

# APPLEBY-IN-WESTMORLAND TOWN COUNCIL

Karen Lowthrop: Town Clerk  
Telephone: 017683 51177  
Email: clerk@applebytown.org.uk  
Facebook: Appleby-in-Westmorland  
Twitter: @applebycouncil

www.applebytown.org



Town Clerk's Office  
Moot Hall  
Boroughgate  
Appleby-in-Westmorland  
Cumbria  
CA16 6YB

9<sup>th</sup> December 2021

Dear Councillor,

Notice is hereby given, and you are summoned to attend the ordinary meeting of **Appleby-in-Westmorland Town Council** to be held on **WEDNESDAY 15<sup>th</sup> December** at **7pm** in the Public Hall.

**Members of the press and public are welcome to attend. Details about how to attend the meeting and how to comment on an agenda item are available on the Town Council Website.** Please note we advise social distancing is observed and we ask you to wear a mask until seated.

Yours sincerely,

*K Lowthrop*

Karen Lowthrop - Town Clerk

## PART ONE

### 1. Apologies for Absence

To receive and note any apologies for absence.

### 2. Declarations of Interest

Members to give notice of any disclosable pecuniary interest, other registrable interest or any other interest and the nature of that interest in relation to any item on the agenda in accordance with the adopted code of conduct.

### 3. Minutes

#### Council

To authorise the Chairman to sign the minutes of the **Ordinary Meeting of the Council** held on **Wednesday 17<sup>th</sup> November 2021** as a true and accurate record.

#### Respond to matters arising

- **Future of the Heritage Centre**

#### Committees

To approve and authorise the Chairman of the Committee to sign the minutes of the **Finance Committee** held on **Monday 06 December 2021** as a true and accurate record and the Council to resolve any recommendations.

- the Committee **RECOMMEND** Full Council approves the management accounts.
- the Committee **RECOMMEND** the Clerk defer presenting the draft Budget until January Committee Meeting to allow EDC to confirm the Council Tax Base.

To approve and authorise the Chairman of the Committee to sign the minutes of the **Planning & General-Purpose Committee** held on **Monday 06 December 2021** as a true and accurate record and the Council to resolve any recommendations.

- **RECOMMENDED** to Full Council that an alternative site be found, possible on the Cross Croft estate for the relocation of the recycling centre.
- To approve and authorise the Chairman of the Meeting to sign the minutes of the **Property Committee** held on **Monday 06 December 2021** as a true and accurate record and the Council to resolve any recommendations.
  - the Committee **RECOMMEND** to Full Council: "for external colour of the Moot Hall, option 2, Light Ochre limewash to roughcast with light brown 'Fairburn' linseed paint to windows and quoins. This palette would complement the colour scheme of High and Low cross".

#### CAFS energy review – Public Hall

- It was **RECOMMENDED** to Full Council that the Committee would prioritise the actions identified in the report and produce a three-year maintenance plan

### 4. Public Participation

Receive any questions or representations which have been received from members of the public. A period of up to 15 minutes for members of the public to ask questions or submit comments.

**ADVICE NOTE:** Members of the public may make representations, answer questions, and give evidence at a meeting that they are entitled to attend in respect of the business on the agenda.

The public must make a request **in writing** to the Town Clerk **PRIOR** to the meeting, when possible. A member of the public can speak for up to **three minutes**. A question shall not require a response at the meeting nor start a debate on the question. The Chair of the meeting may direct that a written or oral response be given. (*duration: 15 minutes allowed*)

**a) Receive public representations** The Chair will read out any questions, petitions or statements received in advance of the meeting from Members of the Public.

**b) Receive reports from District and County Councillors**

The Chair will invite any District and County Councillors present, to report to the meeting.

**5. Police Report**

To receive and note the Police Report.

**6. Mayor's Report**

To receive and note the Chairman's Report and answer any Councillors' questions.

**7. Clerk's Report**

To receive and note the Clerk's Report and answer any Councillors' questions.

**8. Outside Body Reports**

To receive and note reports from Councillors who represent the Council on outside bodies.

**9. Schedule of Payments & Bank Transfers – November 2021**

To authorise the Chairman to sign the schedule for payments (bills & salaries) and bank transfers for the month of November 2021.

