

# APPLEBY-IN-WESTMORLAND TOWN COUNCIL

Karen Lowthrop: Town Clerk  
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Town Clerk's Office  
Moot Hall  
Boroughgate  
Appleby-in-Westmorland  
Cumbria  
CA16 6YB

16<sup>th</sup> February 2022

Dear Councillor,

Notice is hereby given, and you are summoned to attend the ordinary meeting of **Appleby-in-Westmorland Town Council** to be held on **WEDNESDAY 23<sup>rd</sup> February 2022** at **7pm** in the Public Hall.

**Members of the press and public are welcome to attend. Details about how to attend the meeting and how to comment on an agenda item are available on the Town Council Website.**

Yours sincerely,

*K Lowthrop*

Karen Lowthrop - Town Clerk

## PART ONE

### 1. Apologies for Absence

To receive and note any apologies for absence.

### 2. Declarations of Interest

Members to give notice of any disclosable pecuniary interest, other registrable interest or any other interest and the nature of that interest in relation to any item on the agenda in accordance with the adopted code of conduct.

### 3. Minutes

#### Council

To authorise the Chairman to sign the minutes of the **Ordinary Meeting of the Council** held on **Wednesday 19<sup>th</sup> January 2022** as a true and accurate record.

#### Respond to matters arising

- **Appointment of Town Clerk. See Item 5**
- **Final report from HAZ Officer. See Item 6**

#### Committees

To approve and authorise the Chairman of the Committee to sign the minutes of the **Finance Committee** held on **Monday 14<sup>th</sup> February 2022** as a true and accurate record and the Council to resolve any recommendations.

- the Committee **RECOMMEND** Full Council approves the management accounts for January 2022
- the Committee **RECOMMEND** Full Council approves the following grant applications:
  - Appleby Smarter £603.38 from Ingram Dawson Charity
  - Appleby Emergency Response Group £1,000 from Hannah Kennington
  - Great North Air Ambulance £500 from Hannah Kennington

To approve and authorise the Chairman of the Committee to sign the minutes of the **Planning & General-Purpose Committee** held on **Monday 14<sup>th</sup> February 2021** as a true and accurate record and the Council to resolve any recommendations.

- The Committee **RECOMMEND** to form a working party for the Queen's Platinum Jubilee preparations, which Cllr K Wignall will chair.
- To approve and authorise the Chairman of the Meeting to sign the minutes of the **Property Committee** held on **Monday 14<sup>th</sup> February 2021** as a true and accurate record and the Council to resolve any recommendations.  
No recommendations relating to the Property Committee meeting.

### 4. Public Participation

Receive any questions or representations which have been received from members of the public. A period of up to 15 minutes for members of the public to ask questions or submit comments.

**ADVICE NOTE:** Members of the public may make representations, answer questions, and give evidence at a meeting that they are entitled to attend in respect of the business on the agenda.

The public must make a request **in writing** to the Town Clerk **PRIOR** to the meeting, when possible. A member of the public can speak for up to **three minutes**. A question shall not require a response at the meeting nor start a debate on the question. The Chair of the meeting may direct that a written or oral response be given. (*duration: 15 minutes allowed*)

**a) Receive public representations** The Chair will read out any questions, petitions or statements received in advance of the meeting from Members of the Public.

**b) Receive reports from District and County Councillors**

The Chair will invite any District and County Councillors present, to report to the meeting.

**5. Appointment of Town Clerk**

To appoint Sue Gilbertson as the new Town Clerk replacing Karen Lowthrop from 1<sup>st</sup> March 2022.

**6. Heritage Action Zone Project**

Susan Fryer will give a Final Report.

**7. Police Report**

PCSO Sally Ewbank will give a Police Report,

**8. Mayor's Report**

To receive and note the Chairman's Report and answer any Councillors' questions.

**9. Clerk's Report**

To receive and note the Clerk's Report and answer any Councillors' questions.

**10. Outside Body Reports**

To receive and note reports from Councillors who represent the Council on outside bodies.

