

APPLEBY-IN-WESTMORLAND TOWN COUNCIL

Sue Gilbertson: Town Clerk
Telephone: 017683 51177
Email: clerk@applebytown.org.uk
Facebook: Appleby-in-Westmorland



www.applebytown.org

Town Clerk's Office
Moot Hall, Boroughgate
Appleby-in-Westmorland
Cumbria
CA16 6YB

PROPERTY COMMITTEE MINUTES FOR THE MEETING HELD IN THE MOOT HALL MONDAY 13TH MARCH 2023 at 8.02pm

Present:

Cllr Anderton (Chair) Cllr Stephenson
Cllr Rooke (Vice-Chair)
Cllr Connell
Cllr Curley
Cllr Davidson
Cllr Pape

Also in attendance:

Town Clerk
Clerk's Assistant
1 MoP

PR1/03/23 Apologies for Absence

Apologies received and noted from Cllr Potts.

PR2/03/23 Declarations of Interest

Cllr Connell declared an interest in relation to any item on the agenda that relates to Cumbria County Council and Eden District Council. Cllr Anderton declared a personal interest in anything relating to Fair Hill, as her property borders the field.

PR3/03/23 Actions from Previous Minutes

The Clerk reported with the following updates:

- **Low Wiend signage at West Cloisters:** No response has yet been received from EDC's Planning Dept with regard to the permanent installation of a sign. Cllr Stephenson said the temporary signage is very clear and looks much tidier than a clutter of individual A-boards. The Clerk confirmed the permanent sign will have removable slats so when businesses change, the sign can be updated. It is hoped to erect a similar sign to advertise businesses on High Wiend.
- **Fair Hill tidy-up:** The oil drum and rubbish has been removed and it has been agreed where the new signs will be erected, which will be in place later this week. Following a report last week that the gate had been locked shut, the Clerk had re-chained the gate open. Cllr Anderton reminded all that once the current tenant's yearly license is up, the gates will be closed in the months leading up to Horse Fair.
- **Butts Footpath Lighting:** The lights are on schedule for repair this week, but as this is weather dependent, this will be subject to the ground not being too sodden to support the cherry picker, as it has been to date.
- **Drainage Issues at the West Cloisters:** United Utilities have made two site visits and thankfully the drainage issues weren't caused by a collapsed underground drain as thought, but because of a build-up of silt and toilet products. They subsequently returned to site to extend their dig to check for further issues. All this work has been done at no cost to the Council. The only repair work needed, is a proper drain cover as the current one is not fit for purpose and some repairs to the base of one of the downpipes.
- **Electrical works at 1&2 Market Arcade:** The work has now been completed and the two units have been completely re-wired on two separate circuits and new energy efficient lights installed and more wall sockets. There is a small amount of cosmetic work that needs to be done.

PR4/03/23 Chairman's Report

There was no Chairs report in respect of this meeting. The Clerk reported that before Jim Chalmers resignation, he carried out a site visit of the Public Hall with a local contractor and has put together a list of work that needs urgently doing. This work will need to be priced up and the Clerk will arrange to meet with Cllr Anderton and Cllr Rooke to progress this. In the meantime, there are some outstanding cosmetic works that needs to be done.

PR5/03/23 Dowpitts Wood / Oaklea Trust

The Clerk confirmed Oaklea Trust are still happy to continue with plans for using Dowpitts Wood and this will be progressed in the new year. The Clerk has been looking at grants to repair the footpaths and steps throughout the wood.

ACTION

PR6/02/23 Councillors' reports and items for future agendas

There were no items or reports for future agendas.

PR7/02/23 Date of the Next Meeting

Councillors noted that the next meeting of the Property Committee will be held in the Moot Hall on **Tuesday 11th April 2023 at 7.45pm** or at the rising of the Planning & GP meeting.

There being no further business the first part of the meeting closed at **8.04pm**.

All

AT THE COUNCIL MEETING ON: **WEDNESDAY 22nd March 2023**

THE CHAIRMAN OF THE COMMITTEE WAS AUTHORISED BY THE
COMMITTEE TO SIGN THESE MINUTES TO CONFIRM THEIR
BEING A TRUE AND ACCURATE RECORD:

Cllr Anderton
