

APPLEBY-IN-WESTMORLAND TOWN COUNCIL

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APPLEBY TOWN COUNCIL MINUTES FOR THE MEETING HELD ON WEDNESDAY 25TH MAY 2022 at 7.00pm The Moot Hall, Appleby.

Present:

Mayor:	Cllr Hayes	Cllr Dougherty
Deputy Mayor:	Cllr Chalmers	Cllr Kemp
Councillors:	Cllr Anderton	Cllr Pape
	Cllr Connell	Cllr Rooke
	Cllr Curley	Cllr Stephenson
	Cllr Davidson	Cllr T Wignall
	Cllr H Potts	

Also, in attendance:

Sue Gilbertson Town Clerk, Cllr Karen Greenwood EDC, David Johnston Mace Bearer, Rev Roger Collinson Mayor's Chaplain

PART ONE

Rev Roger Collinson led the Council in prayer.

C1/04/22 Apologies for Absence

Apologies received from Cllr Anderton, Cllr Connell, Cllr Curley, Cllr Pape, Cllr Wignall. Long-term absence noted for Cllr F Potts.

ACTION

Clerk

C2/04/22 Declarations of Interest

No declarations of interest.

Clerk

C3/04/22 Minutes

Council:

It was **RESOLVED** to authorise the Chairman of the meeting to sign the minutes of the **Ordinary Meeting of the Council** held on **Wednesday 20th April 2022** as a true and accurate record and the Council to approve any resolutions. Recommendations and resolutions approved unanimously.

Cllr Hayes

Committees:

It was **RESOLVED** to authorise the Chairman of the Committee to sign the minutes of the **Finance Committee** held on **Monday 16th May 2022** as a true and accurate record and the Council to approve any recommendations. Recommendations and resolutions approved unanimously.

Cllr Davidson

It was **RESOLVED** to authorise the Chairman of the Committee to sign the minutes of the **Planning & General-Purpose Committee** held on **Monday 16th May 2022** as a true and accurate record and the Council to approve any recommendations. Recommendations and resolutions approved unanimously.

Cllr Stephenson

It was **RESOLVED** to authorise the Chairman of the Committee to sign the minutes of the **Property Committee** held on **Monday 16th May 2022** as a true and accurate record and the Council to approve any recommendations. Recommendations and resolutions approved unanimously.

Cllr Rooke

04/04/22 Public Participation

(a) County and District Councillors Report

It was **RESOLVED** to receive and note Cllr Connell's written report on behalf of Cumbria County Council.

It was **RESOLVED** to receive and note Cllr Greenwood's report on behalf of Eden District Council.

- The pre-Fair meeting was held on 18th May which was attended by around 60 members of the public and the post-Fair meeting will be held on 7th July. Cllr Greenwood reminded all Councillors that anyone with concerns during Horse Fair can phone 101 where there is a dedicated line for The Fair. There will also be daily CAG meetings at 6pm in the Public Hall from 2nd to 12th June.
- Cllr Greenwood reported that she had just attended a consultation event at the Primary School regarding the plans to build 25 affordable homes at Westmorland. Cllrs expressed concerns

regarding the impact the development might have on drainage capacity in the area and it was agreed that the opportunity to comment on this would be at the planning stages.

C5/04/22 Doomgate Culvert – Environment Agency

The Environment Agency have confirmed they would be happy to come to Appleby to update the Council on the project plan, including timescales, the scope of the project, the business case, traffic management plans and car parking, but didn't feel they were in a position to do so this month as there will still a few things that needed to be confirmed. Meeting will be organised for June. The Clerk will inform all Councillors of the meeting date and also representatives from AERG. EA also confirmed that the work will now be starting from September 2022.

Clerk

C6/04/22 Update on Moot Hall and Cloisters Building Repairs

The Clerk reported that Aura, the building contractors, had items of work they still needed to complete on the Moot Hall snagging list. It was also agreed that the contractors had let themselves down in the past few weeks of the contract with sub-standard painting and leaving site looking very untidy and dirty with a list of outstanding work still to be completed. As yet no final claim for costs has been submitted by the contractors, but it is expected that the project will still come in under budget as reported at last month's Council meeting.

The Clerk reported that although 10 contractors had expressed an interest in the building repairs contract for the Cloisters, only three had submitted a fully priced up schedule of works for consideration. Two Invitations to Tender were advertised, one for the West Tower and one for the East Tower and Cloisters, which includes parts of both ground floor retail units.

Currently 85% of funding has been secured against eligible costs for the West Tower and this is the repair work that will start on 20th June and needs to be complete by mid-Sept latest in order to be able to draw down the funding.

