

APPLEBY-IN-WESTMORLAND TOWN COUNCIL

Sue Gilbertson: Town Clerk
Town Clerk's Office
Telephone: 017683 51177
Email: clerk@applebytown.org.uk



Town Clerk's Office
Moot Hall, Boroughgate
Appleby-in-Westmorland
Cumbria, CA16 6YB

www.applebytown.org.uk

Planning and General-Purposes Committee Minutes

For the meeting held in the Moot Hall

Monday 10th July 2023 at 6.45pm

Present:

Cllr Curley (Chair) Cllr Pape
Cllr Davidson Cllr Railton
Cllr Mycock Cllr Swann

Also in attendance:

Cllr Chalmers Cllr Rooke
Cllr Heap Cllr Turnbull
Cllr Kemp
Town Clerk, Clerk's Assistant

P1/07/23 Apologies for Absence

Apologies received from Cllr Connell.

P2/07/23 Declarations of Interest

Cllr Railton declared an interest in relation to planning application 23/0360, as he is a Director of Eden Heritage, who were engaged to carry out archaeological work for the development.

P3/07/23 Actions from the Previous Minutes

• Broad Close Car Park

The Clerk reported the speed bumps at Broad Close car park have been reinstalled and that Westmorland & Furness are also looking to install a better lock on the disabled toilet to reduce 'break-ins'. A meeting has been organised with the residents, W&F Estates Manager, the Police and Cllr Connell in his role as W&F Councillor to discuss the issues with anti-social behaviour at Broad Close car park and what can be done to mitigate this.

• Yew Tree on steps at Mill Hill / Jubilee Bridge

The Planning Application for the felling of the Yew tree has been submitted to W&FC. Cllr Railton suggested that if the Yew tree is in good health, the Council should consider repairing the wall or clipping the tree roots, rather than felling a mature tree. It was agreed that we would wait to hear from W&FC tree officer regarding the inspection of the tree before making any decision about felling.

Cllr Curley advised that any permission granted to fell the tree would last for three years, so should the tree officer decide that it is a danger and needs to be felled, it will come back to Committee to be discussed in more detail with any recommendation then to Full Council.

• Heritage Open Days

The Clerk and Cllr Turnbull have been discussing plans for Heritage Open Weekend on 16/17th September. The Council have registered on the HOD website and events will be added once confirmed. Appleby Community Enterprises have offered match funding to help with publicity materials. Cllr Railton mentioned that the Archaeology Group would like to take part in the weekend with a display in the Cloisters arcade.

• Doomgate FRMS Update

The Environment Agency are still in discussions with Oaklea Trust and W&FC regarding a solution for alternative public car parking. It doesn't look as though any work will begin until the end of November.

- **Butts Shelters and Bollards**

W&FC are looking into replacing 22 of the black and white bollards and making repairs to the Butts Shelters, however they are currently waiting on costs for carrying out this work. It is not known yet whether W&FC would be looking for Appleby Council to contribute to the cost of carrying out this work.

- **MASCG and Litter management for Horse Fair**

The Clerk reported that following the request made by the Chair at last month's meeting, she had received no comments regarding positive suggestions for Horse Fair litter management. Cllr Swann said that he would email before the next meeting. MASCG will be producing a report to include possible improvements for future years.

- **Application 23/0338: Glebe Road & Application 23/0360: Barratt Homes**

Comments have been submitted to W&FC for both applications. There is no update on the Barratt Homes application however a meeting for councillors will be set up once progress has been made.

- **Issues arising from Town Meeting**

- QR Code Heritage Trail: we intend to trial the idea first with a couple of properties, including the Moot Hall in time for the HOD weekend. The Clerk has contacted Heritage England for examples of other towns who have set up a similar trail.
- The proposed actions to develop a Neighbourhood Plan, Communications protocol and setting up of new Committees will be considered once Cllr Swann has sent through his suggestions to the Committee.

- **Playing Field dog attacks & dog fouling**

Cllr Turnbull advised that the laws and land use surrounding dogs on leads is very confusing, and currently the signage around the Butts path is insufficient. Cllr Heap said that emails received from EDC from 2018 advised that dogs should be kept on a lead along the Butts path and riverside area and the only space dogs could be let off a lead was on King George playing field.

