

APPLEBY-IN-WESTMORLAND TOWN COUNCIL

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FINANCE COMMITTEE MINUTES FOR THE MEETING HELD IN THE MOOT HALL MONDAY 13TH FEBRUARY 2023 at 6.45pm

Present:

Cllr Chalmers (Chairman)
Cllr Davidson
Cllr Anderton
Cllr Hayes

Also in attendance:

Cllr Connell (arrived at 7pm)
Cllr Heap
Cllr Rooke
Cllr Stephenson
Town Clerk
Clerk's Assistant
Andrew Keogh (Herald)

F1/02/23 Apologies for Absence

Apologies received and accepted by Cllr Curley and Cllr Pape.

F2/02/23 Declarations of Interest

There were no declarations of interest to be made.

F3/02/23 Actions from Previous Meeting

There were no actions from the previous minutes.

F4/02/23 Chairman's Report

There was no Chair's report in respect of this meeting.

F5/02/23 Management Accounts

The Chair presented the Management Accounts for **January 2023**. The Management Accounts for January 2023 were accepted and **RESOLVED** to **RECOMMEND** to Full Council.

The Clerk reported that expenditure for January was as expected, with some fluctuations in payment dates for HMRC and NEST contributions, electricity invoices for West Cloisters from earlier last year which we hadn't received and servicing and replacement of out-of-date fire equipment and sensors.

F6/02/23 Budget Projections to Year End

The Clerk reported that the financial projections are still on target. Cllr Chalmers asked about the utility contract renewals and the Clerk advised that after doing some research, the Cumbria County Council contracts had been signed, as they were the most competitive. There was some uncertainty in regard to utility costs for next year as it is currently unknown whether the government rebate would be continued and if so, at what level.

F7/02/23 Cloisters Building Repair Project

The Clerk reported that the second and final grant of £48,000 for Phase II of the Cloisters project has been received from Eden District Council. We have also been able to re-claim VAT of almost £7,000 for costs relating to the public realm elements of the project. Cllr Chalmers asked the Clerk whether there was a retention for the project. The Clerk reported that a 2.5% retention for both phases of the Cloisters and the Moot Hall amounting in total to around £15,000 would need to be carried over to next year's accounts as deferred income. Cllr Hayes thanked the Clerk for the work put into the project and the committee agreed that although the Council had had to dig deep into their reserves, it has been money well spent.

ACTION

All

F8/02/23 Budget & Precept for 2023-24

The Clerk reported that the Precept budget for 2023-24 has been formally submitted and acknowledged by Eden District Council.

F9/02/23 Banking Arrangements

The banking arrangements for the Council's accounts with both Barclays and the Cumberland have recently been reviewed and updated, including bank officials and signatories.

It was **RESOLVED** to **RECOMMEND** to Full Council to keep the banking arrangements and current signatories the same.

Cllr Anderton highlighted that enquiries had been made with the Cumberland to move the current account over, however they are not currently taking on any new business customers, but have said they will let us know if this changes.

F10/02/23 Councillors' reports and items for future agendas

There were no reports or items.

F11/02/23 Date of the Next Meeting

Councillors noted that the next meeting of the Finance Committee will be held in the Moot Hall on **Monday 13th March 2023 at 6.45pm.**

All

There being no further business the meeting closed at **7.02pm.**

AT THE COUNCIL MEETING ON: **WEDNESDAY 22nd February 2023**
THE CHAIRMAN OF THE COMMITTEE WAS AUTHORISED BY THE
COMMITTEE TO SIGN THESE MINUTES TO CONFIRM THEIR
BEING A TRUE AND ACCURATE RECORD:

Cllr Davidson