**10. Councillors' reports and items for future agendas**

Councillors to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. (Councillors are reminded that this is not an opportunity for debate or decision making.)

**11. Date of the Next Meeting**

To note that the next **Ordinary Meeting of the Council** will be held on **Wednesday 19<sup>th</sup> January at 7pm** in the **Public Hall**

**Private Section PART II** –The following is exempt information as it relates to the financial or business affairs of any person (including the authority holding that information) and personal sensitive information relating to members of staff.

**There are no items in this part of the agenda.**

For the attention of all Councillors: -

<b>Chairman:</b>	Cllr Hayes			
<b>Deputy Chairman</b>	Cllr Chalmers	Cllr Rooke	Cllr Dougherty	
<b>Councillors:</b>	Cllr Mrs Anderton	Cllr P Davidson	Cllr Curley	
	Cllr Ms K Wignall	Cllr Stephenson	Cllr H Potts	Cllr Connell
	Cllr T Wignall	Cllr Pape	Cllr F Potts	

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## APPLEBY TOWN COUNCIL MINUTES FOR THE MEETING HELD ON WEDNESDAY 17<sup>TH</sup> NOVEMBER 2021 at 7.00pm The Public Hall, Appleby.

### Present:

Mayor:	Cllr Hayes	Cllr T Wignall
Deputy Mayor:	Cllr Chalmers	Cllr K Wignall
Councillors:	Cllr Mrs Anderton	Cllr H Potts
	Cllr Connell	Cllr M Stephenson
	Cllr S Rooke	

Also, in attendance: Karen Lowthrop Town Clerk, Oliver Tallis - Baronon

### PART ONE

#### C1/11/21 Apologies for Absence

Apologies received and accepted from Cllr F Potts, Cllr Dougherty, Cllr Curley, Cllr Davidson

**ACTION**

**Clerk**

#### C2/11/21 Declarations of Interest

Cllr Connell declared a personal interest in any items on the agenda that relate to Cumbria County Council and Eden District Council.

**Clerk**

#### C3/11/21 Minutes

##### Council:

It was **RESOLVED** to authorise the Chairman of the meeting to sign the minutes of the **Ordinary Meeting of the Council** held on **Wednesday 20 October 2021** as a true and accurate record and the Council to approve any resolutions. Proposed

##### Committees:

It was **RESOLVED** to authorise the Chairman of the Committee to sign the minutes of the **Finance Committee** held on **Monday 08 November 2021** as a true and accurate record and the Council to approve any recommendations. Proposed

**Chairman**

**Chairman**

It was **RESOLVED** to authorise the Chairman of the Committee to sign the minutes of the **Planning & General-Purpose Committee** held on **Monday 08 November 2021** as a true and accurate record and the Council to approve any recommendations. Proposed

**Cllr  
Stephenson**

It was **RESOLVED** to authorise the Chairman of the Committee to sign the minutes of the **Property Committee** held on **Monday 08 November 2021** as a true and accurate record and the Council to approve any recommendations. Proposed

**Cllr  
Anderton**

**C4/11/21 Public Participation**

**Questions to be received from the public.** Public Participation a) Public Representations. Members were asked whether they were content to suspend the Council Standing Orders to allow a member of the public to speak.

(a) There were no questions from the public.

**(b) County and District Councillors Report**

It was **RESOLVED** to receive and note Cllr Connell's report on behalf on CCC

It was **RESOLVED** to receive and note Cllr Greenwood's report on behalf of Eden District Council

**C5/11/21 Police Report**

The police report was received and noted

**C6/11/21 Mayor's report**

It was **RESOLVED** to accept the Mayor's report.

**C7/11/21 Clerk's Report**

There was no Clerk's report for this meeting

**C8/11/21 OUTSIDE Bodies Reports**

**C9/11/21 Schedule of payments** It was **RESOLVED** that the Chairman be authorised to sign the schedule of payments for the month of October 2021, totalling **£103,319.91** This figure includes first payment of **£83,486.35** Aura for Moot Hall repairs, employee salaries and purchases; and is inclusive of VAT.

