

APPLEBY-IN-WESTMORLAND TOWN COUNCIL

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Finance Committee Minutes

For the meeting held in the Moot Hall

Monday 8th April 2024 at 7.42pm

Present:

Cllr Chalmers (Chair) Cllr Heap
Cllr Anderton Cllr Pape
Cllr Curley (Ex-officio) Cllr Potts
Cllr Davidson (Ex-officio)

Also in attendance:

Cllr Connell Cllr Rooke
Cllr Hilsden Cllr Kemp
Town Clerk and Clerk's Assistant

F1/04/24 Apologies for Absence

There were no apologies received.

F2/04/24 Declarations of Interest

There were no declarations of interest to report.

F3/04/24 Actions from the Previous Minutes

There were no actions from the previous minutes.

F4/04/24 Chairman's Report

There was no Chair's report in respect of this meeting.

F5/04/24 Management Accounts

The Chair presented the Management Accounts for March 2024.

The Management Accounts for March 2024 were accepted and **RECOMMENDED** to Full Council. There is nothing major to report. A grant has been received for any additional cleaning costs incurred for the 2024 and 2025 Horse Fairs.

Cllr Chalmers congratulated the Clerk and Assistant for the efficient management of the budget, and thanked Cllr Heap for her regular review of the accounts.

F6/04/24 Year End Accounts

The Clerk reported that work has already started on preparing the year end accounts, but until all the outstanding invoices relating for services delivered until the end of March are received, including the utility bills, the final year end figures cannot be finalised. Once the accounts have been prepared, Dodd & Co will finalise them and the Internal Auditor then inspects and signs them off. Once this is done, the AGAR can be prepared and submitted to the External Auditor.

F7/04/24 Councillors' reports and items for future agendas

- Cllr Kemp suggested looking into adopting a scheme called Hours for Others, which facilitates contractors offering free hours of their time to help local people. It was agreed that this should be looked into by Cllr Kemp.

F8/04/24 Next Meeting

To note that the next meeting of the Finance Committee will be on **Monday 13th May 2024** at **7.15pm**, or at the rising of the Planning and General Purposes Committee in the Moot Hall.

There being no further business, the meeting closed at 7.52pm.

At the Council Meeting held on **Wednesday 17th April 2024**, the Chairman of this meeting was authorised by the Committee to sign these minutes, to confirm they're being a true and accurate record:

Cllr Heap