**11. Schedule of Payments & Bank Transfers – January 2022**

To authorise the Chairman to sign the schedule for payments (bills & salaries) and bank transfers for the month of January 2022.

**12. Councillors' reports and items for future agendas**

Councillors to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. (Councillors are reminded that this is not an opportunity for debate or decision making.)

**13. Date of the Next Meeting**

To note that the next **Ordinary Meeting of the Council** will be held on **Wednesday 23<sup>rd</sup> February at 7pm** in the **Public Hall**

**Private Section PART II** –The following is exempt information as it relates to the financial or business affairs of any person (including the authority holding that information) and personal sensitive information relating to members of staff.

**There are no items in this part of the agenda.**

For the attention of all Councillors: -

<b>Chairman:</b>	Cllr Hayes	<b>Deputy Chairman:</b>	Cllr Chalmers
<b>Councillors:</b>	Cllr Anderton	Cllr Davidson	Cllr H Potts
	Cllr Connell	Cllr Kemp	Cllr Rooke
	Cllr Curley	Cllr Pape	Cllr Stephenson
	Cllr Dougherty	Cllr F Potts	Cllr K Wignall
			Cllr T Wignall

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## APPLEBY TOWN COUNCIL MINUTES FOR THE MEETING HELD ON WEDNESDAY 19<sup>TH</sup> JANUARY 2022 at 7.00pm The Supper Room, Public Hall, Appleby.

### Present:

Mayor:	Cllr Hayes	
Deputy Mayor:	Cllr Chalmers	Cllr Curley
Councillors:	Cllr Mrs Anderton	Cllr T Wignall
	Cllr Connell	Cllr M Stephenson
	Cllr P Davidson	Cllr K Wignall
	Cllr S Rooke	

Also, in attendance: Karen Lowthrop Town Clerk, Oliver – Herald and C Kemp

### PART ONE

#### C1/01/22 Apologies for Absence

Apologies received and accepted from Cllr Dougherty, Cllr K Wignall, Cllr H Potts and Cllr F Potts.

#### ACTION

Clerk

#### C2/01/22 Declarations of Interest

Cllr Connell declared a personal interest in any items on the agenda that relate to Cumbria County Council and Eden District Council.

Clerk

#### C3/01/22 Co-option Bongate Ward

Cricket Kemp address the Council with a resume of her intentions to stand as Councillor for the Bongate Ward. Councillor S Rooke, nominated Cricket Kemp for election, the appointment was passed unanimously.

#### C4/01/22

**Declaration of Office:** Cllr Kemp recited the Councillor's Code of Conduct and signed a declaration of office before the Town Clerk. The Chairman welcomed Cllr Kemp and Council responded with a round of applause.

#### C5/01/22 Committee Minutes

#### Council:

It was **RESOLVED** to authorise the Chairman of the meeting to sign the minutes of the **Ordinary Meeting of the Council** held on **Wednesday 15<sup>th</sup> December 2021** as a true and accurate record and the Council to approve any resolutions. Recommendations and resolutions approved unanimously.

## Committees:

It was **RESOLVED** to authorise the Chairman of the Committee to sign the minutes of the **Finance Committee** held on **Monday 10 January 2022** as a true and accurate record and the Council to approve any recommendations. Recommendations and resolutions approved unanimously

It was **RESOLVED** to authorise the Chairman of the Committee to sign the minutes of the **Planning & General-Purpose Committee** held on **Monday 10 January 2022** as a true and accurate record and the Council to approve any recommendations. Recommendations and resolutions approved unanimously

It was **RESOLVED** to authorise the Chairman of the Committee to sign the minutes of the **Property Committee** held on **Monday 10 January 2022** as a true and accurate record and the Council to approve any recommendations. Recommendations and resolutions approved unanimously

Chairman

Cllr  
Stephenson

Cllr  
Anderton

### **C6/01/22 Public Participation**

**Questions to be received from the public.** Public Participation a) Public Representations. Members were asked whether they were content to suspend the Council Standing Orders to allow a member of the public to speak.

