

APPLEBY-IN-WESTMORLAND

TOWN COUNCIL

Karen Lowthrop : Town Clerk
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Town Clerk's Office
Moot Hall
Boroughgate
Appleby-in-Westmorland
Cumbria
CA16 6YB

4th January 2022

Dear Councillor,

Notice is hereby given, and you are summoned to attend the virtual meeting of Appleby-in-Westmorland Town Council's **Property Committee** to be held in the SUPPER ROOM on **MONDAY 10th JANUARY 2022** at **7.45pm** or at the rising of the Planning and General-Purpose Committee.

Members of the Public and Press are invited to attend.

Yours sincerely

Karen Lowthrop

Karen Lowthrop - Town Clerk

AGENDA

1. Apologies for Absence

To receive and note apologies for absence.

2. Declarations of interest

Members to give notice of any disclosable pecuniary interest, other registrable interest or any other interest and the nature of that interest in relation to any item on the agenda in accordance with the adopted code of conduct.

3. Actions from the Previous Minutes

To review and provide an update regarding the actions detailed in the minutes of the last meeting. *(Report attached)*.

- **Maintenance plan for the Public Hall**
- **Cloisters repair**

4. The Moot Hall Update

To receive an update on the Moot Hall Repair Project

5. Chairman's Report

To receive the **Chairman's Report** and answer any Councillors' questions

6. Councillors' reports and items for future agendas

Councillors to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. *(Councillors are reminded that this is not an opportunity for debate or decision making.)*

7. Date of the Next Meeting

To note that the next meeting of the Property Committee will be held in the Moot Hall on **Monday 14th February 2022** at **7.45pm** *(or upon the rising of the Planning and General-Purpose Committee)*.

For the attention of all members of the Property Committee:-

Chairman:	Cllr Mrs Anderton
Vice Chairman:	Cllr Rooke
	Cllr Connell
	Cllr Dougherty
	Cllr Hayes (Mayor ex Officio)
	Cllr Chalmers (Deputy Mayor ex Officio)
	Cllr P Davidson
	Cllr K Wignall
	Cllr Curley
	Cllr Pape
	Cllr F Potts
	Cllr H Potts

Copies to all remaining members of the Council for information

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PROPERTY COMMITTEE MINUTES FOR THE MEETING HELD IN THE PUBLIC HALL ON MONDAY 6TH DECEMBER 2021 at 6.45 PM

Present:

Cllr Anderton (Chairman)
Cllr Rooke
Cllr H Potts
Cllr G Hayes (Mayor ex Officio)
Cllr J Chalmers (Deputy Mayor ex Officio)
Cllr K Wignall
Cllr Pape

Also, in attendance:

Cllr T Wignall
Cllr Stephenson
Cllr P Davidson
Assistant to the Town Clerk
Town Clerk

PR1/12/21 Apologise for Absence

The Committee accepted apologies received from Cllr F Potts, Cllr Dougherty, Cllr Connell and Cllr Curley

PR2/12/21 Declarations of Interest

No declarations were received in respect of this meeting

PR3/12/21 Actions from the Previous Minutes

No matters arising

PR4/12/21 The Moot Hall Repair Project

Paul Crosby from Crosby Granger Architects presented four colour options for the exterior of the Moot Hall. The Chairman asked for a Committee vote, the preferred option for **RECOMMENDATION** to Full Council is for option 2, Light Ochre limewash to roughcast with light brown 'Fairburn' linseed paint to windows and quoins. This palette would complement the colour scheme of High and Low cross. Councillors, Anderton, Rooke, K Wignall and Hayes voted for option 2 with Councillors Pape, H Potts and Chalmer voting for option 1 Off-white limewash to roughcast with black 'old lead' linseed paint to the windows and quoins. Paul Crosby will organise listed building consent, if required.

PR5/12/21 CAfS energy review – Public Hall

The Chairman and several Councillors had a walk around the Public hall to review the report. It was **RECOMMENDED** to Full Council that the Committee would prioritise the actions identified in the report and produce a three-year maintenance plan. Cllr Anderton and Clerk to action. Cllr Anderton is applying for grants to defray the cost.

PR06 /12/21 Chairman's Report

The Chairman spoke of her concern of the rising maintenance cost of the Councils' properties, the CAfs report highlighted on going repairs to the Public Hall and the Cloisters' condition report is higher than expected. The Council need to ensure that the reserves for building renovations is maintained at an appropriate level.

PR7/12/21 Councillors' reports and items for future agendas

- Maintenance plan for the Public Hall
- Funding for the Cloisters

Clerk

Council

Clerk

Cllr

Anderton

Date of the Next Meeting

To note the next meeting of the Property Committee will be held IN THE PUBLIC HALL on
Monday 10th January 2022 at 7:45 or at the rising of the Planning and G.P. Committee

There being no further business the meeting closed at 7.25

AT THE COUNCIL MEETING ON: **WEDNESDAY 15th December 2021**

THE CHAIRMAN OF THE MEETING WAS AUTHORISED BY THE -
COMMITTEE TO SIGN THESE MINUTES TO CONFIRM THEM

BEING A TRUE AND ACCURATE RECORD: