

APPLEBY-IN-WESTMORLAND TOWN COUNCIL

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Property Committee Minutes

For the meeting held in the Moot Hall

Monday 13th November 2023 at 8.18pm

Present:

Cllr Anderton (Chair) Cllr Potts
Cllr Connell Cllr Rooke
Cllr Curley
Cllr Davidson

Also in attendance:

Cllr Chalmers Cllr Pape
Cllr Heap Cllr Railton
Cllr Mycock
Town Clerk and Clerk's Assistant

PR1/11/23 Apologies for Absence

There were no apologies received.

PR2/11/23 Declarations of Interest

There were no declarations of interest to report.

PR3/11/23 Actions from the Previous Minutes

- **Dowpitts Wood**

The Clerk has had discussions with a Community Interest Company who deliver forestry skills training services and activities and will meet up with them soon to show them the woods.

The felling of trees affected by Ash Dieback is planned for January.

PR4/11/23 Chairman's Report

There was no Chair's report received in respect of this meeting.

PR5/11/23 Cloisters Update

The Clerk reported that although there has been no formal sign-off of the snagging list, most of the work has been completed.

There is no update on the standing water in the cemetery behind the East Cloisters, but the architects have passed on details of a specialist, who the Clerk will contact.

PR6/11/23 Public Hall Update

There have been some issues with the Supper Room heating system. A temporary fix has been done, but the plumber is returning later this week to replace a part.

The Market Arcade ladies toilets have been blocked twice in the past few weeks. We believe this is due to excess toilet roll being flushed down, so signs have been put on the back of the cubicle doors, in an attempt to resolve this.

A list of urgent repair work has been drawn up. The majority of the work identified are minor repair items, such as replacing or repairing of doors, repairs to ladies vanity unit, replacing guttering, replacing rotten window frames, etc. The only major works that have been identified are repairs to

both elevations of the roof, including making good any internal damage caused by water ingress, which will need quotes.

A plan for a disabled toilet has been drawn up (in line with accessibility standards guidelines) to be located in the large cupboard in the foyer that currently stores the spare chairs. All the plumbing has been checked, and Cllr Pape commented that if work had to be carried out in the land adjacent to the hall that is owned by the Conservative Club, he is sure they would be happy to facilitate the works.

PR7/11/23 Councillors' reports and items for future agendas

There were no reports or items for future agendas.

PR8/11/23 Next Meeting

To note that the next meeting of the Property Committee will be on **Monday, 11th December 2023** at **7.45pm**, or at the rising of the Finance Committee in the Moot Hall.

There being no further business, the meeting closed at 8.26pm.

At the Council Meeting held on **Wednesday 22nd November 2023**, the Chairman of this meeting was authorised by the Council to sign these minutes, to confirm they are a true and accurate record:

Cllr Anderton