(a) There were no questions from the public.

### **(b) County and District Councillors Report**

It was **RESOLVED** to receive and note Cllr Connell's report on behalf on CCC

It was **RESOLVED** to receive and note Cllr Connell's report on behalf of Eden District Council

### **C7/01/22 Police Report**

The police report was received and noted. Cllr Chalmers asked for a representative from the Police to attend a Council meeting to discuss the on-going anti-social behaviour in the town. The Town Clerk to action.

### **C8/01/22 Mayor's report**

It was **RESOLVED to** accept the Mayor's report. The Mayor commended Mayoress Rebecca Page and Mary McKenzie for their virtuous volunteering to help the community during 2021.

### **C9/01/22 Clerk's Report**

There was no Clerk report in respect of this meeting.

### **C10/01/22 OUTSIDE Bodies Reports**

Cllr Anderton – ACAT – The Christmas lights will be removed by the end of January

Cllr Rooke could not attend the Appleby Band AGM as it coincided with Full Council but will report back to Full Council in February.

Cllr J Chalmers informed Council of the AERG AGM which will be held via zoom on the 3<sup>rd</sup> of February 2022 at 7pm, all are welcome.

**C11/01/22 Schedule of payments** It was **RESOLVED** that the Chairman be authorised to sign the schedule of payments for the month of December 2021, totalling **£90,103.90** This figure includes payments of **£74,441.04** to Aura for Moot Hall repairs, **£3,193.58** to Crosby Granger, employee salaries and purchases; and is inclusive of VAT.

### **C11/01/22 Councillors' Reports and Items for Future Agendas**

- **Recruitment of Town Clerk**
- **HAZ – final report from Projector Office**

**C12/01/22 Date of Next Meeting**

Councillors noted that the next Ordinary **Meeting of the Council** will be held at the Appleby-in-Westmorland Public Hall on **Wednesday 23<sup>rd</sup> February at 7pm.**

**There being no further business the meeting closed at 19:47**

**Private Session PART 2 –**

**There were no agenda items to be considered in Part 2.**

AT THE COUNCIL MEETING ON:  
THE MAYOR WAS AUTHORISED BY  
THE COUNCIL TO SIGN THESE MINUTES TO  
CONFIRM THEIR BEING AN ACCURATE RECORD:

**WEDNESDAY 23<sup>rd</sup> February 2022**

\_\_\_\_\_  
CC Full Council

DRAFT

# APPLEBY-IN-WESTMORLAND TOWN COUNCIL

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## FINANCE COMMITTEE MINUTES FOR THE MEETING HELD IN THE SUPPER ROOM MONDAY 14<sup>TH</sup> FEBRUARY 2022 at 7.15

### Present:

Cllr P Davidson (Chairman)  
Cllr Curley  
Cllr Hayes (Mayor ex Officio)  
Cllr H Potts

### Also in attendance:

Cllr Connell  
Cllr Stephenson  
Cllr Kemp  
Cllr K Wignall  
Cllr M Dougherty  
Town Clerk  
Town Clerks Assistant  
S Gilbertson – Finance Manager

### F1/02/22 Apologies for Absence

Cllr F Potts – long term absence noted, Cllr Anderton, Cllr T Wignall, Cllr Chalmers

Clerk

### F2/02/22 Declarations of Interest

Declarations of personal interest were received from Cllr Hayes and Cllr H Potts in respect of matters relating to AERG

### F3/02/22 Actions from the Previous Minutes

There were no outstanding items from previous minutes

Clerk

### F4/02/22 Chairman's Report

No Chairman's report received in respect of this meeting

### F5/02/22 Management Accounts

The Clerk presented the Management Accounts for **January 2022**

The Management Accounts were agreed and accepted and **RECOMMENDED** to Full Council

ALL

### F6/02/22 The Moot Hall Project

The Finance Manager reported a delay in drawing down Claim 3 from Historic England due to the milestone for claim 3 not being met. This has not affected cashflow and claim now submitted with payment pending. The main body of work is due to be completed on the 28<sup>th</sup> of February. An application to EDC has been submitted for listed consent for the change of colour to the building.

Clerk

### F7/02/22 Grant Applications

A grant application was considered from **Appleby Smarter**. It was **RECOMMENDED** that **£603.38** be awarded to Appleby Smarter from the Ingram Dawson Charity. Agreed by Trustees and Committee

Assistant  
Clerk

A grant application was considered from **AERG** for £1,000. It was **RECOMMENDED** that **£1000** be awarded to AERG from the **Hannah Kennington Charity**. Agreed by Trustees and Committee

Assistant  
Clerk

A grant application was considered from **Great North Air Ambulance** for **£250**. It was **RECOMMENDED** that **£500** was awarded to GNAA from the **Hannah Kennington Charity**. Trustees agreed an increase in the amount sought as a grant towards a new emergency service vehicle. Agreed by Trustees and Committee.

Assistant  
Clerk

### F08/02/22 Councillors' reports and items for future agendas

Final Moot Hall costs will be presented at the next Finance Committee meeting.

Clerk

**F09/02/22 Date of the Next Meeting**

Councillors noted that the next meeting of the Finance Committee will be held in Appleby Public Hall Supper Room on **Monday 14<sup>th</sup> March 2022 at 6.45pm.**

**ALL**

**There being no further business the meeting closed at 7.38pm.**

AT THE COUNCIL MEETING ON: **WEDNESDAY 23 February 2022**  
THE CHAIRMAN OF THE COMMITTEE WAS AUTHORISED BY THE  
COMMITTEE TO SIGN THESE MINUTES TO CONFIRM THEIR  
BEING A TRUE AND ACCURATE RECORD:

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DRAFT

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## PLANNING AND GENERAL PURPOSES COMMITTEE MINUTES FOR THE MEETING HELD IN APPLEBY PUBLIC HALL SUPPER ROOM MONDAY 14<sup>th</sup> FEBRUARY 2022 AT 19.39

### Present

Cllr Stephenson (Chairman)  
Cllr Connell  
Cllr Hayes (Mayor ex Officio)  
Cllr Dougherty  
Cllr Pape  
Cllr K Wignall  
Cllr Davidson

### Also, In attendance

Cllr Curley  
Cllr H Potts  
Cllr C Kemp  
Town Clerk  
Town Clerk's Assistant  
Finance Officer

### P1/01/22 Apologies for Absence

Apologies received and accepted from Cllr T Wignall and Cllr J Chalmers

### P2/01/22 Declarations of interest

Cllr Connell declared a personal interest in relation to any item on the agenda that relates to Cumbria County Council and Eden District Council.

### P3/01/22 Actions from the Previous Minutes

- **Appleby in Westmorland Society:** The Clerk reported she had met with the Chair of the Society and produced a proposal. The proposal is now awaiting approval from the Appleby-in-Westmorland Society.
- **Update Doomgate Culvert:** Planning permission for the project has now been granted and work is due to begin in July. Broad Close recycling centre will be moved to the Appleby Heritage Centre site for the duration of the project.

### P4/01/22 Planning Applications

The following applications were discussed, and the Committee have raised no objections.

#### [22/0040](#)

##### **Various tree works**

CONDENSERGAPP, BONGATE, CA16 6HW

Mr P Wilkinson

**No comments or objections**

#### [22/0014](#)

**Listed Building Consent** – remove external masonry paint to east elevation, repair render with lime mortar and apply limewash. Remove all existing pebbledashes render from north elevation and chimney, replace with lime harling and finish with limewash. Alteration to shopfront, repair earlier timber entablature, fix new shop sign within framing of entablature, remove existing floodlights from east elevation and replace with new lighting above shop sign.

PIZZA ROMA, BRIDGE END, THE SANDS, CA16 6XN

Mrs B Simpson

**No comments or objections**

#### [22/0027](#)

##### **For Information ONLY**

Increase number of caravans from 25 to 30 in total for the duration of Appleby Horse Fair.

Previous approval 11/0611

#### *Late entry* [22/0081](#)

**Listed Building Consent** to colour the limewash in light yellow ochre and the sandstone surround and quoins in light brown linseed oil

MOOT HALL, BOROUGHGATE, APPLEBY, CA16 6YB



CROFT ENDS FARM, LONG MARTON, CA16 6JW Mr & Mrs Bellas	Crosby Granger Architects – Mr P Crosby <b>No comments or objections</b>
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**P5/01/22 Planning Decisions**

All the below Planning Decisions were noted by the committee

<a href="#">21/0997</a> <b>TREE WORKS CA APPROVED</b> Reduction or felling of T1 Tree in conservation area The Limes, 54 Boroughgate, Appleby, CA16 6XG	<a href="#">21/0684</a> <b>FULL APPROVAL</b> Conversion of storeroom above garage to form ancillary living accommodation and addition of balcony Hill Top Cottage, Bongate, Appleby, CA16 6HW
<a href="#">21/0869</a> <b>FULL APPROVAL</b> Development associated with the Appleby Flood Risk Management Scheme, consisting of a new pumping station control building Broad Close Car Park, Chapel Street, Appleby, CA16 6QR	<a href="#">21/0841</a> <b>FULL APPROVAL</b> Proposed Detached Garage 1 Drawbriggs Lane, Appleby, CA16 6HY
<a href="#">21/0504</a> <b>FULL APPROVAL</b> Proposed first floor gable and elevation extension 9 Mill Hill, Appleby, CA16 6UR	<a href="#">21/0677</a> <b>LISTED BUILDING APPROVAL</b> The replacement of single glazed timber windows with uPVC woodgrain effect double glazed windows Flat 1 Kingstone House, Battlebarrow, Appleby, CA16 6XT
<i>Late Decision</i> <a href="#">21/0974</a> <b>LISTED BUILDING APPROVAL</b> Proposed alterations to existing conservatory and addition of pedestrian access to detached garage 3 Bongate, Appleby, CA16 6UE	

**P6/01/22 Chairman's Report**

Appleby Heritage Centre – Plans still in development. It is expected that by March, Council will have an update on hopefully positive outcomes

A66 Supplementary Consultation – The committee noted that there had been alterations to the Appleby access routes. Cllr Hayes encouraged all Councillors to view the plans, which are on display at Appleby TIC

Town Clerk – The Chairman thanked the leaving Town Clerk for all her hard work over the past 2 years, and the help she has provided the committee.

**P7/01/22 Preparations for Queen's Platinum Jubilee**

Cllr K Wignall proposed that a Working Party is set up to formulate plans for the Queens Platinum Jubilee. It was proposed by Cllr Hayes and seconded by Cllr Davidson that this was **recommended** to Full Council.

**P8/01/22 Councillors' reports and items for future agenda**

- Cllr Pape requested an update on the Cherry Tree plans for the area by Holme Farm bridge

**P9/01/22 Date of the Next Meeting**

Councillors noted that the next meeting of the Planning and General-Purpose Committee would be held in the Public Hall Supper Room on **Monday 14<sup>th</sup> March 2022 at 7.15pm** or upon the rising of the Finance Committee.

**There being no further business the meeting closed at 8.23pm**

AT THE COUNCIL MEETING ON: **WEDNESDAY 23<sup>rd</sup> February 2022**  
THE COMMITTEE CHAIRMAN WAS AUTHORISED BY  
THE COMMITTEE TO SIGN THESE MINUTES TO CONFIRM  
THEIR BEING A TRUE AND ACCURATE RECORD:

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## PROPERTY COMMITTEE MINUTES FOR THE MEETING HELD IN THE PUBLIC HALL ON MONDAY 14<sup>TH</sup> FEBRUARY 2022 at 6.45 PM

### Present:

Cllr Curley (Chairman)  
Cllr H Potts  
Cllr Hayes (Mayor ex Officio)  
Cllr K Wignall  
Cllr Pape  
Cllr Connell  
Cllr Dougherty

### Also, in attendance:

Cllr T Wignall  
Cllr Davidson  
Cllr Stephenson  
Cllr Kemp  
Assistant to the Town Clerk  
Town Clerk  
Finance Manager

### PR1/01/22 Apologise for Absence

Apologies received and accepted from Cllr Anderton, Cllr Rooke, Cllr Chalmers. Long term absence noted from Cllr F Potts.

### PR2/01/22 Declarations of Interest

Cllr Connell declared a personal interest in relation to any item on the agenda that relates to Cumbria County Council and Eden District Council.

### PR3/01/22 Actions from the Previous Minutes

- **Maintenance plan for the Public Hall:** Deferred to next meeting because of Cllr Anderton's absence. See Clerk's Actions.
- **Cloisters repair:** Update on Cloisters grant application, which will be known on 17<sup>th</sup> February. See Clerk's Actions.
- **Dowpitts Wood:** Safety survey now received, and no major safety issues were identified. See Clerk's Actions.

### PR4/01/22 Chairman's Report

There was no Chairman's report for this meeting

### PR5/01/22 Councillors' reports and items for future agendas

- **Update on Public Hall Maintenance Plan**
- **Update on Cloisters repair**

### PR6/01/22 Actions for Clerk

1. Clerk to meet with Property Chair to review Maintenance Plan for Public Hall and come back with a 3-year Action Plan to the Property Committee for next meeting.
2. Clerk to send copy of Condition Report for Cloisters with update after Historic England meeting on Thursday, 17<sup>th</sup> February.
3. Clerk to meet with Oaklea Trust on Thursday, 17<sup>th</sup> February to discuss future partnership working in regard to Dowpitts Woods.

**PR7/01/22 Date of the Next Meeting**

To note the next meeting of the Property Committee will be held IN THE SUPPER ROOM on **Monday 14<sup>th</sup> March 2022 at 7:45 or at the rising of the Planning and G.P. Committee**

**There being no further business the meeting closed at 7.14pm**

AT THE COUNCIL MEETING ON: **WEDNESDAY 23<sup>rd</sup> FEBRUARY 2022**

THE CHAIRMAN OF THE MEETING WAS AUTHORISED BY THE -  
COMMITTEE TO SIGN THESE MINUTES TO CONFIRM THEM  
BEING A TRUE AND ACCURATE RECORD:

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Draft

# Appleby Town Council Police Report

Date submitted

12/02/2022

Produced by

PCSO 5406 Ewbank

## Crime Trends and Patterns

- On 24th January our local officer carried out checks on a vehicle, which he sighted driving on Boroughgate. This vehicle was SORN'd, and MOT expired. Vehicle was uplifted due to it having no tax.
- On 10th February it was reported to police that a charity box was stolen from Riverside Fish & Chip Shop. CCTV has captured the incident, and this is being investigated.

## Police Action

On Wednesday 2nd February community officers sighted a local Appleby man in Penrith on a street where we had received intelligence. This male was detained and searched under the section 23 misuse of drugs act. This male was arrested and has since been charged with possession of a class B drug. The intelligence we receive is vital for us to picture what is happening in our local communities. It allows us to effectively prioritise action against the greatest threats and deliver the maximum disruptive impact on crimes being committed.

## Week of Action in the Community

On Thursday 20th January PCSO 5406 Ewbank and PC 2542 Hall had a day of action together whilst on patrol in the community. This is what we did: Provided reassurance patrols following a recent burglary, conducted a reassurance visit to a local vulnerable victim of crime, installed a Speed Indicator Device on Bongate following complaints about speeding (these results will be available in next month's newsletter), attended a multi-agency school visit at Appleby Grammar School in the morning and engagement patrols at Appleby Primary in the afternoon and lastly, we came across some fly tipping between Bolton & Colby. We notified the council and spoke to them and resolved the issue.

## School Engagements

On Tuesday 1st February we organised 2 guest speakers to come and talk to the Year 7's as part of the environmental campaign. We had Helen Gould for the first session who is our local vet from Old Hall Vet Centre and Karen Holmes who is our Environmental Enforcement Officer from Eden District Council. Eden Police work closely with the vets & EDC, so it was a great opportunity for the students to learn about their job roles. In the next couple of weeks PCSO Ewbank and an officer from Child Policing Team are visiting Appleby Grammar to do a session to all students in regard to sexting, peers and cyberbullying. PCSO 5405 Ewbank & PCSO 5206 Dakin have been planning for the warmer weather and have been organising visits to our primary schools along with Cumbria Fire and Rescue Service to deliver information about water safety. Shap Mini Police will be cascading what they have learnt to the rest of their school.

Non emergency number  
**101**  
[www.cumbria.police.uk](http://www.cumbria.police.uk)



CUMBRIA  
CONSTABULARY  
SAFER STRONGER CUMBRIA



## Appleby-in-Westmorland Town Council Schedule of Payments - January 2022

**31st January 2022**  
**£14,931.79**

**Barclays Current Account - Balance Brought Forward**

Date	Supplier/Customer	Description	Amount £
04/01/2022	BT	Public Hall WiFi	£43.74
05/01/2022	Waterplus	Moot Hall Water	£54.40
06/01/2022	Barclays	Monthly charges	£30.82
06/01/2022	BT	TIC mobile	£18.00
10/01/2022	Waterplus	Public Hall Water	£91.16
10/01/2022	Barclaycard	Monthly transaction charges	£46.47
12/01/2022	Appleby Grammar School	Mayor's donation to litter project	£500.00
12/01/2022	Appleby Community Acting Together	Christmas lights 2021 contribution	£1,850.00
12/01/2022	Heatons	Cleaning items for Public Hall	£105.66
12/01/2022	Urbaser Ltd	November 2021 cleaning contract	£850.00
12/01/2022	Urbaser Ltd	PH bins emptied	£51.12
17/01/2022	Corona Energy	Moot Hall gas	£99.23
17/01/2022	Corona Energy	Public Hall gas meter 1	£91.55
17/01/2022	Corona Energy	Public Hall gas meter 2	£243.79
18/01/2022	Eden District Council	Public Hall rates	£66.00
18/01/2022	Eden District Council	Moot Hall rates	£158.00
19/01/2022	Crosby Granger	Cloisters - quantity surveyors	£3,750.00
19/01/2022	H Pigney & Son	Xmas Christmas Stags and keys	£283.30
19/01/2022	Sue Gilbertson	December Finance costs	£440.00
19/01/2022	Chesworth Communications	Christmas Promotional Video	£125.00
20/01/2022	Aura Ltd	Building Repair costs Valuation 4	£31,621.49
24/01/2022	Opus Energy	65-66 Boroughgate water	£325.26
24/01/2022	BT	Monthly broadband and landline charges	£156.41
25/01/2022	ICO	Data Protection Compliance Fee	£35.00
25/01/2022	Appleby Conservative Club	Rent for emergency exit land	£25.00
25/01/2022	Opus Energy	66 Boroughgate water	£29.00
26/01/2022	Chubb	Monthly alarm charges	£54.78
26/01/2022	Cartridge Save	Printer ink cartridges	£30.26
28/01/2022	Staff Salaries	January Salaries	£4,689.34
28/01/2022	HMRC	January NI and Tax	£815.93
31/01/2022	NEST	January pension contribution	£167.77
31/01/2022	Waterplus	Public Hall Surface water	£78.80
<b>Total Payments for January 2022</b>			<b>£46,927.28</b>

**Barclays Current Account** **£8,989.01**

**Barclays Savings Account** **£7,951.92**

**Cumberland Reserve Account** **£118,631.70**

**Transfers:**

	From	To	
19/01/2022	Barclays Savings	Barclays Current Account	£15,000.00
	Moot Hall Building		
27/01/2022	Barclays Savings	Barclays Current Account	£5,673.04
	Staff Salaries for January		

**Signed:**

**Date:**