

APPLEBY-IN-WESTMORLAND TOWN COUNCIL

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PLANNING AND GENERAL PURPOSES COMMITTEE MINUTES FOR THE MEETING HELD IN THE MOOT HALL MONDAY 14TH NOVEMBER 2022 at 7.18pm

Present:

Cllr Stephenson (Chair) Cllr Hayes (Mayor ex Officio)
Cllr Connell Cllr Kemp
Cllr Davidson Cllr Pape

Also in attendance:

Cllr Anderton
Cllr Curley
Cllr Rooke

P1/11/22 Apologies for Absence

Apologies received and accepted from Cllr Chalmers.

P2/11/22 Declarations of Interest

Cllr Connell declared a personal interest in relation to any item on the agenda that relates to Cumbria County Council and Eden District Council.

P3/11/22 Actions from Previous Minutes

There were no actions from previous minutes.

P4/11/22 Planning Applications

The following applications were brought to the committee for their consideration. There were no objections, however some comments made about application 21/0847.

[22/0729](#)

15 Doomgate, CA16 6RB

Discharge of condition 3 (window samples), attached to Listed Building Consent 22/0395.

Applicant - Mrs A Thompson

No objections

[22/0784](#)

18 Barrowmoor Road, CA16 6SB

Variation of condition 2 (plans compliance) to change the first-floor external finishes from stone facing and dry dash to Cedral horizontal fibre cement cladding and the addition of Velux window to rear roof slope, attached to approval 21/0729.

Applicant – Mr I Campbell

No objections

[22/0771](#)

17 Chapel Street, CA16 6QR

Listed Building Consent for the retention of rear extension

Applicant - Mr & Mrs M Chambers

No objections

[22/0774](#)

Bongate Hall West, Bongate CA16 6HW

Conservation area tree works to 5 Lime trees. Crown thin by up to 30%.

Applicant - Mrs M Kirwan

No objections

[22/0807](#)

12 Doomgate, CA16 6RB

Listed Building Consent for the replacement of 7no windows with uPVC heritage units and reinstatement of side elevation garage/store building.

Applicant – Mr R Nicholson

No objections

[21/0847](#) – Land South of Highfield Lodge, Bongate, CA16 6UE

Outline application for the erection of five dwellings, with approval sought for access.

Cllr Stephenson reported that comments received when the planning application had originally been submitted had been taken into account, and the new plans included lowering the wall on either side of the entrance, in order to increase visibility of vehicles exiting the development. Cllr Davidson expressed concerns regarding the loss of the current wall, stating it was an attractive feature for people driving into town, with Cllr Curley agreeing that demolishing the wall and replacing it with a new lower wall, could be detrimental to the aesthetics of the town. Cllr Pape highlighted that safety should always be the primary issue.. Cllr Stephenson suggested that increasing the splay width of the entrance might provide sufficient visibility to avoid demolishing the current wall.

It was agreed to pass on concerns regarding the loss of the wall and ask whether increasing the width of the entrance splay might avoid the need to do this.

ACTION

P5/11/22 Plannings Decisions

The following decisions were noted by the committee.

[22/0408](#)

