

# APPLEBY-IN-WESTMORLAND TOWN COUNCIL

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## FINANCE COMMITTEE MINUTES FOR THE MEETING HELD IN THE MOOT HALL MONDAY 13<sup>TH</sup> JUNE 2022 at 6.45pm

### Present:

Cllr Davidson (Chairman)  
Cllr Anderton  
Cllr Curley  
Cllr Hayes (Mayor ex Officio)  
Cllr Pape  
Cllr H Potts (arr 6.47)  
Cllr Wignall

### Also in attendance:

Cllr Connell  
Cllr Dougherty  
  
Cllr Kemp  
Cllr Stephenson (Deputy Mayor ex Officio)  
Town Clerk  
Town Clerk's Assistant

### F1/06/22 Apologies for Absence

Apologies received and accepted from Cllr Chalmers.

### F2/06/22 Declarations of Interest

No personal declarations of interest were received.

### F3/06/22 Actions from the Previous Minutes

There were no outstanding items from previous minutes.

### F4/06/22 Chairman's Report

No Chairman's report received in respect of this meeting.

### F5/06/22 Management Accounts

The Clerk presented the Management Accounts for **May 2022**. It was noted the second 50% EDC grant payment of £20,000 towards the Moot Hall repairs has been received. The Management Accounts for May 2022 were agreed and accepted and **RECOMMENDED** to Full Council.

ALL

### F6/06/22 Year End Accounts

The Clerk reported that the Year End Accounts were almost ready and would be brought to this month's Full Council meeting. Cllr Chalmers will meet with the Clerk to go through the accounts prior to the meeting. The Internal Audit has taken place and their report will be presented to Full Council. Cllr Stephenson asked for an update about the Asset Register review. The Clerk has been advised by the Internal Auditor that all property figures on the Register must be kept at historical value and not current market value and should only be changed if new assets are acquired. The Civic Regalia should also be valued at its historical value.

Clerk &  
Cllr  
Chalmers

### F7/06/22 Moot Hall Project

The Clerk reported that a meeting had been arranged with the architects and quantity surveyor to discuss the last Moot Hall payment to the building contractors. Although the builders had returned, some snagging items were still incomplete. The retention costs are 2.5%, amounting to approx £7,500. Cllr Curley suggested that payment of the last invoice was put on hold until there was confidence that all snagging items will be completed. Cllr Anderton informed the committee that some costs incurred by the Council, including additional cleaning costs, replacement of damaged fire equipment and security alarm repairs, would be cross-charged back to the building contractors.

Clerk

### F8/06/22 Councillors' reports and items for future agendas

There were no reports or items for future agendas.

### F9/06/22 Date of the Next Meeting

Councillors noted that the next meeting of the Finance Committee will be held in the Moot Hall on **Monday 11<sup>th</sup> July 2022 at 6.45pm.**

ALL

**There being no further business the meeting closed at 7.13pm.**

AT THE COUNCIL MEETING ON: **WEDNESDAY 22<sup>nd</sup> June 2022**  
THE CHAIRMAN OF THE COMMITTEE WAS AUTHORISED BY THE  
COMMITTEE TO SIGN THESE MINUTES TO CONFIRM THEIR  
BEING A TRUE AND ACCURATE RECORD:

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