

APPLEBY-IN-WESTMORLAND TOWN COUNCIL

Karen Lowthrop: Town Clerk
Telephone: 1137683 51277
Email: clerk@applebytown.org.uk
Facebook: Appleby-in-Westmorland
Twitter: @applebycouncil



Town Clerk's Office
Moot Hall - Boroughgate
Appleby-in-Westmorland
Cumbria
CA16 6YB

APPLEBY TOWN COUNCIL MINUTES FOR THE MEETING HELD ON WEDNESDAY 17TH NOVEMBER 2021 at 7.00pm The Public Hall, Appleby.

Present:

Mayor:	Cllr Hayes	Cllr T Wignall
Deputy Mayor:	Cllr Chalmers	Cllr K Wignall
Councillors:	Cllr Mrs Anderton	Cllr H Potts
	Cllr Connell	Cllr M Stephenson
	Cllr S Rooke	

Also, in attendance: Karen Lowthrop Town Clerk, Oliver Tallis – Westmorland Herald

PART ONE

C1/11/21 Apologies for Absence

Apologies received and accepted from Cllr F Potts, Cllr Dougherty, Cllr Curley, Cllr Davidson

ACTION

Clerk

C2/11/21 Declarations of Interest

Cllr Connell declared a personal interest in any items on the agenda that relate to Cumbria County Council and Eden District Council.

Clerk

C3/11/21 Minutes

Council:

It was **RESOLVED** to authorise the Chairman of the meeting to sign the minutes of the **Ordinary Meeting of the Council** held on **Wednesday 20 October 2021** as a true and accurate record and the Council to approve any resolutions. Proposed Cllr Anderton Second Cllr Connell

Committees:

It was **RESOLVED** to authorise the Chairman of the Committee to sign the minutes of the **Finance Committee** held on **Monday 08 November 2021** as a true and accurate record and the Council to approve any recommendations. Proposed Cllr Connell Second Cllr Rooke

Chairman

It was **RESOLVED** to authorise the Chairman of the Committee to sign the minutes of the **Planning & General-Purpose Committee** held on **Monday 08 November 2021** as a true and accurate record and the Council to approve any recommendations. Proposed Cllr Hayes Second Cllr K Wignall

Cllr
Stephenson

It was **RESOLVED** to authorise the Chairman of the Committee to sign the minutes of the **Property Committee** held on **Monday 08 November 2021** as a true and accurate record and the Council to approve any recommendations. Proposed Cllr Rooke Second Cllr Chalmers

Cllr
Anderton

C4/11/21 Public Participation

Questions to be received from the public. Public Participation a) Public Representations. Members were asked whether they were content to suspend the Council Standing Orders to allow a member of the public to speak.

(a) There were no questions from the public.

(b) County and District Councillors Report

It was **RESOLVED** to receive and note Cllr Connell's report on behalf on CCC

It was **RESOLVED** to receive and note Cllr Greenwood's report on behalf of Eden District Council

C5/11/21 Police Report

The police report was received and noted

C6/11/21 Mayor's report

It was **RESOLVED** to accept the Mayor's report.

C7/11/21 Clerk's Report

There was no Clerk's report for this meeting

C8/11/21 OUTSIDE Bodies Reports

There were no outside bodies reports available for this meeting

C9/11/21 Schedule of payments It was **RESOLVED** that the Chairman be authorised to sign the schedule of payments for the month of October 2021, totalling **£103,319.91** This figure includes first payment of **£83,486.35** Aura for Moot Hall repairs, employee salaries and purchases; and is inclusive of VAT.

C10/11/21 Councillors' Reports and Items for Future Agendas

- Haz update
- Co-option

C11/11/21 Date of Next Meeting

Councillors noted that the next Ordinary **Meeting of the Council** will be held at the Appleby-in-Westmorland Public Hall on **Wednesday 15th December at 7pm.**

There being no further business the meeting closed at 8.45

Private Session PART 11 –

There were no agenda items to be considered in Part 11.

AT THE COUNCIL MEETING ON:

WEDNESDAY 15th December 2021

THE MAYOR WAS AUTHORISED BY
THE COUNCIL TO SIGN THESE MINUTES TO
CONFIRM THEIR BEING AN ACCURATE RECORD:

CC Full Council

Eden District Council Report for Appleby Town Council November 17th 2021 Councillor Karen Greenwood

Tenants of the former Mr Maurice Bailey's Estate

A substantial number of properties have now been sold by Auction, and some tenants are waiting to hear details of who their landlord is, and what will happen with their tenancy.

In the meantime, if any tenants contact you for help, please direct them to the Housing Options Team - Tel: 01768 861499

Local Government Reorganisation

The Draft Structural Change Order has been published and sent to Chief Executives of The County and District Councils in Cumbria. The draft texts explain the name of the new Unitary authority for the East will be Westmorland and Furness. There will be 65 members from 28 wards. There will be elections to the new Shadow authority in May. Vesting day will be April 1st 2023, when the County Council and six district Councils in Cumbria will cease to exist.

Coming Up for decision making in Council

The Environment Agency have approached Eden District Council for additional Funds to install a new Electricity Sub Station in Broad Close Car Park, which would enable two new fast charging Electric Vehicle Charging Points to be installed This project is very important to the Leader and Executive who recommend to Council to grant the sum of £113,000, to enable this to happen.

A new streamlined and updated Constitution, including a new Code of Conduct policy are to be presented to Council for approval and adoption at November's Council meeting.

An updated Budget report will be brought to Council for approval in November to provide for the newly changed circumstances, caused by the Local Government Reorganisation and the need to adjust Councils corporate priorities, and to deliver services until 31st March 2023. This will include provision for an earmarked Reserve of up to £1.6 million to enable the transition to the new Unitary Authority to happen. This will be a contribution to a £19 million pot which is estimated to be the amount that will be needed to get us through to Vesting Day.

Please contact your District Councillors at any time for more information, or see www.eden.gov.uk for agendas and minutes.

End of Report.

CCC Report 17 November 2021

Public Health

The most recent report from the Director of Public Health confirms a trend of ‘slow decline’ in Covid incidence across Cumbria, although the figures, Eden included, are still above national and regional averages. After a peak in mid-October Covid hospitalisations are falling and deaths are expected to follow. New cases are highest among primary school children; supporting schools is the Health Protection Board’s priority. 87% of Cumbria’s population age 12+ has received at least one vaccination, and the booster programme of third jabs for the more vulnerable is rolling out well.

Transport Working Group

The report I presented to Cabinet in October was positively received; how far if at all, this will lead to improvements in the quality of public transport provision locally remains to be seen. The response from central government to Cumbria’s Bus Service Improvement Plan is awaited, and in any event the imminence of upheavals in Cumbrian local government structures clouds the issue.

Local Government Reform

The Structural Change Order was issued by government a fortnight ago. The two authorities into which Cumbria is to be split are to be named ‘Cumberland’ and ‘Westmorland & Furness’: the latter includes Alston as well as Appleby. Electoral divisions have been readjusted by transfer of wards to produce a total of 65 councillors representing divisions with similar sized electorates. Appleby, Bongate, Warcop and Brough have been put together as two-member division to be called ‘Appleby and Brough’. Elections will be held in May 2022. For a year the ‘shadow authorities’ will operate in tandem with the existing District and County councils, whose lives will end in May 2023.

Application for Judicial Review

Cumbria CC is pressing on with its application for judicial review of the Secretary of State’s decision. This is a decision of Cabinet not of councillors as a whole, and it came in for repeated criticism at the most recent meeting of full Council on 4 November. Since I hold the position of vice-Chair, I am obliged to keep my opinions to myself, but am happy to give you a view, if asked.

Resignation of Chief Executive

Whatever the outcome of judicial review Complex arrangements for transfer of assets and liabilities and the splitting of county-wide services are already being worked on by officers of the existing authorities. The lead officer is the Chief Executive of Cumbria. Following the departure of Katherine Fairclough to another post at the end of July, Gill Steward was

appointed because of her experience of similar processes with other authorities. She has now resigned on health grounds; the current interim head of paid service is John Readman.

Appleby Issues

Meanwhile the County continues to carry out its many functions in e.g. highways and social services, often under conditions made much more difficult by the pandemic and other factors. In respect of children's services, I am pleased to report that Appleby Youth Club is supported by the County Council and that a family Saturday Park Play initiative is being actively explored. Area Planning, led by the Eden Local Committee Communities Officer, working with Appleby Town Council representatives, is ongoing and purposeful.