Full permission granted

Cross Keys Cottage, 51 Boroughgate, CA16 6XG

Retrospective application for garden pergola

Applicant - Mr M Skarrats

P6/11/22 Chair's Report

- **Planning application 22/0473** for the erection of a new dwelling at Up Top has received an objection, so will be going to the EDC Planning Committee.
- **Warm places:** the Cricket Club and Appleby Library are opening as Warm Places for winter. It was noted that although these venues were listed on the Cumbria County Council website, they were not showing up on the map. Clerk to inform CCC. It was agreed that the Clerk would check out which days these venues were opening their doors as a Warm Place, with a view to opening up the Supper Room, subject to being able to identify volunteers to help coordinate this.
- **St Lawrence's Welcome Inn** – Cllr Stephens reported that he had attended the launch of 'The Welcome Inn' on Sunday 6th November, a group where people can share companionship and connections and enjoy refreshments.
- **Footpath and Tree Audit:** Cllr Hayes reported that one of the actions identified in the Area Planning meetings was to carry out an audit/survey of the town's footpaths and trees. It was agreed that as it is very unlikely that nothing will be done on either of these until the new Shadow Authority is in place, the Council would make a start on these. Cllr Pape expressed concerns regarding whether this might trigger the loss of footpaths, but Cllr Hayes felt that by the Council carrying out this audit themselves, there would be more local knowledge, and therefore a lower likelihood of losing footpaths.
- **Parliamentary Constituency Boundary Changes:** Public consultation on the final re-mapping of the boundaries is now taking place until 5 December, after which the responses will be analysed, and final recommendations sent to Parliament by 1 July 2023. If Councillors have any comments on the proposals, they should send them to Cllr Stephenson or the Town Clerk by Friday 25 November.
- **Vice Chair position:** After the resignation of the Vice Chair, a replacement is required. Cllr Stephenson asked all Councillors to consider whether they would be suited to the role.
- **EDC Cabinet meeting:** EDC's Cabinet meeting will be held at Appleby Cricket Club on Tuesday 15th November. EDC have invited Appleby Councillors to a pre-meeting at the Cricket Club at 5pm. Appleby Councillors will meet at 4pm in the Moot Hall to discuss the topics agreed.

Clerk

Cllr Hayes
+ others

All

All

All

P7/11/22 Update on Doomgate Culvert

The Clerk attended a meeting on 3rd November with representatives from the Cricket Club and Environment Agency to discuss the club's concerns around the proposed erection of a welfare site and car park on the land behind the Swimming Pool. The EA discussed all the issues raised by the Cricket Club and presented solutions to some of the concerns at the meeting and agreed to investigate and come back to the Club and Council on others.

The Clerk had also had a progress call with Iwan Lawton from the EA, who confirmed that although they would not be starting work until after the 2023 Horse Fair, it was likely they would begin preliminary work and site set up in the Spring, meaning Broad Close could be closed from early in the year. They have confirmed the public toilets in Broad Close car park will remain open throughout the project and will be accessible via a footpath. Iwan confirmed they will send an updated schedule of works as soon as it has been agreed.

Cllr Stephenson raised the issue of loss of car parking during the duration of the work. It was agreed that although other alternatives had been looked at, there was no obvious solution.

Cllr Stephenson suggested that the old Edenside building could be used as a welfare unit, as it is currently disused. It was agreed that the Clerk would pass on this suggestion to the Environment Agency.

Clerk

P8/11/22 Councillors' reports and items for future agendas

- The Clerk reported that Appleby Fair Communities Group have submitted a formal complaint to the Information Commissioners Office regarding a refused Freedom of Information request.
- Cllr Curley reported part of the wall on Shaw's Wiend had collapsed into the field, on the left-hand side coming up round the Castle. The Clerk agreed that this would be reported to Cumbria County Council Highways. Cllr Connell thought it was highly likely that repairing the wall would be the responsibility of the field owner.
- Cllr Curley informed Council of a complaint regarding parking outside the Co-op. Cars parked on the double yellow lines at the front of the building make it very difficult from cars exiting the car park to see oncoming traffic. Cllr Anderton also commented on the danger to pedestrians crossings the pavement at the car park exit. It was agreed to highlight the concerns regarding parking with the police and to write a formal letter to the Co-op regarding the need for signage at the car park exit.

Clerk

Clerk

P9/11/22 Date of the Next Meeting

Councillors noted that the next meeting of the Planning and General Purposes Committee will be held in the Moot Hall on **Monday 12th December 2022 at 6.45pm.**

All

There being no further business the meeting closed at **8.44pm.**

AT THE COUNCIL MEETING ON: **WEDNESDAY 23rd NOVEMBER 2022**
THE CHAIRMAN OF THE COMMITTEE WAS AUTHORISED BY THE
COMMITTEE TO SIGN THESE MINUTES TO CONFIRM THEIR
BEING A TRUE AND ACCURATE RECORD:
