

APPLEBY-IN-WESTMORLAND TOWN COUNCIL

Sue Gilbertson: Town Clerk
Telephone: 017683 51177
Email: clerk@applebytown.org.uk
Facebook: Appleby-in-Westmorland



www.applebytown.org

Town Clerk's Office
Moot Hall, Boroughgate
Appleby-in-Westmorland
Cumbria
CA16 6YB

PROPERTY COMMITTEE MINUTES FOR THE MEETING HELD IN THE MOOT HALL TUESDAY 11TH APRIL 2023 at 7.25pm

Present:

Cllr Rooke (Vice-Chair)
Cllr Connell
Cllr Curley
Cllr Davidson

Cllr Pape
Cllr Potts
Cllr Stephenson

Also in attendance:

Cllr Heap
Town Clerk

PR1/04/23 Apologies for Absence

Apologies received and noted from Cllr Anderton.

PR2/04/23 Declarations of Interest

Cllr Connell declared an interest in relation to any item that relates to Westmorland & Furness Council.

PR3/04/23 Actions from Previous Minutes

The Clerk reported with the following updates:

- **Low Wiend signage at West Cloisters:**
The response from EDC to the pre-planning enquiry was not in favour of erecting the sign. They suggested putting signage on the pole adjacent to Low Cross. The Clerk will investigate this possibility, but it was agreed to leave the temporary sign on the door of West Cloisters in place.
- **Butts Footpath Lighting:**
The lighting officer at EDC has reported that they have still been unable to get a lamptower on site, but they hope to arrange this by the end of this week. It was noted that the problems with the lights were first reported last October and the level of service EDC provides for the maintenance and repair of the lights is very poor. The Clerk has been unable to locate a SLA with EDC in respect of maintenance of the lights, but is looking at possibly getting a private contractor to take over the maintenance contract.
- **Drainage Issues at the West Cloisters:**
United Utilities have now made a third site visit to repair a collapsed underground drain which they were unable to fix on previous visits, as it required a road closure. The Council has also fitted a proper drain cover and carried out repairs to the base of one of the downpipes.

PR4/04/23 Chairman's Report

There was no Chair's report in respect of this meeting.

PR5/02/23 Fair Hill Licence for 2023

It was **RESOLVED** to **RECOMMEND** to Full Council the granting of a licence to Mr Billy Welch for the use of Fair Hill for the period 7th to 15th June 2023.

The Clerk confirmed that Mr Welch had agreed to take out Public Liability Insurance cover for £5 Million and it was agreed that this level of insurance was adequate.

Councillors' reports and items for future agendas

The Clerk reported that the owner of Pets Pantry has a potential buyer for the business and has asked the Council to consider transferring her current lease to the buyer. The Council agreed that they would be amenable to transferring the lease over on the same terms for the duration of the current lease, but that the rent would be reviewed when the lease was up for renewal in January 2024.

ACTION

The Clerk

The Clerk

Cllr Pape reported that in his opinion the street lighting in High Wiend was inadequate. It was agreed to report this as a problem and request the need for additional lighting to be erected mid-way along the street. The Clerk will investigate and report back to Council.

The Clerk

Cllr Potts asked when the outstanding snagging items of work to the Moot Hall would be carried out and the Clerk confirmed that this would be looked at as soon as the weather was milder.

The Clerk reported that she was looking into potential sources of funding to carry out some improvements to the Public Hall and was attending a funding event for community halls later in the month. The funding available also covers carrying out an energy audit and potentially a building survey. As well as looking for funding to carry out general improvements, the Clerk was also looking to source funding to install a disabled toilet in the building.

It was agreed that the Clerk would produce a report for the next Property committee outlining the costs of running the Public Hall, together with the income received and who and what it is used for.

The Clerk

Cllr Potts reported that the Butts shelters were looking very shabby and were in urgent need of repair. He also commented that the plywood used for the fascias was not fit for purpose and a stronger material was needed. These have been reported previously, but the Clerk will report them again, stressing the need to carry out urgent repair work as soon as possible.

The Clerk

PR6/02/23 Date of the Next Meeting

Councillors noted that the next meeting of the Property Committee will be held in the Moot Hall on **Monday 15th May 2023 at 7.45pm** or at the rising of the Finance meeting.

All

There being no further business the meeting closed at **8.05pm**.

AT THE COUNCIL MEETING ON: **WEDNESDAY 19th APRIL 2023**

THE CHAIRMAN OF THE COMMITTEE WAS AUTHORISED BY THE COMMITTEE TO SIGN THESE MINUTES TO CONFIRM THEIR BEING A TRUE AND ACCURATE RECORD:

Cllr Rooke