The preferred contractor is DecUK a Kendal based company. Their tender came in at around £25k under the Quantity Surveyor's estimated costs and approx. £30k under the other two tenders. Our project architects Crosby Grainger also confirmed they have worked with DecUK recently and they were happy with the standard of their work and their lower priced tender wouldn't compromise the standard of their work.

It was **RESOLVED** to accept the tender from DecUK to carry out the repair works at the West Tower.

Clerk

The Clerk also reported that DecUK were also the preferred contractor for the East Tower and Cloisters repair work contract. As the repair costs for the West Tower were under the estimated amount, the Clerk made a recommendation to Council that to avoid losing the funding already secured from EDC, that some elements of work currently in the Cloisters repairs schedule should be carried out under this contract of work. It was **RESOLVED** to accept the Clerk's recommendation to include this work, with the proviso that the Council's financial commitment did not exceed the amount previously agreed for the West Tower repair work.

Clerk

The Clerk reported that an Expression of Interest had been submitted to EDC for the newly launched Inspiring Eden funding programme in respect of the costs for the building repairs contract for the East Tower and Cloisters work and it was **RESOLVED** to continue to progress this EoI.

Clerk

C7/04/22 Police Report

It was **RESOLVED** to receive and note the Police report.

C8/04/22 Mayor's Report

It was **RESOLVED** to receive and note the Mayor's report.

C9/04/22 Clerk's Report

It was **RESOLVED** to receive and note the Clerk's report.

C10/04/22 OUTSIDE Bodies Reports

Cllr Rooke reported that he had recently attended Appleby Age Concern's AGM as Council representative.

C11/04/22 Schedule of Payments

It was **RESOLVED** that the Chairman be authorised to sign the schedule of payments for the month of April 2022, totalling **£9,097.74**. This figure includes employee salaries and purchases and includes all VAT.

C12/04/22 Council's Standing Orders

It was **RESOLVED** to accept the Standing Orders for 2022-23.

Full Council

C13/04/22 Councillors' Reports and Items for Future Agendas

Cllr Stephenson had attended Warcop's Military of Defence Annual Local Liaison Meeting earlier in the day where they had reported that there had been no significant impact to the camp caused by the war in Ukraine. It was also reported that their plans this year included work to the footpaths and tree conservation.

C12/04/22 Date of Next Meeting and important additional dates.

Councillors noted that the next Ordinary **Meeting of the Council** will be held in the Moot Hall on **Wednesday, 22nd June at 7pm.**

There being no further business the meeting closed at 8.27pm.

Private Session PART 2 –

There were no agenda items to be considered in Part 2.

AT THE COUNCIL MEETING ON: **WEDNESDAY, 22nd June 2022**
THE MAYOR WAS AUTHORISED BY
THE COUNCIL TO SIGN THESE MINUTES TO
CONFIRM THEIR BEING AN ACCURATE RECORD:

Eden District Council Report for Appleby Town Council May 25th 2022 Councillor Karen Greenwood

Appleby Horse Fair Arrangements

Pre-Horse Fair Public Meeting

There was a Public Meeting held in the Public Hall attended by about 70 people to discuss the arrangements put in place to support residents and visitors for this year's Fair. The notes from this meeting will be published on www.applebyfair.org

The date for the Post Horse Fair Meeting is Thursday 7th July 7pm.

The purpose of MASC is to work towards a safe and enjoyable Horse Fair for all.

Reporting any issues: If you have any concerns or issues over Horse Fair to do with crime or anti-social behaviour please report this to Cumbria Police on 101, where there is a dedicated line for Horse Fair matters. This is operational now until June 13th. Also please report online through the Police website.

Also there will be daily Community Action Group meetings held from 1st June until 13 June. The purpose of this is to deal with any emerging issues or matters that can be sorted out quickly which have not otherwise been reported. Please send any such concerns or matters to myself Karen Greenwood on 017683 62831 (home) or 07880 430229 (mobile) When the TIC is open you can leave a message on 017683 51177.

The Licensed premises which will be open during the Fair will be The Grapes (outside only) The Midland and the Kings Head (outside only). The Masons Arms will open in Long Marton, and it is expected that there will be a temporary events license granted for a Beer Tent on private land set back from the road between the Rising Sun and Croft Ends road.

This lack of licensed premises may cause the outer village pubs to be busier than usual.

Home Group Affordable Housing Westmorland Road Appleby

There are plans to build 25 Affordable Homes at Westmorland Road. A consultation event was held today 4-7pm at the Primary school which I attended. I will give a verbal update on this.

