

APPLEBY-IN-WESTMORLAND TOWN COUNCIL

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CA16 6YB

PLANNING AND GENERAL PURPOSES COMMITTEE MINUTES

FOR THE MEETING HELD IN THE MOOT HALL

MONDAY 11TH JULY 2022 at 7.06pm

Present

Cllr Stephenson (Chairman)
Cllr Chalmers
Cllr Connell (arr 7.15pm)
Cllr Kemp
Cllr Pape
Cllr Wignall

Also, In attendance

Cllr D Anderton
Cllr H Potts
Cllr Rooke
Town Clerk
Town Clerk's Assistant

P1/07/22 Apologies for Absence

Apologies received and accepted from Cllr Davidson, Cllr Dougherty and Cllr Hayes.

P2/07/22 Declarations of interest

Cllr Connell declared a personal interest in relation to any item on the agenda that relates to Cumbria County Council and Eden District Council.

Cllr Stephenson declared a personal interest in relation to Planning Application 22/0428, and left the meeting whilst the application was discussed.

P3/07/22 Actions from the Previous Minutes

- **Conservation Area:** See Chairman's report for update.

P4/07/22 Planning Applications

The following applications were brought to the committee for information. No comments or objections were made to any of the below applications.

Cllr Stephenson left the meeting and passed Chairman duties to Cllr Wignall for the discussion surrounding application 22/0428.

22/0460 Insertion of rear patio doors and addition of decking & flue 78 Barrowmoor Road, Appleby, CA16 6SB NO OBJECTIONS	22/0437 Discharge of conditions 3 (archaeology) and 4 (surface water discharge), attached to approval 19/0354 Building Plot, Doomgate, Appleby, CA16 6RB NO OBJECTIONS
22/0428 Proposed general refurbishment and external alterations comprising replacement of conservatory roof, addition of 2no additional dormer windows. Field House, Battlebarrow, CA16 6AA. NO OBJECTIONS	22/0473 Demolition of existing dwelling and construction of new dwelling in place with garage and detached shed Up Top, Roman Road, CA16 6JH NO OBJECTIONS – It was confirmed the building being demolished was of no particular historical interest.
22/0455 T1 Lime, undertake crown reduction, thinning and reduction in length of lateral branches, T2 Lime – fell Douglas House, Bongate, CA16 6HW NO OBJECTIONS	22/0479 Conservation Area tree works: 1 Conifer and 2 Pine Tree to be felled The Croft, Low Wiend, CA16 6QP NO OBJECTIONS

[22/0480](#)

Conservation Area tree works: Crown Raise trees in group to give 2metre clearance of property and car park
Appleby Library, Low Wiend, CA16 6QP
NO OBJECTIONS

[22/0491](#)

Conservation Area Tree Works: Sycamore T1, Prune west side of crown overhanging house by approximately 3 meters
14 Murton View, CA16 6RF
NO OBJECTIONS

P5/07/22 Planning Decisions

The following decisions were noted by the committee.

[22/0235](#)

FULL APPROVAL

1 Doomgate, Appleby, Cumbria, CA16 6RB
Replacement of timber window with PVC wood grain, sash window

[22/0367](#)

FULL APPROVAL

9 Long Marton Road, Appleby, CA16 6XX
Proposed alterations and extension.

P6/07/22 Chairman's Report

- **Conservation Area:** A short leaflet regarding what it means to be in a Conservation Area had been sent out with the meeting agenda. Cllr Stephenson encouraged all Councillors to become familiar with the content, so were prepared should any members of the public ask them about the Conservation Area.
- **Highways England:** Plans for the A66 are still on track.
- **Planning Applications through August:** Cllr Stephenson recommended that in order not to miss commenting on any planning applications throughout July-August, that an email be sent out by the Clerk on Monday 8th August listing all planning applications, with any responses due in by Friday 12th August. It will be assumed that if no response is received from a Councillor, they have no objections.

Clerk

P7/07/22 Update on Appleby Fair Communities Group

- The Clerk reported a Parish Meeting has been called for Thursday 21st July for Appleby residents to discuss and agree the questions for a Parish Poll regarding the future running of Appleby Horse Fair. Cllr Hayes will chair the meeting and the Clerk will take the minutes. A notice has been published advertising the Parish Meeting, including a statement to say that only residents of the two Appleby Wards are eligible to vote at the meeting. The Clerk has also suggested to the AFCG representative, that they meet up beforehand to discuss the format of the meeting. Once question(s) have been formally agreed and voted on at the meeting, the next step is to pass them to EDC's Monitoring Officer, who will decide whether the questions are suitable for a poll. The Clerk has enquired with EDC regarding the cost of a convening a Parish Poll, but has not heard back yet.
- The Clerk reported that the AFCG had also enquired about how they would tender for the licence for Fair Hill for the period of Appleby Fair. Cllr Connell informed the committee that Fair Hill License has always been a historical agreement, not a lease and wasn't advertised like other Council leases. Cllr Chalmers suggested seeking legal advice before discussing any further.

Clerk

P8/07/22 Councillors' reports and items for future agendas

- Cllr Chalmers requested an update from the Environmental Agency regarding Doomgate Culvert would be useful and it was agreed that the Clerk should contact the project manager to invite them to the September committee meeting to give a project update. Any updates received in the meantime would be circulated.

P9/07/22 Date of the Next Meeting

Councillors noted that the next meeting of the Planning and General-Purpose Committee would be held in the Moot Hall on **Monday 12th September 2022 at 7.15pm** or upon the rising of the Finance Committee.

Meeting closed at 7.57pm

AT THE COUNCIL MEETING ON: **WEDNESDAY 20th July 2022**
THE COMMITTEE CHAIRMAN WAS AUTHORISED BY
THE COMMITTEE TO SIGN THESE MINUTES TO CONFIRM
THEIR BEING A TRUE AND ACCURATE RECORD:
