

APPLEBY-IN-WESTMORLAND TOWN COUNCIL

Sue Gilbertson: Town Clerk
Telephone: 017683 51177
Email: clerk@applebytown.org.uk
Facebook: Appleby-in-Westmorland
Twitter: @applebycouncil



Town Clerk's Office
Moot Hall - Boroughgate
Appleby-in-Westmorland
Cumbria
CA16 6YB

APPLEBY TOWN COUNCIL MINUTES FOR THE MEETING HELD ON WEDNESDAY 22ND JUNE 2022 at 7.00pm The Moot Hall, Appleby

Present:

Deputy Mayor:	Cllr Stephenson	
Councillors:	Cllr Anderton	Cllr Kemp
	Cllr Chalmers	Cllr Pape
	Cllr Connell	Cllr Rooke

Also, in attendance:

Sue Gilbertson Town Clerk, Cllr Karen Greenwood EDC, Reverend Roger Collinson

The Reverend Roger Collinson led in prayer.

Cllr Stephenson led a minute's silence for Charles Hirst, a former Appleby Mayor, Councillor and Town Clerk.

PART ONE

C1/06/22 Apologies for Absence

Apologies received from Cllr Anderton, Cllr Connell, Cllr Curley, Cllr Pape.
Long-term absence noted for Cllr F Potts.

ACTION

Clerk

C2/06/22 Declarations of Interest

Cllr Connell declared a personal interest in any items on the agenda that relate to Cumbria County Council and Eden District Council.

Clerk

C3/06/22 Minutes

Council:

It was **RESOLVED** to authorise the Chairman of the meeting to sign the minutes of the **Ordinary Meeting of the Council** held on **Wednesday 25th May 2022** as a true and accurate record and the Council to approve any resolutions. Recommendations and resolutions approved unanimously.

Cllr Stephenson

Committees:

It was **RESOLVED** to authorise the Chairman of the Committee to sign the minutes of the **Finance Committee** held on **Monday 13th June 2022** as a true and accurate record and the Council to approve any recommendations. Recommendations and resolutions approved unanimously.

Cllr Davidson

It was **RESOLVED** to authorise the Chairman of the Committee to sign the minutes of the **Planning & General-Purpose Committee** held on **Monday 13th June 2022** as a true and accurate record and the Council to approve any recommendations. There were no recommendations.

Cllr Stephenson

It was **RESOLVED** to authorise the Chairman of the Committee to sign the minutes of the **Property Committee** held on **Monday 13th June 2022** as a true and accurate record and the Council to approve any recommendations. Recommendations and resolutions approved unanimously:

Cllr Anderton

- Fairhill Grazing Licence to Mr J Winters (period 1st July 2022 to 30th April 2023)
- 4 Market Arcade lease to Ms V McGoldrick, Happy Paws Dog Grooming
- West Cloisters lease to Ms L Richardson, Appleby Business Services
- Renewal of cleaning contract with Urbaser if no other bids were received

It was **RESOLVED** to review the Council's policy for assessing and awarding tenancies at the next Property Committee meeting on 11th July.

C4/06/22 Public Participation

(a) The Clerk reported that she had received a number of email requests from residents requesting a parish meeting be convened to discuss and agree on running a referendum regarding the future running of Appleby Horse Fair. It is understood that this request has originated from the Appleby Fair Communities Facebook Group asking members to copy and paste the request to their Council. The request is suggesting that the meeting could take place on the same day as the Appleby Post Fair meeting on 7th July. Other adjoining parish councils had also received the same request. As this was not something the Council had done previously, it was **RESOLVED** that the Clerk would seek advice and clarification from CALC and Eden District Council regarding this request before replying.

(b) County and District Councillors Report

It was **RESOLVED** to receive and note Cllr Connell's written report on behalf of Cumbria County Council.

It was **RESOLVED** to receive and note Cllr Connell's report on behalf of Eden District Council.

C5/06/22 Police Report

It was **RESOLVED** to receive the police report for this month. Council noted that the police team did an excellent job during Horse Fair week, especially dealing with the incident on Battlebarrow on the Saturday afternoon.

C6/07/22 Mayor's Report

It was **RESOLVED** to receive and note Cllr Hayes report.

C7/07/22 Doomgate Culvert – Environment Agency

Cllr Stephenson gave a report on the meeting held on 16th June attended by Iwan Laughton from the Environment Agency and John Williamson from Volker Stevin.

- The Business Case has been finalised and will be submitted in July 2022. The project costs are significantly higher than the initial estimated costs. It is hoped that work will start mid-September and will last for 20 months.
- The project will involve closure of Broad Close car park for the duration of the project and some road closures and two-way traffic lights will be in place in and around the area of the work for short periods of time.
- Additional compound space for welfare units and offices is also needed adjacent to the swimming pool.
- Some EV charge points will be installed as part of the project, although it is not anticipated that these will be operational until the work has been completed. EDC are contributing towards the cost of installing the charge points, which includes a significant upgrade to the existing sub-station.
- The Environment Agency will be carrying out a pre-construction survey with all residents and businesses affected by the works and the Council offered the use of the TIC exhibition centre to help facilitate this.
- Copies of the proposed site layout plans are available in the Clerk's office for anyone wishing to look at these.

C8/06/22 Clerk's Report

The Clerk reported that a request had been received from Cllr Freddie Potts to extend the length of his extended absence from the Council for a further 6 months. It was **RESOLVED** by Council to agree to this request.

The Clerk reported that she had received confirmation from the Moot Hall building contractors that their Operations Director would be coming on 28th June to personally supervise the completion of any outstanding snagging items.

Work to the Cloisters had started on schedule on Monday, with a road closure now in place at Low Wiend.

The Market Arcade toilets had been damaged overnight on Saturday, 11th June. This has resulted in joinery repairs to both toilet door frames and unblocking of the drains. It was **RESOLVED** that as the total repair costs were around £650, that the Council wouldn't claim this on their insurance.

It was **RESOLVED** to receive and note the Clerk's report.

Clerk