The houses comprise 100% affordable housing scheme - 2 bed and 3 bed houses (19) for general needs affordable rent and shared ownership. 5 x 2 bed and 8 x 3 bed houses for affordable rent (total 13 x affordable rent). 2 x 2 bed and 4 x 3 bed houses for shared ownership (total 6 x SO). The proposed site is a brownfield site that is allocated for housing in the Eden Local Plan 2014-2032.

Queen's Jubilee Arrangements

Eden District Council wish to support Eden Residents and Voluntary Groups in their plans to celebrate Her Majesty's Jubilee weekend, by making available a fund of £20,000 which is available to support Eden community events. Details here

<https://www.eden.gov.uk/your-environment/your-community/community-funding/queens-jubilee-funding/>

Local Government Reorganisation

www.newcouncilsforcumbria.info

Elections took place on 5th May and two councillors were elected for the New Ward of Appleby and Brough. Congratulations to Cllr Andrew Connell and Cllr Graham Simpkins who were successfully elected.. Westmorland and Furness Council will become the Sovereign Authority on April 1st 2023. There will be 65 Councillors elected to the new Unitary Authority, and 16 of them are from the Eden area. The Council has met and a new Cabinet has met. You can follow these events on their new website.

Please contact your District Councillors at any time for more information, or see www.eden.gov.uk for agendas and minutes.

End of Report.

CCC Report 25 May 2022 from Andy Connell

Westmorland & Furness Shadow Authority

Elections to the ‘shadow authority’ took place on 5 May. Voter turnout in the newly-formed two-member Appleby & Brough Ward was just over 40%; this was about average across the whole area, lower than in most of the wards around Kendal, higher than in those and around Barrow. At its inaugural meeting the Shadow Council elected Jonan Brook, currently a South Lakeland District Councillor as its Leader. His nine-person Cabinet includes four who sit for Eden wards. However, neither the Westmorland & Furness leadership nor its councillors have any executive authority until 1 April 2023; until then Cumbria County and Eden District Councils carry out their existing responsibilities.

Future Arrangements

There remains a vast amount of preparatory work to be done, principally by officers, in bringing together District Council functions and disaggregating those currently exercised by the County Council. Many questions about future arrangements have yet to be answered. The first meeting of Westmorland & Furness was held at County Hall, Kendal, which has the advantage of being central and large enough to seat 65 councillors, appropriately distanced. It seems likely that the different administrative departments will be distributed between Barrow, Kendal and Penrith; but details remain to be determined.

Rebuilding the A 66

Since this is a Highways England project there is no reason to think that it will be affected by local government reorganisation. The current role of the County Council is to liaise with Highways England over such details as cycling and walking provision and also monitor the adequacy of its statutory consultation. Some interested members of the public complain that they have not been adequately consulted, others think consultation a waste of time and want to know why ‘they’ don’t get on with it. However, consultation is a legal process around which there are no short cuts.

Appleby Fair Pre-Meeting

This took place in the Public Hall a week ago, with about fifty members of the public present. The principal speakers were Les Clark, Chair of the Multi-Agency Strategic Co-ordinating Group and Chief Superintendent Matt Kennerley, Police Gold Commander; it lasted about 80 minutes. Also in attendance were District and County Council officers to respond to specific queries on e.g. highways, licensing, waste removal.

Police Report – May 2022

A word from your local inspector

Speeding causes a lot of concern in our rural communities - and this month's newsletter focusses on some of the work being done to tackle and deter these offences.

Elsewhere, with the weather hopefully warming up, you'll see how we are advising on keeping safe in water.

Anti-social behaviour is also an issue that frequently leads to concerns, so we have some details on our work to deal with this.

Please keep all your information coming into us, so we are aware of problems in your communities.

Inspector Steve Minnikin

We've been out looking at community concerns over speeding in Appleby

You said: *We've got concerns about speeding in Appleby*

We did: We have deployed the speed indicator device at Scattergate, recording vehicle speeds coming into the town centre.

We recorded from March 23 to April 19. The average speed recorded was 24mph.

We have also been at Bongate and Boroughgate with the handheld speed gun and several vehicles were travelling in excess of 30mph.

We have taken appropriate action with these vehicles.

Speeding concerns elsewhere in Eden

Speed checks have also been conducted in Bolton and Kirkby Thore, resulting in a number of vehicles being clocked above the 30mph speed limit.

Our patrols have been addressing issues with anti-social behaviour

You said: *We're worried about increased anti-social behaviour in Appleby town centre during the school holidays*

We did: We engaged with young people hanging out in the town centre and educated them of acceptable behaviour. We also recorded any incidents and intelligence.

Our PCSO Sally Ewbank has and will continue to be on foot patrol in town centre on evening shifts around key times.

We have carried out home visits following issues, which resulted in two It's Your Choice forms being submitted.

It's Your Choice' forms are used to ensure we update parents on the behaviour of their children for those offences that fall below a criminal offence. The forms result in letters being sent home, home visits and intervention work to try to change behaviour

We have put CCTV in problem areas and engaged with students in school through school talks.

Preparing for the summer with water safety information

This month we have visited Appleby Primary School to deliver an interactive input with years five and six on water safety.

We have discussed the dangers of different types of water, how to keep safe, how to look after each other and who to call in an emergency.

This has been jointly carried out with Cumbria Fire and Rescue Service.

Keeping kids safe online

We have also visited Kirkby Thore Primary, where year five and year six pupils delivered an assembly to the younger children, giving advice about keeping safe online. They were able to pass on some really important safety information to the younger children

Investigating crime in the Appleby and Shap rural area

Some of the offences under investigation include:

A report of the theft of five Swaledale gimmer hogs from the area of Barras earlier in April. This was incident 107 of April 19.

A reported theft of diesel from tractors in the area of Sleagill between April 5 and 6. This was incident 143 of April 20.

Please continue to report anything suspicious, report any thefts - and if you have any information on the above incidents please contact police through the reporting options at the bottom of the newsletter, quoting the incident number.

A visit to young farmers to discuss rural crime prevention

In recent weeks we visited Pennine Young Farmers to talk about rural crime and crime prevention.

What a lovely group of young people to engage with and an opportunity to share ideas and give out advice to the up-and-coming farming community.

Do your best to thwart Fuel Thieves

Fuel Thefts have increased by 88 per cent so far in 2022 across the UK.

Following a recent spike in crude oil prices the cost of heating oil has also increased, leading to an increase in theft offences involving heating oil.

To assist in reducing these offences we ask you to be our eyes and ears to tell us who is targeting you and your property.

To reduce the risk of becoming a target to this type of crime please consider these simple preventative measures:

Record the number, location, tank storage capacity and the date/times when tanks are filled - and regularly check levels.

Where possible locate the tank where it can be viewed from the house. Fuel tanks located away from buildings or dwellings are more vulnerable if they can't be seen by occupants.

Ideally, tanks should be within an enclosed compound with secured access.

Fit a fuel tank alarm. Remote electronic fuel level gauges will set off an audible or monitored alarm if the fuel level in the tank suddenly drops or falls below a defined level.

Site security

Keep field and farmyard gates closed and locked and block exit points that aren't used.

Activate intruder alarm systems, which may have a local sounder or remotely monitored signalling.

Install security lighting to illuminate any suspicious activity.

Vehicles and machinery

Use locking fuel tank caps.

Keep tractors and powered machinery locked and out of sight from roads and footpaths when not in use to prevent thieves draining their fuel tanks.

Check that your fuel gauge is not showing irregularities in fuel levels.

Mayor's Report - May 2022

Mayoral duties

Thank you to all who made possible and attended mayor-making in the Moot Hall and afterwards in the Public Hall on Wednesday 4th May. It is an honour and privilege to be asked to serve for a third term. In doing so, I have to thank Mayoresses Mary MacKenzie and Rebecca Page for their devotional duty to the town over the last two years, and Cllr Jim Chalmers for his diligent support as deputy mayor. However, in line with sharing the load and succession planning, the next term will see Karen Greenwood as Mayoress and Cllr Martin Stephenson as deputy mayor. I know they will be brilliant in their service to the town.

In my absence Cllr Pamela Davidson attended Kendal Mayor's Charity Ball at the end of April and I am pleased to report that she proudly flew Appleby's flag, and had a great time!

A disappointing turnout of councillors and public at the Civic Service on Sunday 9th May might have been expected in busy post-Covid times, yet those absent missed a super service helmed by Rev Clive Hicks and Rev Roger Collinson. Thanks to all who made the service possible.

PLEASE note the date for next year's service and do try to attend. It's an important tradition to keep alive.

The Rotary Car Rally was waved off by the mayoral team on Thursday 12th May and, as ever, the day was a great success. Well done to our Rotary companions.

Around Town

A disappointing turnout of councillors and public at the Town Meeting at the end of April might have been expected in busy post-Covid times, in a similar vein to the Civic Service attendance, and recent administrative and physical challenges of moving back to the Moot Hall certainly influenced the meeting necessarily being low-profile.

The plans for Jubilee celebrations are picking up a pace and will be mentioned elsewhere in the mid-May Council Meeting.

God Save the Queen.

Cllr Gareth Hayes, 19th May 2022