

APPLEBY-IN-WESTMORLAND TOWN COUNCIL

Sue Gilbertson: Town Clerk
Telephone: 017683 51177
Email: clerk@applebytown.org.uk
Facebook: Appleby-in-Westmorland
Twitter: @applebycouncil



www.applebytown.org

Town Clerk's Office
Moot Hall
Boroughgate
Appleby-in-Westmorland
Cumbria
CA16 6YB

PLANNING AND GENERAL PURPOSES COMMITTEE MINUTES FOR THE MEETING HELD IN THE MOOT HALL MONDAY 13TH MARCH 2023 at 7.07pm

Present:

Cllr Stephenson (Chair)
Cllr Chalmers
Cllr Connell
Cllr P Davidson
Cllr Hayes (Mayor ex Officio)

Also in attendance:

Cllr Anderton
Cllr Heap
Cllr Rooke
Town Clerk
Clerk's Assistant
Andrew Keough (Herald)

P1/02/23 Apologies for Absence

Apologies received and accepted from Cllr Curley, Cllr Pape and Cllr Kemp.

P2/02/23 Declarations of Interest

Cllr Connell declared a personal interest in relation to any item on the agenda that relates to Cumbria County Council and Eden District Council.

P3/02/23 Actions from Previous Minutes

- **Oaklea Trust – Edenside:** The Clerk has made enquiries to EDC and the current situation with the planning application for Edenside is that EDC will be working with the EA and The Oaklea Trust over the next couple of weeks, to resolve some outstanding issues with the demolition of the current building and bring a report to EDC's planning committee at their earliest.
- **British Legion commemorative bench plans:** The Clerk reported all the bench designs and site plans have been sent to EDC and we are waiting to hear back from them. However, the BLC have reported that there is an issue with copyright on the chosen design and they are waiting to hear back on this.
- **Warm Spots sessions:** Additional funding has been received to extend the Warm Spots for an extra month, until the end of April. The attendance is roughly averaging 15 people per week.
- **Co-op parking and pricing issues:**
Cllr Stephenson and the Clerk met with two representatives from the Co-op to discuss the concerns raised regarding pedestrian safety and parking issues around the property. Various ideas to help mitigate these issues were discussed, including installing some measures on the shop exit way, ie. a speed bump, a sign to warn drivers that pedestrians were crossing up ahead and a mini 'zebra' crossing. The issue with vehicles parking at the front of the building on the double-yellow lines, obstructing the view for drivers exiting the car park was also discussed and it was agreed that if this area was marked out with parking bays it might stop drivers from parking too close to the entrance and exit. The Co-op have come back after researching their land boundary and as expected, some of these issues were outside of their boundary and the Clerk has contacted Cumbria CC Highways to ask for their advice. Cllr Connell asked to be kept in the loop with progress when Highways came back.
The pricing issues reported by Cllr Davidson had also been discussed, and although the store manager agreed prices differed between Appleby and Kirkby Stephen, the Area Manager was not aware of this and required evidence. Cllr Davidson will do more research.
- **22/0848 – Barratt Homes, Station Road:** The issues highlighted in previous meetings have been gathered and sent to EDC Planning. Cumbria CC Highways have also confirmed their recommendations that the 30mph speed limit and the single-track road needed to be widened for two-way traffic up to the junction with Roman Road.

ACTION

Clerk
Cllr
Davidson

P4/02/23 Planning Applications

The following applications were brought to the committee for their consideration. The below comments were made:

23/0063 11 Holme Court, CA16 6QT Proposed extensions and alterations to dwelling <i>Applicant: Mr I Mycock</i> No objections	22/0896 1 Doomgate, CA16 6RB Conversion of attached barn to form ancillary living accommodation <i>Applicant: Mr and Mrs Hamer</i> No objections. It was commented that the correct procedures for flood defence should be adopted.
22/0653 The Armoury, Holme Street, CA16 6QU Listed Building Consent for repairs to the external walls and chimney <i>Applicant: Mr Brook</i> No objections	

P5/02/23 Plannings Decisions

The following decisions were noted by the committee:

22/0892 Full Approval Retrospective siting of biomass boiler and flue Howgill House, Bongate, CA16 6UW <i>Applicant: Mr D Pigney</i>	22/0416 Screening Opinion Issued Screening Opinion for a residential development Land at Cross Croft Appleby <i>Applicant: Story Homes</i>
---	---

P6/02/23 Chairman's Report

- **A66 Cycleway:** Cllr Stephenson reported that he had attended the drop-in session in Kirkby Thore where he had expressed some concerns to the project design team about the traffic island near the Grammar School and whether it would be suitable for arctic lorries that could be passing through. He also commented that with the closest multi-directional junctions being at Powis and Sandford, meaning in order to avoid traffic congestion in town, for example at Horse Fair, people would have to travel East to Sandford, then rejoin the West bound carriageway to enter Appleby. He also reported there will be a footpath/cycle path between Crackenthorpe and Brough, running alongside the new A66.
- **Planning Application [22/0863](#):** The application for an extension has been approved by EDC, however neighbours have submitted an objection. Cllr Stephenson is attending a meeting on Tuesday the 14th with the resident and an EDC planning officer to discuss the application.

P7/02/23 Doomgate Culvert / Environment Agency Update

The Clerk has produced a document summarising the main points of concern that have been raised regarding the forthcoming flood defence project. Many of these have been received directly from Councillors, residents or business owners, as well as feedback from the business group meeting held on 7th February. This document has been sent to the Environment Agency ahead of the Council's meeting on Thursday 16th February. Cllr Hayes reported that both he and Cllr Chalmers had attended the business group meeting which had around 70 attendees, and he felt this had been a very productive meeting with many valid comments being put forward.

The Clerk reported that after looking through the EA's transport and traffic management assessment document, which was filed with the planning application, that although Chapel Street will be closed for 2 periods of 4 and 8 weeks respectively, neither High or Low Wiend will ever be closed completely, so access to Pigneys fuel station will be maintained at all times. Cllr Anderton pointed out that currently there is a lot of speculation around the project, and updated information and timelines are needed as a matter of urgency.

Cllr Stephenson commented that he thought the Herald article was well balanced. He also reported that when further information is available it will be shared to the whole community, but everyone needed to be mindful of the fact that this is not the Town Council's project. Cllr Chalmers highlighted one of the complaints at the business owners meeting had been regarding the lack of public

communication and consultation. The Clerk said the TIC exhibition room has been offered for the EA to host detailed plans of the works, however this has never been taken up on, but the offer is still there. It was agreed the EA need to have further public consultation and it is hoped to agree a date for this at this week's meeting.

A petition was received from a resident on 13th February, which had been circulated with the instructions to 'return to Appleby TIC'. The TIC had not been consulted prior to the petition being sent and had no knowledge of this, however have facilitated this request. The petition heading says, 'Save our 94 parking spaces, save our shops, save our tourism and save the Cherry tree!'. It does not outline an action statement or who this petition is intended for, although we have been informed that it is being presented to Appleby Council.

Cllr Chalmers asked for clarification on the meeting with the EA on the 16th and who will be attending. The Clerk advised that although the meeting is intended just for Councillors, she has asked the EA if they can meet with a business representative to discuss their concerns directly. No response has yet been received.

P8/02/23 Council Policies

Cllr Stephenson proposed the Volunteer Policy be accepted and signed as a new policy. The Clerk advised that there had been no major changes to any of the other policies that Councillors needed to be aware of.

The policies listed below were accepted and it was **RESOLVED** to **RECOMMEND** these be adopted by Full Council:

- Health & Safety Policy
- Equality & Diversity Policy
- Data Protection Policy
- Freedom of Information Policy
- Media Policy
- Complaints Procedure
- Model Publication Scheme
- Volunteering Policy

P9/02/23 Councillors' reports and items for future agendas

There were no reports or items

P10/02/23 Date of the Next Meeting

Councillors noted that the next meeting of the Planning and General Purposes Committee will be held in the Moot Hall on **Monday 13th March 2023** at **7.15pm** or at the rising of the Finance Committee.

There being no further business the meeting closed at **8.01pm**.

**Full
Council**

All

AT THE COUNCIL MEETING ON: **WEDNESDAY 22nd February 2023**

THE CHAIRMAN OF THE COMMITTEE WAS AUTHORISED BY THE COMMITTEE TO SIGN THESE MINUTES TO CONFIRM THEIR BEING A TRUE AND ACCURATE RECORD:

Cllr Stephenson