

APPLEBY-IN-WESTMORLAND TOWN COUNCIL

Sue Gilbertson: Town Clerk
Town Clerk's Office
Telephone: 017683 51177
Email: clerk@applebytown.org.uk



www.applebytown.org

Town Clerk's Office
Moot Hall, Boroughgate
Appleby-in-Westmorland
Cumbria
CA16 6YB

Planning and General-Purposes Committee Minutes

For the meeting held in the Moot Hall

Monday 13th May 2024 at 6.45pm

Present:

Cllr Davidson (Chair) (Ex-officio)
Cllr Pape
Cllr Railton
Cllr Hilsden

Also in attendance:

Cllr Anderton
Cllr Chalmers
Cllr Heap
Town Clerk and Clerk's Assistant
Cllr Kemp
Cllr Rooke

P1/05/24 Apologies for Absence

Apologies received from Cllr Connell and Cllr Curley.

P2/05/24 Declarations of Interest

There were no declarations of interest to report.

Cllr Davidson welcomed Cllr Hilsden to the Planning and General Purposes committee.

P3/05/24 Actions from the Previous Minutes

• Doomgate FRMS

As the start of the main work has now been delayed, Broad Close car park will remain open during the Fair. The utility diversion work on Chapel Street is due to be completed in two weeks, which will mean that all the preliminary utility work will be finished.

• Black and White Bollards

The Risk Assessment and Method Statement for the removal and installation of the bollards has been approved by Highways and is now awaiting sign off by W&F Council's Estates team. The plan is to start this work immediately after Horse Fair, but this is dependent on the go ahead from W&F.

• Platinum Playground

The playground is almost complete, and the inspection is booked in for Thursday, so all being well, the playground should be open for the weekend. An official opening is planned, but this will likely be after Horse Fair, to allow time to invite everyone who has helped make the project happen, including funders.

Cllr Chalmers commented that he had been approached by residents asking whether the playground could be closed until after Horse Fair, to ensure no damage was caused to the new equipment. The Clerk explained that this would need to be a decision made by W&F Council, as the playground is their responsibility. It was agreed that the Clerk will contact W&F and ask whether it could be closed from the Wednesday evening until the Monday morning.

- **Fingerposts and Interpretation Boards**

Highways have confirmed the fingerposts and interpretation boards are scheduled to be installed immediately after Horse Fair.

- **Shop fronts and signage**

The Clerk has contacted Planning about the recently installed signage on a new food outlet opening soon on Bridge Street. A Case Officer has been assigned to this enquiry and will revert back once they have spoken to their Conservation Officer and owners.

P4/05/24 Planning Applications

Under Westmorland and Furness Council's consultation process, to consider the following Planning Applications, plus any late arrivals, to prepare, under delegated authority, a response from Council:

<p>Land at Station Road, Appleby: No comments on any application All Discharge of Conditions applications are attached to approval 20/0312. <i>Applicant: Barratt Homes</i></p>	<p>2024/0602/DISC: Discharge of condition 4 (construction surface water management plan) 2024/0603/DISC: Discharge of conditions 6 (carriageway, footways, footpaths etc) and 7 (kerb access ramp details) 2024/0604/DISC: Discharge of condition 8 (visibility splays)</p>
<p>Late notice 2024/0765/DISC No comment Former Edenside Residential Care Home, Holme Street, CA16 6QU Discharge of conditions 3 (construction environmental management plan) and 4 (surface water drainage scheme), attached to approval 23/0570. <i>Applicant: Ross McKeown, Environment Agency</i></p>	

P5/05/24 Planning Decisions

Under Westmorland and Furness Council's consultation process, the committee noted the following Planning Decisions:

<p>2024/0280/LBC Approved with Conditions 2 Doomgate, CA16 6RB Listed Building Consent for alterations to include subdivision of bathroom on first floor to create separate bathroom and en suite, creation of bathroom on second floor, installation of secondary glazing to all windows and installation of new boiler and wall mounted flue outlet. <i>Applicant: Mr M Snowden</i></p>	<p>2024/0431/TCA Tree CA No Objection Castle Bank, CA16 6SN Remove 3no Ivy clad Ash trees in field adjacent to the wall at walled garden. Remove small tree saplings in the same location. All pose risk of damage to wall in high winds. <i>Applicant: Mr D Curley</i></p>
<p>2024/0183/FPA Approved with Conditions 2 Belgravia, CA16 6XZ Demolition of existing conservatory and replacement of larger flat roof study and kitchen extension to rear elevation. <i>Applicant: Mr and Mrs D Westland</i></p>	<p>2024/0330/FPA Approved with Conditions Barrow Coombe, CA16 6AA Variation of condition 2 (plans compliance) to amend the size, design and orientation of the garage, attached to approval 23/0503. <i>Applicant: Mr K Inniff</i></p>

<p>2024/0184/FPA Approved with Conditions</p> <p>19 Margaret’s Way, CA16 6SA Replacement garage. <i>Applicant: Mr R Balmer</i></p>	<p>2024/0187/ADV Approved with Conditions</p> <p>Land at Station Road, Appleby Advertisement Consent for 2no non-illuminated pole mounted signs. <i>Applicant: Barratt Homes</i></p>
<p>23/0673 Refused</p> <p>1 High Wiend, CA16 6RD Listed Building Consent for repairs to west gable wall and addition of lime render. <i>Applicant: Mr M Bailey</i></p> <p>“The lack of scaffolding detail and conflicting information contained within the Design and Access Statement has the potential to result in a high level of less than substantial harm to the significance of the Listed Building that has not been satisfactorily addressed.”</p>	<p>Late Notice 2024/0555/TCA Tree CA No Objection</p> <p>The Croft Residential Care Home, Low Wiend, CA16 6QW S211 notification to cut back 2no Yew trees, overhanging garden wall, by approx. 4m. <i>Applicant: Duncan Wappett</i></p>

P6/05/24 Chairman’s Report

There was no Chair’s report in respect of this meeting.

P7/05/24 Leisure Centre car park

The Clerk reported that as part of the work to be undertaken under the Horse Fair improvement grant, Highways are looking at solution to prevent overnight parking in the Leisure centre car park, which was a major problem last year. Initially, a height restriction barrier had been looked at, but as the majority of the vehicles had been smaller vans, it was agreed that this would not solve the problem. As the road is too wide for one barrier, it is likely that two will need to be installed, one on either side of the road that meet in the middle. Residents of Chapel Street will be given a key code to get in, so they can park their cars there. The barriers wouldn’t infringe on the Funeral Directors entrance, and they would also be given the access code for the barriers. These barriers would then be removed at the end of Horse Fair.

P8/05/24 Dog Related Issues Working Group

Cllr Heap gave an update on the Working Group progress. So far, 3 members of the public are willing to join the group, and some good ideas have been put forward. The public meeting was very successful, and one point that had come out was that generally residents do not know what the laws are around dogs on leads, so it is felt this should be publicised more. Cllr Turnbull has proposed a large cleanup of dog poo in the town, so this is the group’s main focus at the moment. It is hoped this will take place in August.

Cllr Pape asked about the idea of a ‘community liaison officer’ and what that entailed. Cllr Heap explained that it would be someone who can be the “eyes and ears” for the town and monitor areas, then report back with what can be improved.

Cllr Railton asked about an end point for the project. Cllr Heap explained more signage is required so people can be made more aware of their rights. It is a community led project, so there should come a time when the councillors can step back, and the residents can manage it themselves.

P9/05/24 Councillors’ reports and items for future agendas

There were no reports or items for future agendas.

P10/05/24 Next Meeting

To note that the next meeting of the Planning and General Purposes Committee will be on **Monday 10th June 2024** at **6.45pm** in the Moot Hall.

There being no further business, the meeting closed at 7.28pm.

At the Council Meeting held on **Wednesday 22nd May 2024**, the Chairman of this meeting was authorised by the Council to sign these minutes, to confirm they are a true and accurate record:

Cllr Curley
