

APPLEBY-IN-WESTMORLAND TOWN COUNCIL

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PLANNING AND GENERAL PURPOSES COMMITTEE MINUTES

FOR THE MEETING HELD IN THE MOOT HALL

MONDAY 16TH MAY 2022 at 7.14pm

Present

Cllr Stephenson (Chairman)
Cllr Connell
Cllr Davidson
Cllr Hayes (Mayor ex Officio)
Cllr Kemp
Cllr Pape

Also, In attendance

Cllr Curley
Cllr Rooke
Town Clerk
Town Clerk's Assistant

Cllr Stephenson thanked Kate Wignall for her contributions to the committee and welcomed Cllr Kemp.

P1/05/22 Apologies for Absence

Apologies received and accepted from Cllr Dougherty, Cllr Wignall and Cllr Chalmers.

P2/05/22 Declarations of interest

Cllr Connell declared a personal interest in relation to any item on the agenda that relates to Cumbria County Council and Eden District Council.

P3/05/22 Actions from the Previous Minutes

- Queen's Platinum Jubilee Plans:** The Clerk reported that after the resignation of K Wignall, there was no one to lead on the plans for Jubilee, so Council staff had taken over the lead on this. Unfortunately, the music event planned for the Saturday night had to be cancelled because no one had been found to take over the running of the event and the police had raised concerns about holding a social gathering serving alcohol in the lead up to Horse Fair. The focus of the plans for the weekend was on family-based activities, with all proceeds going to the Jubilee Playground Group and mentioned to councillors that the group were looking for donations of raffle and bingo prizes. The Council had also purchased a special Queen's jubilee beacon which would be lit on Fairhill around 9.45pm on the Saturday evening. Cllr Hayes thanked the Clerk and her team for pulling together a good plan in relatively short notice.
- Unitary Authority and Devolution of Services:** Cllr Stephenson advised Councillors that the Council needed to keep a watching brief on how things were developing over the next year with the new Unitary Authority re-organisation. Cllr Connell informed the committee that the inaugural meeting of the Westmorland and Furness Council will take place on Tuesday 17th May 2022, however the Council will have not powers until 1st April 2023.

P4/05/22 Planning Applications

The following applications were brought to the committee for information. No comments or objections were made to any of the below applications.

[22/0299](#)

External and internal alterations to cottages 1 and 2, including addition of external extract vents to the roof, new internal wall insulation and general internal redecoration.

St Anne's Hospital, Boroughgate, Appleby, CA16 6XQ

Trustees of St Anne's Almshouses

NO OBJECTIONS

[22/0300](#)

LISTED BUILDING CONSENT for external and internal alterations to cottages 1 and 2, including addition of external extract vents to the roof, new internal wall insulation and general internal redecoration.

St Annes Hospital, Boroughgate, Appleby, CA16 6XQ

Trustees of St Anne's Almshouses

NO OBJECTIONS

[22/0235](#)

Replacement of timber window with PVC wood grain, sash window

1 Doomgate, Appleby, Cumbria, CA16 6RB

Case Officer Mrs Gaskell

NO OBJECTIONS

P5/05/22 Planning Decisions

All the below Planning Decisions were noted by the committee.

[22/0014](#)

LISTED BUILDING APPROVAL

Remove external masonry paint, repair render with lime mortar and apply limewash. Remove render from north elevation and chimney, replace with lime harling and finish with limewash. Alteration to shop front, repair earlier timber entablature, fix new shop sign, remove existing floodlights and replace with new. Pizza Roma, 1 Bridge End, The Sands, CA16 6XN

[22/0040](#)

TREE WORKS CA APPROVED

General tree works – reduction and felling, thinning Condensergapp, Bongate, Appleby, CA16 6HW

[21/0664](#)

Full Application REFUSED

Installation of retractable awning
13 Boroughgate, CA16 6XF

[21/0665](#)

Listed Building REFUSED

Listed Building consent for retractable awning
13 Boroughgate, CA16 6XF

P6/05/22 Chairman's Report

- **Heritage Centre:** The Clerk informed the Committee that Newton Rigg Training were hopeful that courses would start at the Heritage Centre from the September.
- **Doomgate Culvert:** The start date for this project has now been delayed until Sept 2022. The Environment Agency confirmed they would be happy to meet with the Council, but it would be better to wait until the beginning of June to do this to ensure they had all the relevant information in place. Cllr Hayes commented that some resurfacing had taken place in the Heritage Centre car park, he assumed in preparation for relocating the recycling centre from Broad Close car park.
- **Westmorland Road Housing Proposal:** Councillors are invited to a pre-planning consultation drop-in event on Wednesday 25th May at Appleby Primary School between 4-7pm, to discuss plans for the development of 25 new affordable homes by Home Group.
- **Town Centre Road Closures:** Cllr Stephenson noted that the town had undergone significant disruption caused by the multiple road closures over the past few months, including the current road closure at Doomgate due to United Utility work. Low Wiend is also due to be closed from mid-June for approximately 10 weeks while repair work is carried out on the Cloisters.
- **Warcop Liaison Meeting:** The Council had received an invitation from the Commander of Warcop's Ministry of Defence camp for a representative to attend the Annual Warcop Local Liaison Briefing on Wednesday 25th May. Cllr Stephenson agreed he would attend in his role as Deputy Mayor.

Clerk

P7/05/22 Councillors' reports and items for future agenda

- Cllr Connell informed the committee that a partial area of the graveyard wall by Mill Hill had fallen in, however has since been repaired by EDC.
- Cllr Stephenson asked that a representative from EDC attend a meeting to discuss the Conservation Plan so that councillors are more able to respond to resident enquiries. Cllr Curley then asked if it would be possible to also have a follow-up meeting to open it up to residents to ask questions. The Clerk informed the committee that a request had been sent to EDC to ask if a member of their Planning Dept could meet with the Council to give a brief overview of what the extended Conservation Area meant for residents. It was agreed that asking EDC to come back for a second presentation might be a bit too much, but that it would be useful to have a simple cribsheet to inform residents of the main impacts of being the Conservation area.
- Cllr Kemp mentioned that the short cut through from Mill Hill to the road by Jubilee Bridge was dangerous, as some very large bricks had fallen from the wall into the path. Cllr Connell will check with EDC who owns the land.

Clerk

Cllr Connell

P8/05/22 Date of the Next Meeting

Councillors noted that the next meeting of the Planning and General-Purpose Committee would be held in the Moot Hall on **Monday 13th June 2022 at 7.15pm** or upon the rising of the Finance Committee.

Meeting closed at 8.03pm

AT THE COUNCIL MEETING ON: **WEDNESDAY 25th May 2022**
THE COMMITTEE CHAIRMAN WAS AUTHORISED BY
THE COMMITTEE TO SIGN THESE MINUTES TO CONFIRM
THEIR BEING A TRUE AND ACCURATE RECORD: