

APPLEBY-IN-WESTMORLAND TOWN COUNCIL

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PROPERTY COMMITTEE MINUTES FOR THE MEETING HELD IN THE MOOT HALL MONDAY 16TH JANUARY 2023 at 8.05pm

Present:

Cllr Anderton (Chair)
Cllr Connell
Cllr Hayes (Mayor ex Officio)
Cllr Pape

Also in attendance:

Cllr Davidson
Cllr Heap
Cllr Kemp
Cllr Stephenson
Town Clerk
Clerk's Assistant

PR1/01/23 Apologies for Absence

Apologies received and noted from Cllr Rooke, Cllr Chalmers, Cllr Curley and Cllr F Potts.

PR2/01/23 Declarations of Interest

Cllr Connell declared a personal interest in relation to any item on the agenda that relates to Cumbria County Council and Eden District Council. Cllr Anderton declared a personal interest in anything relating to Fair Hill, as her property borders the land.

PR3/01/23 Actions from Previous Minutes

- **Fair Hill Update:**
Rubbish Bin – Clean Eden has agreed to remove the drum containing the rubbish at the entrance to Fair Hill. Once this has been cleared, we will ask Eden Wombles if they could add this area to their regular clean-up routes. Cllr Davidson will then monitor the amount of rubbish that gathers to assess whether a bin is required.
Gate – there has been no issues or reports since the chain was moved to the bottom of the gate.
Signage – the signs have arrived and will be installed in the near future.
Hedges – Cllr Anderton has contacted Shuggs contractors to ask if they could trim the hedge that borders Roman Road before the birds start nesting.
Working Party – It was agreed to postpone January's working party meeting until February, due to there being no issues to discuss.
- **Damaged Kerb stones outside TIC:** The damaged stones were reported via Cumbria Highways portal and two cones are now marking the area of pavement. It is hoped Cumbria County Council will be out to resolve the issue soon.
- **Footway Lighting:** A few residents have reported some issues regarding the lights round the Butts footpath. This has been forwarded on to Eden District Council, as they maintain this area of lighting on behalf of Appleby Town Council.

PR4/01/23 Chairman's Report

The Chairman informed the committee of an issue that had arisen regarding business A-Boards outside the West Cloisters. The tenant of West Cloisters had mentioned they felt the boards detracted from her own business, as well as blocking her fire exit door. These signs were removed and returned to their shops. Age Concern were not happy with their board being removed and the Chair and another Trustee of Age Concern met with the Clerk and Property Chair to discuss their concerns. At the meeting, details of the design of a proposed new sign were presented. The Council propose this new sign is erected at the end of the Cloisters building to signpost pedestrians to all the businesses on Low Wiend. The sign would be designed in a way that it would have removable slats so should any businesses change, it can be easily updated. Both the Property Chair and Clerk had felt the outcome of this meeting was positive. However, the Trustee who had attended the meeting was not happy with the way the issue had been approached or resolved and had sent a letter of complaint to both the Mayor and Deputy Mayor.

Cllr Stephenson agreed the new sign would be a good idea and a solution that satisfies everyone, as well as reducing street clutter. Cllr Hayes added now was the ideal time to install the sign now that all works have been completed on the Cloisters and the scaffolding removed.

ACTION

It was **RESOLVED** to move ahead with the signage and investigate logistics around installing the board. Cllr Connell to make initial enquiries to EDC Planning Department to establish next steps. Cllr Hayes to respond to email from Trustee with an update.

PR5/01/23 Cloisters Building Repairs Update

The Cloisters Project is now completed. The contractors will be on site Monday 23rd (providing no funerals are arranged for this date) to clean the central Arcade with a doffing machine. They are aware of the rust on the Church gates, and it has been added to the snagging list.

PR6/01/23 1&2 Market Arcade

The Clerk reported the electrician had done an electrical inspection of 1&2 Market Arcade and had reported back that it would be just as easy to re-wire the property, rather than try and solve each individual issue/fault. It was agreed to tidy up some of the wiring configuration and keep the two supplies for both units separate, so if the unit was ever separated back into two shops, the electric supplies would already be independent. The tenant would need to close the shop for the duration of the work. The Clerk is currently awaiting a quote, which should be received prior to January's Full Council meeting.

Cllr Stephenson proposed that as this work was urgent, it should be carried out as soon as possible. Also as Jan/Feb are quiet months, this would have less effect on the tenant's business.

This was unanimously agreed by members of the Committee and **Proposed to Recommend** to Full Council, subject to the cost being confirmed.

PR7/01/23 Councillors' reports and items for future agendas

Plague Stone: The Plague Stone and its protective case has now been installed at the south end of the Moot Hall, in between the gate and the benches. A sign has been ordered to explain the history of the stone. Cllr Anderton suggested that the cost of this could be met from one of the Council's Charity accounts.

PR8/01/23 Date of the Next Meeting

Councillors noted that the next meeting of the Property Committee will be held in the Moot Hall on **Monday 13th February 2023 at 7.45pm** or at the rising of the Planning & GP meeting.

There being no further business the meeting closed at **8.53pm**.

All

AT THE COUNCIL MEETING ON: **WEDNESDAY 25th January 2023**

THE CHAIRMAN OF THE COMMITTEE WAS AUTHORISED BY THE COMMITTEE TO SIGN THESE MINUTES TO CONFIRM THEIR BEING A TRUE AND ACCURATE RECORD:

Cllr Anderton