Cllr Heap is in the process of reviewing the current signage, which may be insufficient. It was suggested that the Football Club should be consulted, as they often have issues with dog fouling on the playing field. Cllr Curley asked that this is put on a future agenda to discuss, once further information regarding the existing state of the signage and the law is to hand.

Cllr Railton raised the issue of the library building and said he had raised the topic with Charlie Thornton from W&FC. The Clerk reported that she had already been in contact with W&FC to make initial enquiries and it was on the Area Planning Group action list.

P4/07/23 Planning Applications

Under Westmorland and Furness Council's consultation process, to consider the following Planning Applications, plus any late arrivals, to prepare, under delegated authority, a response from Council:

<p><u>23/0440</u> Mill Hill, Appleby, CA16 6UR Fell Yew tree <i>Applicant: Appleby Town Council</i> Discussed above.</p>	<p><u>23/0427</u> Appleby Grange Care Home, Bongate, CA16 6HN Conservation area tree works comprising of felling, crowning, removal and reduction. <i>Applicant: Mrs Ralph, Appleby Grange</i> No comments at present, however Cllr Swann would like to be informed when the W&FC tree officer will be visiting the site in order to ask questions regarding the works.</p>
--	---

P5/07/23 Planning Decisions

The below decisions were noted.

<p><u>23/0261</u> - Non-Material Amendment Approval Bongate Hall, West Bongate, CA16 6HW Non-material amendment to change the approved tiles from slate to composite, attached to approval 21/0480. <i>Applicant: Mr Kirwan</i></p>	<p><u>21/0721</u> – Full Refusal 2 Bridge Street, CA16 6QH Change of use from first floor hairdressers (A1) to form 2 bedroom flat (C3). <i>Applicant: Mr Hussain</i></p>
<p><u>23/0157</u> – Listed Building Approval 62 Boroughgate, CA16 6XG Listed Building Consent for proposed two storey extension to the gable end elevation <i>Applicant: Mr and Mrs Murphy</i></p>	<p><u>23/0141</u> – Full Approval 62 Boroughgate, CA16 6XG Proposed two storey extension to the gable end elevation <i>Applicant: Mr and Mrs Murphy</i></p>

P6/07/23 Chairman’s Report

There was no Chairman’s report in respect of this meeting.

P7/07/23 Platinum Playground

The funding application for Cumbria Waste Management Trust is being considered by their committee this week so we should have confirmation next week on their decision. If this application is successful, we will be in a position to begin with the tender process to commission the refurbishment. Should the application be unsuccessful, the plan is to still move on with commissioning the refurbishment, but it will have to be done in stages until the shortfall of funding is found. The Clerk confirmed that as the playground is owned by W&FC, they will still retain responsibility for the ongoing maintenance and insurance costs of the equipment.

P8/07/23 Councillors’ reports and items for future agendas

The Clerk reported that she had received notification this afternoon of a planned road closure of the B6260 from the top of Boroughgate to the junction with Helm Road at Burrells starting on 24th July for a period of up to 3 weeks. No details are available yet, but once further information is available, this will be communicated to residents Cllr Rooke suggested putting it in the Parish Newsletter. Cllr Turnbull enquired about whether there were any arrangements being made for tour buses, which normally come into town. The Clerk will get in touch with Highways for more information and clarification on what plans will be put in place to mitigate the issues caused by the road closure.

ACTION: To inform residents about the extent of the road closure once further information is known.

[Note: subsequent to the meeting, information and road closure and diversion maps relating to the works from WAFC distributed to some residents 13/07/23].

P9/07/23 Next Meeting

To note that the next meeting of the Planning and General Purposes Committee will be on **Monday 11th September at 6.45pm** in the Moot Hall.

There being no further business, the meeting closed at 7.49pm.

At the Council Meeting held on **Wednesday 19th July 2023**, the Chairman of this meeting was authorised by the Council to sign these minutes, to confirm they are a true and accurate record:

Cllr Curley