**C10/11/21 Councillors' Reports and Items for Future Agendas**

**C11/11/21 Date of Next Meeting**

Councillors noted that the next Ordinary **Meeting of the Council** will be held at the Appleby-in-Westmorland Public Hall on **Wednesday 15<sup>th</sup> December at 7pm.**

**There being no further business the meeting closed at**

**Private Session PART 11 –**

**There were no agenda items to be considered in Part 11.**

AT THE COUNCIL MEETING ON:

**WEDNESDAY 15<sup>th</sup> December 2021**

THE MAYOR WAS AUTHORISED BY  
THE COUNCIL TO SIGN THESE MINUTES TO  
CONFIRM THEIR BEING AN ACCURATE RECORD:

---

CC Full Council

DRAFT

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## FINANCE COMMITTEE MINUTES FOR THE MEETING HELD IN THE MOOT HALL ON MONDAY 6<sup>TH</sup> DECEMBER 2021 at 19.25 pm

### Present:

Cllr J Chalmers (Chairman)  
Cllr Davidson (Vice Chairman)  
Cllr T Wignall  
Cllr Hayes (Mayor Ex Officio)  
Cllr Anderton  
Cllr Pape  
Cllr H Potts

### Also in Attendance:

Cllr K Wignall  
Cllr Rooke  
Cllr Stephenson  
Town Clerk  
Asst to Town Clerk

### F1/12/21 Apologies for Absence

Cllr Dougherty apologies were received and accepted by the Chairman.  
Cllr F Potts apologies were received and accepted by the Chairman  
Cllr Curley apologies were received and accepted by the Chairman

### F2/12/21 Declarations of Interest

No declarations submitted for this meeting

### ACTION

Clerk

### F3/12/21 Actions from the Previous Minutes

Actions from previous minutes were noted

Clerk

### F4/12/21 Chairman's report

There was no Chairman's Report in respect of this meeting.

### F05/12/21 Management Accounts

The Town Clerk presented the management accounts to Committee; the Committee **RECOMMEND** Full Council approves the management accounts. Proposed Cllr Anderton, second Cllr Rooke

Clerk

The Clerk reported finances on budget in accordance with Finance Regs 2.2. Cllr P Davidson reviewed and verified the bank reconciliations against the bank statements on Friday 3<sup>rd</sup> December 2021.

### F06/12/21 Draft Budget

The Chairman requested the Clerk to present the draft Budget at the January 2022 meeting as the Council tax base has EDC have yet to confirmed.

### F07/12/21 Cloisters Repair Work under the HAZ scheme

The Clerk is working with the property committee to know make an application to the HAZ board for funding for the necessary works to the Cloisters

Clerk

### F8/12/21 Councillors' report and items for future agendas

- . Budget for 2022/23
- . Funding for Cloisters

**F9/12/21** Date of the Next Meeting

Councillors noted that the next meeting of the Finance Committee will be held in the Public Hall on **Monday 8<sup>th</sup> January at 6.45pm.**

There being no further matters the meeting closed at 8.00 pm

AT THE COUNCIL MEETING ON: **WEDNESDAY 15<sup>th</sup> January 2021**

THE CHAIRMAN OF THE COMMITTEE WAS AUTHORISED BY THE COMMITTEE TO SIGN THESE MINUTES TO CONFIRM THEIR BEING A TRUE AND ACCURATE RECORD:

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To Finance Committee  
Cllr J Chalmers (Chairman)  
Cllr Davidson (Vice Chairman)  
Cllr T Wignall  
Cllr Hayes (Mayor Ex Officio)  
Cllr Anderton  
Cllr Pape  
Cllr H Potts  
Cllr F Potts  
Cllr Curley  
Cllr Dougherty

Also,  
Cllr Rooke  
Cllr K Wignall  
Cllr M Stephenson  
Cllr Connell

DRAFT



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## PLANNING AND GENERAL PURPOSES COMMITTEE MINUTES

FOR THE MEETING HELD IN THE PUBLIC HALL

MONDAY 6<sup>th</sup> December 2021 AT 19.59pm

### Present

Cllr Martin Stephenson (Chairman)  
Cllr Hayes (Mayor ex Officio)  
Cllr J Chalmers (Deputy Mayor ex Officio)  
Cllr Davidson  
Cllr Pape  
Cllr K Wignall  
Cllr T Wignall

