

# APPLEBY-IN-WESTMORLAND TOWN COUNCIL

Sue Gilbertson: Town Clerk  
Telephone : 017683 51177  
Email :clerk@applebytown.org.uk  
Facebook: Appleby-in-Westmorland  
Twitter: @applebycouncil



www.applebytown.org.uk

Town Clerk's Office  
Moot Hall  
Boroughgate  
Appleby-in-Westmorland  
Cumbria  
CA16 6YB

## APPLEBY ANNUAL COUNCIL MINUTES FOR THE 48<sup>TH</sup> ANNUAL MEETING WEDNESDAY 4<sup>TH</sup> MAY 2022 at 12 NOON Market Hall

### Present:

Cllr Mrs Anderton	Cllr P Davidson
Cllr Chalmers	Cllr H Potts
Cllr Connell	Cllr F Potts
Cllr Wignall	Town Clerk Karen Lowthrop
Cllr K Wignall	Admin Emma Simpson
Cllr Hayes	Rebecca Paige
Cllr Rooke	Mary Mackenzie
Cllr P Davidson	25 Members of the Public

Rev Roger Collinson, Mayors Chaplain, led the assembled in prayer.

### AM1/05/22 Election of a Chairman

**ACTION**

Cllr H Potts proposed Cllr G Hayes to serve for a third year, and this was seconded by Cllr Anderton and unanimously agreed. Cllr Hayes was duly elected as Chairman of Appleby-in-Westmorland Town Council with the title of Town Mayor for the next civic year.

**Clerk**

### AM2/05/22 Mayor's Declaration of Acceptance of Office

Cllr Hayes affirmed and signed the declaration of acceptance of office as Mayor which was duly witnessed by the Clerk. Cllr Hayes thanked Cllr H Potts and stated it would be an honour to stand a further year.

**Clerk**

### AM3/05/22 Election of Vice Chairman

Cllr Hayes proposed Cllr Stephenson, and this was seconded by Cllr H Potts and unanimously agreed. There being no other nominations Cllr Stephenson was duly elected as Vice Chairman of Appleby-in-Westmorland Town Council with the title of Deputy Town Mayor for the next civic year. Cllr Hayes thanked the ex-Deputy Mayor Cllr Chalmers for his hard work over the previous two years.

### AM4/05/22 Deputy Mayor's Declaration of Acceptance of Office

Cllr Stephenson affirmed and signed the declaration of acceptance of office as Deputy Mayor which was duly witnessed by the Clerk.

**Clerk**

### AM5/05/22 Announcement of the Mayoress

Cllr Hayes announced that the Mayoress for the next civic year would be Karen Greenwood. He thanked his previous Mayoresses, Rebecca Page and Mary MacKenzie, for the all the hard work they did over the Covid pandemic and their role in AERG over the floods.

**Cllr Hayes**

### AM6/05/22 Announcement of the Mayor's Chaplain, Mace Bearer and Sword Bearer

Cllr Hayes confirmed the willingness of Reverend Roger Collinson, David Johnson, and Peter Jones to continue in their respective roles as Mayor's Chaplain, Mace Bearer and Sword Bearer.

**Cllr Hayes**

12.19pm All guests left for the luncheon in the Public Hall.

#### **AM7/05/22 Apologies for Absence**

Apologies received from Cllr Curley, Cllr Chalmers, Cllr Rooke, and the long-term absence of Cllr F Potts was noted.

**Clerk**

#### **AM8/05/22 Register of Members Interest**

The Clerk requested all Register of Interests were returned to the Office no later than Friday 20<sup>th</sup> May 2022.

**All**

#### **AM9/05/22 Declaration of Interests**

Cllr Connell declared a personal interest in any items on the agenda that relate to Cumbria County Council and Eden District Council.

#### **AM10/05/22 Minutes**

It was **RESOLVED** to authorise the Mayor to sign the minutes of the Annual Meeting of the Council held on Wednesday 19<sup>th</sup> May 2021 as a true and accurate record.

**Cllr Hayes**

#### **AM11/05/22 Committee and Working Party Membership**

It was **RESOLVED** that membership of the Council's Committees and Working Parties for the new civic year would be deferred for consideration at the next Full Council meeting.

**Clerk**

#### **AM12/05/22 Meeting Dates 2023**

It was **RESOLVED** that the Meeting Dates for 2023 would be deferred for consideration at the next Full Council meeting.

**Clerk**

#### **AM13/05/22 Outside Bodies**

It was **RESOLVED** that the appointment of Councillors to outside bodies for the new civic year would be deferred for consideration at the next Council meeting.

#### **AM14/05/22 To note the proposed date of the 49<sup>th</sup> Annual Meeting**

Councillors noted that the proposed date for the **49<sup>th</sup> Annual Meeting** is **Wednesday 3<sup>rd</sup> May 2023 at 12 noon.**

**All**

#### **AM15/05/22 Dates of Other Events and Meetings**

Councillors noted the dates of other events and meetings as follows:

- **Civic Service** is to take place Sunday 8<sup>th</sup> May 2022. The Service is to begin at 10.45am after the Parade into St Lawrence's Church.

Cllr Connell thanked the Clerk and her team for the hard work done to prepare the Council Chamber in such a short period of time.

The Clerk also thanked Nigel Altham for the time he spent putting the pictures up on the new hanging system, and everything he does for the Council.

**There being no further business the meeting closed at 12.31pm**

AT THE ANNUAL COUNCIL MEETING ON: **Wednesday 3<sup>rd</sup> May 2023**

THE MAYOR WAS AUTHORISED BY  
THE COUNCIL TO SIGN THESE MINUTES TO  
CONFIRM THEIR BEING AN ACCURATE RECORD: \_\_\_\_\_