

APPLEBY-IN-WESTMORLAND TOWN COUNCIL

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Planning and General Purposes Committee Minutes

For the meeting held in the Moot Hall

Monday 15th May 2023 at 6.45pm

Present:

Cllr Curley (Chair) Cllr Kemp
Cllr Connell Cllr Pape
Cllr Davidson

Also in attendance:

Cllr Heap
Cllr Rooke
Town Clerk, Clerk's Assistant and one MoP

P1/05/23 Apologies for Absence

No apologies received for this meeting.

P2/05/23 Declarations of Interest

Cllr Connell declared an interest in relation to any item on the agenda that relates to Westmorland and Furness Council.

P3/05/23 Actions from the Previous Minutes

• Tree at Jubilee/Mill Hill steps:

The tree has been reported to the Tree Officer at W&F, but no updates received at present.

ACTION: Clerk to go back to W&F to enquire about the cost of removing the tree, as Appleby Council may need to cover the costs of doing this in the interest of public safety.

P4/05/23 Planning Applications

The planning applications listed below were considered. It was proposed by Cllr Curley and agreed by all present that it was not necessary to go into detail for applications received for minor alterations, but the Committee would show increased diligence on any bigger planning applications and potential contentious applications. It should be noted that the Council are not formally made aware of objections raised with planning applications before a decision is made by Westmorland & Furness Council.

[23/0315](#)

Land Adjacent to Appleby Leisure Centre, Chapel Street, CA16 6QR
Discharge of condition 3 (Construction Environmental Management Plan), attached to approval 22/0713.
Applicant: Environmental Agency

ACTION: check whether issues raised by the Cricket Club have been included in the Plan.

[23/0271](#)

Condensergapp, Bongate, CA16 6HW
Conservation area tree works compromising crown reduction and reshaping of Yew Tree (G2) and Yew tree (G7)
Applicant: Mr Wilkinson

No comments or objections

[23/0272](#)

9 Honeywood Close, Bongate Cross, CA16 6FF
Lawful Development Certificate for a proposed single storey rear extension
Applicant: Mr & Mrs Longrigg
No comments or objections

[23/0261](#)

Bongate Hall, West Bongate, CA16 6HW
Non-Material Amendment to change the approved tiles from slate to composite, attached to approval 21/0480
Applicant: Mr Kirwan

No comments or objections

P5/05/23 Planning Decisions

The decisions listed below were noted by the Committee:

<p><u>23/0126</u> – LISTED BUILDING APPROVAL 8 Battlebarrow, CA16 6XS Listed Building Consent for the retention of panel fence and repairs to outbuilding, retaining walls and steps <i>Applicant: Mr Fussell</i></p>	<p><u>22/0070</u> – FULL REFUSAL Bongate Hall, West Bongate, CA16 6HW Retrospective erection of an outbuilding <i>Applicant: Mr Kirwan</i></p>
<p><u>21/0190</u> – RESERVED BY COND APPROVED Land Adjacent to Appleby Leisure Centre, Chapel Street, CA16 6QR Discharge of condition 4 (drainage), attached to approval 22/0713 <i>Applicant: Environment Agency</i></p>	

P6/05/23 Chairman's Report

There was no Chair's report in respect of this meeting.

P7/05/23 Flood Risk Management Scheme – Doomgate Culvert

The Clerk reported the Environment Agency had confirmed that the Doomgate Culvert project was effectively on hold until alternative parking had been sourced. A meeting with Oaklea has established the possibility of using the Edenside site as a temporary car park once the building is demolished. The site would accommodate approximately two thirds of the current Broad Close parking spaces. The EA have also submitted a pre-planning enquiry to W&F regarding the potential reorganisation of the compounds, which would provide additional car parking spaces.

P8/05/23 Devolution of Services

• Library Building:

Cllr Curley requested that the Council look into acquiring the Library building from W&F. The first floor of the building has not been utilised for some years and the large room would be ideal as an exhibition room and the suite of offices could be rented out.

• Broad Close Car Park and Toilets:

Previous discussions with EDC had looked at Appleby Council taking on the car park and toilets at Broad Close. It was agreed that although the car park could be a healthy source of income, the toilets could be a liability. The current location of the recycling centre in Broad Close was also discussed and it was suggested that there might be alternative sites for this within town, which would free up space for additional car parking.

ACTION: Clerk to initiate low level engagement with W&F regarding the Council's interest and whether we could establish what the running costs and income were for the car park and the toilets

P9/05/23 Civility & Respect Pledge

The Civility & Respect Pledge is an initiative run by the National Association for Local Councils who encourage every Council to sign the pledge. It enables councils to demonstrate that they are committed to standing up to poor behaviour across the sector and to driving through positive changes which support civil and respectful conduct. Additional policies can be put into place to assist compliance, and online courses are available to access.

It was agreed to **RECOMMEND** to Full Council that the Civility & Respect Pledge be adopted and signed.

P10/05/23 Risk Assessment and Health & Safety Risk Assessment 2023-2024

Both risk assessments require more amendment than was expected, and will be carried over for discussion at the June Committee meeting.

P11/05/23 Jubilee Ford Signage

It has been noted that the warning signs and water level gauges recently installed at Jubilee Ford are unsightly and not in keeping with Appleby's conservation area. It was noted that there has been quite a lot of discontent expressed in the media about these signs and gauges, both locally and nationally. Cllr Connell pointed out this is a national scheme and therefore highways might be reluctant or unable to negotiate.

ACTION: Clerk to establish if there is anything that can be done about the style and location of the signs and gauges.

P12/05/23 Warm Spaces

The Clerk reported the Warm Spaces have now ended after running from January to April. An average of 18 visitors had attended the sessions weekly, and there were drop ins from a range of local support agencies and organisations. Funding was received from Cumbria Community Foundation and Appleby Community Enterprises to run these sessions. The Council passed on their thanks to Alison Taylor in the TIC for all her hard work in running these sessions.

P13/05/23 Councillors' reports and items for future agendas

There was no items for future agendas.

P14/05/23 Next Meeting

To note that the next meeting of the Planning & General Purposes Committee will be on **Monday 12th June 2023** at **6.45pm** in the Moot Hall.

There being no further business, the meeting closed at 7.45pm.

At the Council Meeting held on **Monday 22nd May 2023**, the Chairman of this meeting was authorised by the Committee to sign these minutes, to confirm they are a true and accurate record:
