairman's Report

To receive the **Chairman's Report** and answer any Councillors' questions.

### 5. Historic England: Moot Hall: Invitation to Comment

To consider the consultation report for the proposed amendment to the listing entry for the Moot Hall and make any recommendations to Council (*Report 2: attached*)

### 6. Moot Hall: Options Appraisal

To consider and approve the preferred option and to consider and note the Options Appraisal Report and make any recommendations to Council. (*Report 3: attached & Report 4: to follow*)

### 7. Councillors' reports and items for future agendas

Councillors' to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. (*Councillors are reminded that this is not an opportunity for debate or decision making.*)

### 8. Date of the Next Meeting

To note that the next meeting of the Property Committee will be held in the Moot Hall on **Monday 14<sup>th</sup> January 2019** at **7.45pm** (*or upon the rising of the Planning and General Purpose Committee*).

For the attention of all members of the Property Committee:-

**Chairman:** Cllr Dougherty  
**Vice Chairman:** Cllr Mrs Anderton  
**Councillors:** Cllr Connell  
Cllr Mrs Dixon – Dougherty (Deputy Mayor Ex Officio)  
Cllr Hayes  
Cllr Pape  
Cllr F Potts  
Cllr H Potts  
Cllr Rooke (Mayor Ex Officio)

Copies to all remaining members of the Council for information