### Also, In attendance

Cllr Rooke  
Cllr Anderton  
Cllr H Potts  
Town Clerk  
Assistant to Town Clerk

### P1/12/21 Apologies for absence

Cllr Dougherty's apologies were received and accepted by the Chairman

### P2/12/21 Declarations of interest

Cllr Stephenson declared a personal interest in relation to item 4 on the agenda relating to planning 21/0973 and Listed consent 21/0974

### P3/12/21 Actions from the Previous Minutes

- The Mayor reported EDC were in talks with a group interested in taking on space at AHT as an education base.
- The Chairman thanked Councillor Karen Greenwood for her support in securing funding from EDC for the sub station at Broadclose carpark to enable Appleby Town to have EV charge points.

### P4/12/21 Planning Applications

The following applications were discussed, comments in red. Cllr Stephenson vacated the chair, Councillor T Wignall took the Chair whilst discussion took place regarding Planning 0973/4

[21/0976](#)

#### Listed Building consent for replacement of windows

7 & 8 Doomgate, Appleby, CA16 6RB

Mr L Morris

No objections

[21/0997](#)

#### Reduction or felling of tree in conservation area

The Limes, 54 Boroughgate, Appleby, CA16 6XG

Mr J Ashman

No objections

[21/0973](#)

#### Alterations to conservatory and pedestrian access to detached garage

3 Bongate, Appleby, CA16 6UE

Mr M Stephenson

No objection

[21/0974](#)

#### Listed Building consent for alterations to conservatory and pedestrian access to garage

3 Bongate, Appleby, CA16 6UE

Mr M Stephenson

No objections

[21/0965](#)

#### Propose pitched roof extension

Lime Grove, Scattergate, Appleby, CA16 6RQ

Mr M Cass

No objections

[21/1029](#)

#### Reserved matters application – linked to application

[20/0312](#) – 100 dwellings

Land at Station Road Appleby

Heyford Developments Ltd – Mr J Tomlinson

**Comments:**

The Committee is concerned about road safety and again reiterate the need for appropriate speed limits to be enforced at the Primary school with addition footpaths installed to ensure public safety. There is no evidence that the road at the top of Roman Road is to be widened, the committee feel this is imperative for public safety. Are the construction company installing EC chargers? The Committee would welcome a representative from Barrett's to visit the Council.

**P5/12/21 Planning Decisions**

The following Planning Decisions were noted.

[21/0774](#)

**LISTED BUILDING CONSENT GRANTED**

8 Chapel Street, Appleby, CA16 6QR  
Replace 2 wooden sliding sash windows on ground and first floor  
S Taylor

[21/0905](#)

**TREE WORKS TPO APPROVED**

Highfield, 1 Drawbriggs Mount, Appleby, CA16 6HL  
Removal and reduction of trees  
Mr G Lowery

Councillor Stephenson returned to chair the meeting

**P6/12/21 Relocation of Recycling Centre during Culvert works**

The Mayor reported residents who had concerns about the recycling being relocated to the Heritage Centre. The committee considered these views and the Council **RECOMMENDED** to Full Council that an alternative site be found, possible on the Cross Croft estate.

**P7/12/21 Appleby Heritage Centre – Covered in item P3**

**P08/12/21 Chairman's Report**

Referring to planning application 21/1029, the Chairman, welcomed the addition of new homes but questioned the impact 100 house would have on the infrastructure of the town. The Committee have made observations to EDC regarding cycle and walkways from the estate to the town centre. The A66 road improvement scheme will see an alteration to how visitors to Horse Fair week will access Fair Hill. The Chairman has instructed the Clerk to investigate the need for HGV facilities on the A66 given the 28-mile ruling for availability of a service station.

**P09/12/21 Councillor's reports and items for future agendas**

- **Appleby in Westmorland Society**
- **Update Doomgate Culvert**
- **100 homes proposal**

**P10/12/21 Date of the Next Meeting**

Councillors noted that the next meeting of the Planning and General-Purpose Committee would be held on **Monday 10<sup>th</sup> January at 7.15pm** or upon the rising of the Finance Committee.

