

APPLEBY-IN-WESTMORLAND TOWN COUNCIL

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Property Committee Minutes

For the meeting held in the Moot Hall

Monday 10th July 2023 at 8.25pm

Present:

Cllr Rooke (Chair)
Cllr Connell (*arr. 8.34pm*)
Cllr Curley

Cllr Davidson
Cllr Kemp

Also in attendance:

Cllr Mycock
Cllr Chalmers
Cllr Heap
Cllr Pape
Town Clerk and Clerk's Assistant

Cllr Railton
Cllr Swann
Cllr Turnbull

PR1/07/23 Apologies for Absence

Apologies received from Cllr Anderton and Cllr Potts.

PR2/07/23 Declarations of Interest

There were no declarations of interest to report.

PR3/07/23 Actions from the Previous Minutes

- **Friary Fields excavated penny**

Cllr Railton requested the Council look after an excavated penny that belongs to the residents of Friary Fields. Cllr Curley requested the coin be put on display, possibly in the TIC exhibition room where it can be seen, perhaps with an 'official' handing over ceremony, which could gain some publicity.

ACTION: Cllr Rooke proposed to curate the Friary Fields coin, which was agreed.

- **Dowpitts Wood update**

A tree surgeon will be coming to assess the ash dieback as part of the ongoing phased plans for Dowpitts wood. The plans for Oaklea to use the wood are currently on hold until a new officer is found to lead on the project.

PR4/07/23 Chairman's Report

There was no Chairman's report in respect of this meeting. Cllr Rooke informed Council that Cllr Anderton would be returning to meetings in September.

PR5/07/23 Moot Hall Update

Work on the Moot Hall snagging list will be continued and completed once the contractor staff have returned from annual leave on the week beginning 17th July.

PR6/07/23 Public Hall Update

Work to remove the two water tanks and cylinders is booked in for the beginning of August. An additional third tank, which is not needed is also being removed. Once this work is complete a list of

other urgent works will be prioritised and costed up, then brought to committee to agree. Cllr Chalmers asked if there was a budget in place for this work. The Clerk confirmed that there wasn't a budget specifically for Public Hall building repairs as the cost of the work is currently unknown. However, it is anticipated that the Council would be able to get grants for some of the work.

PR7/07/23 Councillors' reports and items for future agendas

The Clerk reported that earlier in the day, a wagon had misjudged the gap between the West Cloisters tower and the Crown & Cushion, resulting in the decorative trim cornerstone being knocked off, with the two adjacent stones also sustaining some damage. The registration plate of the wagon had been taken and the accident has been reported to the police.

Following the report to the police, the fire brigade were called out to assess the damage and they removed the two adjacent stones which were damaged and at risk of falling off into the highway. The fire officer signed the site off as being safe and as a further precaution a structural engineer also had a look at the building. The damage has been reported to W&F Building Control, so they have it on file.

Cllr Heap asked whether a width restriction could be placed on vehicles coming through Low Wiend. Cllr Rooke mentioned a reflective post is in place at the corner of the West Cloisters, which reduces the ability to 'swing round' the corner to prevent larger vehicles trying to come through. Cllr Kemp added that perhaps some better signage was needed due to the speed some vehicles come through there.

ACTION: Clerk to pass on these comments to Highways.

PR13/07/23 Next Meeting

To note that the next meeting of the Property Committee will be on **Monday 11th September 2023** at **7.30pm** or at the rising of the Finance Committee in the Moot Hall.

There being no further business, the meeting closed at 8.42pm.

At the Council Meeting held on **Wednesday 19th July 2023**, the Chairman of this meeting was authorised by the Council to sign these minutes, to confirm they are a true and accurate record:

Cllr Davidson

(Due to the absence of Cllr Rooke)