

# APPLEBY-IN-WESTMORLAND TOWN COUNCIL

Karen Lowthrop: Town Clerk  
Telephone: 01763 51277  
Email: clerk@applebytown.org.uk  
Facebook: Appleby-in-Westmorland  
Twitter: @applebycouncil



www.applebytown.org

Town Clerk's Office  
Moot Hall  
Boroughgate  
Appleby-in-Westmorland  
Cumbria  
CA16 6YB

## PROPERTY COMMITTEE MINUTES FOR THE MEETING HELD IN THE PUBLIC HALL ON MONDAY 14<sup>TH</sup> FEBRUARY 2022 at 6.45 PM

### Present:

Cllr Curley (Chairman)  
Cllr H Potts  
Cllr Hayes (Mayor ex Officio)  
Cllr K Wignall  
Cllr Pape  
Cllr Connell  
Cllr Dougherty

### Also, in attendance:

Cllr T Wignall  
Cllr Davidson  
Cllr Stephenson  
Cllr Kemp  
Assistant to the Town Clerk  
Town Clerk  
Finance Manager

### PR1/01/22 Apologise for Absence

Apologies received and accepted from Cllr Anderton, Cllr Rooke, Cllr Chalmers. Long term absence noted from Cllr F Potts.

### PR2/01/22 Declarations of Interest

Cllr Connell declared a personal interest in relation to any item on the agenda that relates to Cumbria County Council and Eden District Council.

### PR3/01/22 Actions from the Previous Minutes

- **Maintenance plan for the Public Hall:** Deferred to next meeting because of Cllr Anderton's absence. See Clerk's Actions.
- **Cloisters repair:** Update on Cloisters grant application, which will be known on 17<sup>th</sup> February. See Clerk's Actions.
- **Dowpitts Wood:** Safety survey now received, and no major safety issues were identified. See Clerk's Actions.

### PR4/01/22 Chairman's Report

There was no Chairman's report for this meeting

### PR5/01/22 Councillors' reports and items for future agendas

- Update on Public Hall Maintenance Plan
- Update on Cloisters repair

### PR6/01/22 Actions for Clerk

1. Clerk to meet with Property Chair to produce a 3 year Maintenance Plan for the Public Hall.
2. Clerk to send copy of Condition Report for Cloisters with update after Historic England meeting on Thursday, 17<sup>th</sup> February.
3. Clerk to meet with Oaklea Trust on Thursday, 17<sup>th</sup> February to discuss future partnership working in regard to Dowpitts Woods.

### PR7/01/22 Date of the Next Meeting

To note the next meeting of the Property Committee will be held IN THE SUPPER ROOM on **Monday 14<sup>th</sup> March 2022 at 7:45 or at the rising of the Planning and G.P. Committee**

**There being no further business the meeting closed at 7.14pm**

AT THE COUNCIL MEETING ON: **WEDNESDAY 23<sup>rd</sup> FEBRUARY 2022**

THE CHAIRMAN OF THE MEETING WAS AUTHORISED BY THE -  
COMMITTEE TO SIGN THESE MINUTES TO CONFIRM THEM

BEING A TRUE AND ACCURATE RECORD: \_\_\_\_\_