Appleby Town Council Report

Date submitted 11/11/2021

Produced by PCSO 5406 Ewbank

Crime Trends and Patterns

- A local rural primary school have suffered criminal damage. PCSOs have engaged with teenagers in this location and are patrolling regularly on a night-time.
- 9 unclipped Swaledale shearing gimmers have been reported stolen from the Dufton area, all have ear tags with UK 103039, blue pop on shoulder with and x and w on the side, they have an under key bit from the left ear. If you have any information, please contact Police via 101 incident CP-20211028-0077. Please continue to report anything suspicious.
- Eden Police are investigating theft of red diesel from an unattended digger, parked in a field off the Maulds Meaburn to Morland Road, Appleby-in-Westmorland. At around 13:15hrs on Sunday 07th November 2021, two male offenders were observed stealing fuel from the digger, before leaving the area in a dark coloured 4x4 type vehicle.
- Whilst on patrol in Appleby we came across this Moped on fire! Luckily the driver wasn't hurt and our friends from Appleby Fire Service arrived shortly after and put the fire out.

School Inputs

Every year we engage with Appleby Primary on the run up to Halloween & Bonfire. We discuss their safety and consequences about anti-social behaviour and how we do not accept it. This was delivered to both Year 5 and 6. In Appleby town we thankfully, didn't receive any reported incidents or complaints about any ASB during this period. We will be back in Appleby Primary next week to discuss road safety for National Road Safety Week.

Thursday 11th November Eden Police along with Appleby Fire Service have been delivering Road Awareness Training to pupils and teachers at Appleby Grammar School. As part of Road Safety Awareness week, we hope to inform and educate young drivers on the risks of speeding, not wearing your seatbelt, drink and drug driving, and distractions in order to avoid the traumatic and heartbreaking consequences of road traffic collisions (RTCs).

Multi Agency Work

Scrap Operation

This month Eden Police alongside Cumbria County Council Community warden have taken part in a joint operation to tackle unlicensed scrap metal dealers. Joint patrols were in the Penrith rural, Alston, Appleby and Upper Eden area. Intelligence was gathered and advice given.

Quad Bike Theft

A quad bike has been recovered and one in the cells after being dredged out of a river – all in a night's work on 02/11/2021.

Durham officers joined [Cumbria Police](#) colleagues in pursuit of an Audi A6 which was suspected to be involved in a quad bike theft when it made its way across the border into Teesdale in the early hours of this morning. Speeding along the A66 and through villages, the driver and two passengers tried everything to avoid being captured including throwing the headrests and other objects out of the car at the pursuing police vehicles. Despite sending sparks flying with a blowout, the suspected thieves refused to pull over and instead tried their luck at decamping near a river in West Auckland.

With the help of the police helicopter, the driver was located trying to hide in the river. Bishop Auckland Inspector, Peter Lonsdale, said: "This was a great example of working together with our neighbouring forces to intercept those who think its ok to commit crime in the more remote areas of our force.

"Rest assured if you think our rural communities are an easy target – think again!"

A 27-year-old man was arrested connection with the incident and remains in police custody.

101

www.cumbria.police.uk



CUMBRIA
CONSTABULARY
SAFER STRONGER CUMBRIA

Mayor's Report – November 2021

Mayor in Media AND Around Town

It was ITV's turn to come to town this month and we had features on both Border News AND ITN News at Ten – flooding and links to COP26/climate change being the focus. The COP26 cyclists campaigning group from Brighton also came through town. Locally we welcomed charity stalls to the cloisters AND officially opened the Cupboard Under The Stairs to much publicity.

itv Sign In

The county where they've moved a river to try to prevent flooding this winter

ENVIRONMENT | CUMBRIA
CLIMATE CHANGE | COP26
Monday 25 October 2021, 8:51pm

Hannah Miller
North of England Reporter

GARETH HAYES
Appleby mayor

Communities are having to adapt to a changing climate, but they still fear what is to come, Hannah Miller reports



Appleby in Westmorland
17 mins · 🌐

WHY ARE WE CYCLING 522 MILES FROM BRIGHTON TO GLASGOW?

We are a group of cyclists travelling to the COP26 climate summit in Glasgow. We're members of the world's first climate cycling group and we're here for reducing carbon emissions and tackling the climate crisis.

Follow our Journey
Twitter: @cop26cyc21
Instagram: @cop26cyc21
Facebook: cop26cyc21
Email: cop26cyc21@gmail.com

Appleby Tourist Information Centre 29 mins · 🌐

COP 26 rebel riders meeting the Mayor of Appleby today

Appleby Tourist Information Centre is on Facebook. To connect with Appleby Tourist Information Centre, join Facebook today.

Join

or

Log In

Appleby Tourist Information Centre
Eden Animal rescue selling lovely produce in Appleby Cloisters today.

Shop opening a giant success

RESIDENTS of a market town, who were excited to see the way to the opening of a new shop.

The occasion was the grand opening of The Cupboard Under The Stairs, Appleby's newest retail addition which is set to enhance residents and visitors alike with its focused Harry Potter merchandise and locally-sourced items.

For the opening in London, customers were treated to brownie-baking, a fancy dress competition and the appearance of Bagrid, alongside Appleby's mayor Gareth Hayes.

The giant's visit caused quite a stir and even Eden's public officers came to meet the Bagwards gamekeeper.

"Dawn's Jennifer Gibbons is delighted with the welcome the shop has received.

"It was amazing," she said, "I worried myself sick about it but it fell out to be a really brilliant day."

"Everybody in the town has been busy. Other businesses in the town and the town council want to see everybody do well and bring business into the town.

"The customers here all really liked it. I've not had a negative comment yet."

"Bagrid was outside the shop for four hours and it created a great atmosphere."

Ms Gibbons, who was previously a retail manager for more than 28 years, came up with the idea for the store during lockdown after being inspired by the town's new status of official honorary Quidditch town, in recognition for the town's own Quidditch team, the Appleby Arrows, being included in Quidditch Through the Ages.

Her two sons David and Angus are also big fans of the series.

Customers can expect official Harry Potter merchandise from the store, as well as unique gift ideas.

"We have lots of the Harry Potter merchandise but we also have lots of locally produced items. Indigo, wax melts, bath bombs all along the warding theme and I've also heard from someone who can do wood turned wands," said Ms Gibbons.

OPENING: Appleby mayor Gareth Hayes opens The Cupboard Under The Stairs

The Remembrance Parade on 14th November was a proud moment for everyone and great turnout on a sunny day gave the town a welcome, and respectful, lift after the last two years of lockdown, Thanks must go to the British Legion and Rotary for hands on organisation, The Grapes and Bojangles for catering, Rev Clive Hicks, our guest the Deputy Lieutenant, and the Parade Committee, in particular, Simon Walton and Cllr Stan Rooke.



Cllr Gareth Hayes, 15th November 2021



Appleby-in-Westmorland Town Council

Schedule of Payments - October 2021

31st October 2021

Barclays Current Account - Balance Brought Forward

£80,643.07

Date	Supplier/Customer	Description	Amount £
01/10/2021	BT	Town Clerks Mobile	£12.72
04/10/2021	Barclays	Transaction Charges	£52.18
05/10/2021	HMRC	September	£1,224.54
05/10/2021	NEST	September contributions	£212.03
06/10/2021	BT	TIC Mobile	£18.00
08/10/2021	J Douthwaite Electrical	Lights in Public Hall	£105.49
08/10/2021	Chesworth Communications	Marketing and press releases	£560.00
08/10/2021	Chesworth Communications	New hosting for TIC website	£99.99
08/10/2021	Beacon Fire Protection	Alarm testing Moot Hall	£66.00
08/10/2021	Gareth Hayes	Gifts for Kendal mayor making	£15.19
08/10/2021	Gareth Hayes	Fuel reimbursement	£48.60
11/10/2021	Waterplus	Public Hall Water	£72.54
11/10/2021	Barclaycard	Monthly Transaction charges	£44.09
11/10/2021	Npower	Public Hall electric	£44.94
11/10/2021	Npower	Moot Hall electric	£79.80
11/10/2021	Npower	Market Arcade Toilets electric	£195.81
11/10/2021	Npower	Public Hall lift	£24.86
13/10/2021	Cumbria County Council	Road Closure B6260 side road	£357.00
13/10/2021	Orona	Lift inspections Nov 2020 to May 2021	£535.18
13/10/2021	AST Signs Ltd	Appleby replacement sign and no camping sign	£264.00
13/10/2021	Stan Rooke	Newspapers 31/07/21 - 04/10/21	£15.00
13/10/2021	Cavendish Bloor	Post contract cost control	£1,320.00
13/10/2021	Crosby Granger	First contract payment	£3,193.58
14/10/2021	Aura	Payment on Valuation 1 Moot Hall	£43,486.35
15/10/2021	Aura	Payment on Valuation 1 Moot Hall	£40,000.00
18/10/2021	Corona	Moot Hall gas Aug - Sept	£85.40
18/10/2021	Corona	Public Hall gas Aug - Sept	£55.59
18/10/2021	Corona	Public Hall gas Aug - Sept	£45.48
18/10/2021	Sage	Finance Package	£62.40
18/10/2021	Beacon Fire Protection	Alarm testing Public Hall	£66.00
18/10/2021	Andy Connell	Expenses - Harold Spensley plaque	£20.00
18/10/2021	Emma Simpson	Expenses - Office stationary	£5.62
18/10/2021	Eden District Council	Public Hall rates	£66.00
18/10/2021	Eden District Council	Cloisters rates	£158.00
22/10/2021	BES Utilities	Cloisters electric 15 Sept - 15 Oct 2021	£91.38
22/10/2021	Karen Lowthrop	Dettol spray for TIC and office	£9.98
22/10/2021	Emma Simpson	Whiteboard	£8.89
25/10/2021	BT	Public Hall Wifi	£43.74
25/10/2021	BT	Monthly Bundle	£226.99
25/10/2021	Opus Energy	Blue Poppy first meter	£25.91

Date	Supplier/Customer	Description	Amount £
25/10/2021	Opus Energy	Blue Poppy second meter	£40.37
25/10/2021	Petty Cash	Top up of petty cash	£63.83
26/10/2021	Chubb	Alarm system - October	£54.78
27/10/2021	Morrigan	Various small giftware	£507.95
27/10/2021	Vanessa Bee Designs	Magnets & cards	£473.86
27/10/2021	George Romneys	Kendal Mint Cake	£61.63
27/10/2021	Lets Write - Elaine Myers	Misc small giftware	£139.83
27/10/2021	Lets Write - Elaine Myers	Misc small giftware	£677.60
27/10/2021	PR Books	TIC stock - maps	£257.26
27/10/2021	H Pigney & Son	Desk fan and misc	£35.98
27/10/2021	Urbaser Ltd	Emptying of refuse bins	£40.90
27/10/2021	N W Altham	Joinery works in Cloisters Office	£280.00
27/10/2021	Carola Frank	TIC Exhibit May - Sept 2021	£360.85
27/10/2021	Orona	Lift inspection 16/05/21 - 15/08/21	£267.59
27/10/2021	Orona	Lift inspection 16/08/21 - 15/11/21	£267.59
27/10/2021	Appleby Business Services	A4 Posters x20	£9.09
27/10/2021	Appleby Business Services	Climate Change PP Printing	£14.70
27/10/2021	Appleby Business Services	Harry Potter Treasure Hunt	£50.00
27/10/2021	John Sibson	Cards of Appleby	£60.00
27/10/2021	Karen Lowthrop	Retirement Gift staff member	£32.99
27/10/2021	Cardtoons Publications	TIC stock	£268.65
27/10/2021	Sue Gilbertson	September hours	£520.00
27/10/2021	Staff Salaries	October Salaries	£5,815.19

Total Payments for October 2021

£103,319.91

Barclays Current Account

£59,493.17

Barclays Savings Account

£83,662.95

Cumberland Reserve Account

£118,631.70

Transfers: From		To	
04/10/2021	Barclays Current	Barclays Savings (EDC Moot Hall Grant)	£20,000.00
10/10/2021	Barclays Savings	Barclays Current (Harold Spensley)	£729.69
13/10/2021	Barclays Savings	Barclays Current (Moot Hall S1&S2)	£4,525.00
13/10/2021	Barclays Savings	Barclays Current (Moot Hall Building Work)	£13,972.78
14/10/2021	Barclays Current	Harold Spensley Trust Account	£729.60

Signed:

Date: