

# APPLEBY-IN-WESTMORLAND TOWN COUNCIL

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## PROPERTY COMMITTEE MINUTES FOR THE MEETING HELD IN THE PUBLIC HALL ON MONDAY 11<sup>TH</sup> APRIL 2022 at 7.57 PM

### Present:

Cllr Anderton (Chair)  
Cllr Chalmers (Deputy Mayor Ex Officio)  
Cllr Connell  
Cllr Curley  
Cllr Hayes (Mayor ex Officio)  
Cllr Pape  
Cllr H Potts  
Cllr Rooke

### Also, in attendance:

Cllr T Wignall  
Town Clerk  
Town Clerk's Assistant

### PR1/04/22 Apologies for Absence

Apologies received and accepted from Cllr Davidson, Cllr Dougherty and Cllr K Wignall. Long term absence noted from Cllr F Potts.

### PR2/04/22 Declarations of Interest

Cllr Connell declared a personal interest in relation to any item on the agenda that relates to Cumbria County Council and Eden District Council.

### PR3/04/22 Actions from the Previous Minutes

- **Dowpitts Wood:** Cllr Anderton informed Council that just over £1,000 from the Percy Fawcett Trust funds held by EDC would be awarded towards the urgent tree work that needs doing in Dowpitts Wood. The Town Clerk has been in discussions with The Oaklea Trust about their potential use of the woods and a Management Plan was presented to Council. It was agreed that the next step was to look at drawing up Terms of Reference. Cllr Curley advised that the insurance would have to be very clear cut, and that it might be best to give all responsibility to Oaklea for the management of the wood.
- **Mapping of Council and other community assets:** The Town Clerk suggested a working party be set up to look at the mapping and management of all assets. Cllr Chalmers requested a condition report is done on all assets to identify a list of priorities, and possibly identify future urgent repair work. Cllr Curley suggested a first step would be to pull together all previous reports on buildings to avoid paying for repeat surveys.

Clerk

Clerk

### PR4/04/22 Chairman's Report

There was no Chairman's report in respect of this meeting.

### PR5/04/22 Moot Hall & Cloisters Update

- **Moot Hall:** The Town Clerk reported that the scaffolding is due to come down the week commencing 25<sup>th</sup> April at the latest, and removal is expected to take 2-3 days. Once the scaffolding has been removed, we can then start moving back into the Council Chamber, with the aim to be back in the Chamber for Mayor Making on 5<sup>th</sup> May. Cllr Anderton urged councillors to help with the move to ensure it goes smoothly and efficiently. The Town Clerk informed councillors of the date for the official re-opening of the Moot Hall, combined with the Heritage England HAZ Celebration event on Wednesday 6<sup>th</sup> July 2022.
- **Cloisters:** The Clerk informed Council that work to the Cloisters will begin in mid-June and because of funding eligibility needs to be completed by end of September latest. During the period of the work Low Wiend will be closed to traffic. The option of keeping the road open had been investigated, but unfortunately was not possible, due to the scaffolding surrounding the West Tower.

**PR6/04/22 Children's Playground Update**

- **Barrowmoor Playground:** The Clerk informed the Council that Barrowmoor playground which is owned by Appleby Town Council is being maintained by Eden District Council, with yearly insurance inspections, quarterly operational inspections and weekly inspections of the site and all equipment. Appleby Smarter are due to tidy up the benches and picnic benches. Cllr Curley requested that clarity about continuity of this arrangement and other similar arrangements be sought at a future date once the Unitary Authority comes into place.
- **King George V Playground:** Cllr Hayes gave an update on King George V playground and said the two playground group meetings held to date have been positive, but the group aren't constituted and don't have the capacity to manage the finance for the proposed refurbishments. Cllr Hayes **RECOMMENDED** to Council that they act as the accountability financial body to manage the grant funding and finances for the project. Cllr Anderton asked if provision could be made for some equipment for under 4-year-olds.

**PR7/04/22 Councillors' reports and items for future agendas**

- Cllr Rooke requested the placement of the Plague Stone reviewed when the Moot Hall reopens.

**PR8/04/22 Date of the Next Meeting**

To note the next meeting of the Property Committee will be held in the Moot Hall on **Monday 16<sup>th</sup> May 2022 at 7:45pm, or at the rising of the Planning and G.P. Committee**

**There being no further business the meeting closed at 8.26pm**

AT THE COUNCIL MEETING ON: **WEDNESDAY 20<sup>th</sup> April 2022**

THE CHAIRMAN OF THE MEETING WAS AUTHORISED BY THE -  
COMMITTEE TO SIGN THESE MINUTES TO CONFIRM THEM  
BEING A TRUE AND ACCURATE RECORD: