

APPLEBY-IN-WESTMORLAND TOWN COUNCIL

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FINANCE COMMITTEE MINUTES FOR THE MEETING HELD IN THE MOOT HALL MONDAY 13TH MARCH 2023 at 7.39pm

Present:

Cllr Davidson (Chair)
Cllr Heap (Deputy Chair)
Cllr Anderton
Cllr Curley
Cllr Pape

Also in attendance:

Cllr Connell
Cllr Kemp
Cllr Rooke
Cllr Stephenson
Town Clerk
Clerk's Assistant
1 MoP

F1/03/23 Apologies for Absence

Apologies received and accepted by Cllr Potts.

F2/03/23 Declarations of Interest

Cllr Anderton declared a personal interest in anything on the agenda relating due Fair Hill, as her property borders the land.

F3/03/23 Election of Chair and Vice Chair of Finance Committee

- It was proposed that Cllr Pamela Davidson be appointed as the Chair of the Finance committee. All in favour.
- It was proposed that Cllr Paula Heap be appointed to the Finance committee as Deputy Chair. All in favour.

F4/03/23 Actions from Previous Meeting

There were no actions from the previous minutes.

F5/03/23 Chairman's Report

There was no Chair's report in respect of this meeting. Cllr Davidson reported that she had recently carried out one of her regular 'soft audits' of the Council's accounts and she was impressed with the organisation of the accounting systems and thanked the Clerk and her assistant.

F6/03/23 Management Accounts

The Chair presented the Management Accounts for February 2023. The Management Accounts for February 2023 were accepted and RESOLVED to RECOMMEND to Full Council.

The Clerk reported that although some budget lines are over, some have also come in under budget and the year end finances are on target roughly as projected at half year. The utility costs are being managed as tightly as possible and as the Council's electricity and gas contracts are provided as part of a Cumbria County Council agreement, we have some reassurance that future costs will be controlled as best as they could be. Additional expenditure was incurred this month in respect of the replacement of a number of fire extinguishers, due to their age.

The final grant of £48k for the East Cloisters building repairs from EDC has now been received.

The Platinum Playground fund has received £5,000 from Cumbria County Council and have also been awarded a grant of £12,500 from EDC. Other grant applications are pending.

F7/03/23 Cumberland – Hannah Kennington Charity Account

It was agreed to remove Gareth Hayes from the Hannah Kennington Charity Account and Cllr Curley agreed to be added as a new Trustee. All in favour.

ACTION

All

F8/03/23 Barclays Debit Card

As the Council now have no Petty Cash float, the Clerk reported that currently any purchases that cannot be paid via invoice are paid using a staff member's debit card and then reclaimed. To stop this happening, the Clerk has requested a debit card is applied for. It was **RESOLVED to RECOMMEND** to Full Council the application for a Debit Card for the Barclays current account with a limit of £500.

F9/03/23 Financial Regulations

Some minor adjustments have been made to the Financial Regulations to reflect current systems and processes.

It was **RESOLVED to RECOMMEND** to Full Council the Financial Regulations are accepted. All in favour.

F10/03/23 Fingerposts and Noticeboards

The heritage style cast iron fingerposts are ready and awaiting installation. Cumbria County Council have estimated the cost of this work to be in the region of £8,000. Eden District Council have agreed to pay for half the installation cost, leaving a shortfall of £4,000. The Clerk suggested that £2,000 could be used from Contingency and an application for £2,000 could be made to one of the Charity accounts.

Cllr Stephenson agreed the signs need to be installed as soon as possible. The Clerk confirmed the work will be put out to tender by Cumbria County Council.

It was **RESOLVED to RECOMMEND** to Full Council to approve the expenditure of £4,000 for this purpose.

F11/03/23 Councillors' reports and items for future agendas

Cllr Kemp enquired whether Appleby has a Moot Horn, however it was confirmed there is not one.

F12/03/23 Date of the Next Meeting

Councillors noted that the next meeting of the Finance Committee will be held in the Moot Hall on **Tuesday 11th April 2023 at 6.45pm.**

There being no further business the meeting closed at **7.55pm.**

All

AT THE COUNCIL MEETING ON: **WEDNESDAY 22nd March 2023**
THE CHAIRMAN OF THE COMMITTEE WAS AUTHORISED BY THE
COMMITTEE TO SIGN THESE MINUTES TO CONFIRM THEIR
BEING A TRUE AND ACCURATE RECORD:

Cllr Davidson