**There being no further business the meeting closed at 20:51**

AT THE COUNCIL MEETING ON: **WEDNESDAY 15<sup>th</sup> December 2021**  
THE COMMITTEE CHAIRMAN WAS AUTHORISED BY  
THE COMMITTEE TO SIGN THESE MINUTES TO CONFIRM  
THEIR BEING A TRUE AND ACCURATE RECORD:

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## PROPERTY COMMITTEE MINUTES FOR THE MEETING HELD IN THE PUBLIC HALL ON MONDAY 6<sup>TH</sup> DECEMBER 2021 at 6.45 PM

### Present:

Cllr Anderton (Chairman)  
Cllr Rooke  
Cllr H Potts  
Cllr G Hayes (Mayor ex Officio)  
Cllr J Chalmers (Deputy Mayor ex Officio)  
Cllr K Wignall  
Cllr Pape

### Also, in attendance:

Cllr T Wignall  
Cllr Stephenson  
Cllr P Davidson  
Assistant to the Town Clerk  
Town Clerk

### PR1/12/21 Apologise for Absence

The Committee accepted apologies received from Cllr F Potts, Cllr Dougherty, Cllr Connell and Cllr Curley

### PR2/12/21 Declarations of Interest

No declarations were received in respect of this meeting

### PR3/12/21 Actions from the Previous Minutes

No matters arising

### PR4/12/21 The Moot Hall Repair Project

Paul Crosby from Crosby Granger Architects presented four colour options for the exterior of the Moot Hall. The Chairman asked for a Committee vote, the preferred option for **RECOMMENDATION** to Full Council is for option 2, Light Ochre limewash to roughcast with light brown 'Fairburn' linseed paint to windows and quoins. This palette would complement the colour scheme of High and Low cross. Councillors, Anderton, Rooke, K Wignall and Hayes voted for option 2 with Councillors Pape, H Potts and Chalmer voting for option 1 Off-white limewash to roughcast with black 'old lead' linseed paint to the windows and quoins. Paul Crosby will organise listed building consent, if required.

### PR5/12/21 CAfS energy review – Public Hall

The Chairman and several Councillors had a walk around the Public hall to review the report. It was **RECOMMENDED** to Full Council that the Committee would prioritise the actions identified in the report and produce a three-year maintenance plan. Cllr Anderton and Clerk to action. Cllr Anderton is applying for grants to defray the cost.

### PR06 /12/21 Chairman's Report

The Chairman spoke of her concern of the rising maintenance cost of the Councils' properties, the CAfs report highlighted on going repairs to the Public Hall and the Cloisters' condition report is higher than expected. The Council need to ensure that the reserves for building renovations is maintained at an appropriate level.

### PR7/12/21 Councillors' reports and items for future agendas

- Maintenance plan for the Public Hall
- Funding for the Cloisters

Clerk

Council

Clerk

Cllr

Anderton

**Date of the Next Meeting**

To note the next meeting of the Property Committee will be held IN THE PUBLIC HALL on **Monday 10<sup>th</sup> January 2022 at 7:45 or at the rising of the Planning and G.P. Committee**

**There being no further business the meeting closed at 7.25**

AT THE COUNCIL MEETING ON: **WEDNESDAY 15<sup>th</sup> December 2021**

THE CHAIRMAN OF THE MEETING WAS AUTHORISED BY THE -  
COMMITTEE TO SIGN THESE MINUTES TO CONFIRM THEM  
BEING A TRUE AND ACCURATE RECORD:

DRAFT



**Appleby-in-Westmorland Town Council**  
**Schedule of Payments - November 2021**

**30th November 2021**

**Barclays Current Account - Balance Brought Forward**

**£59,493.17**

<b>Date</b>	<b>Supplier/Customer</b>	<b>Description</b>	<b>Amount £</b>
01/11/2021	NEST	Pension contributions (October)	£189.55
01/11/2021	Karen Lowthrop	Anti Racism conference tickets	£124.50
01/11/2021	Waterplus	Public Hall water	78.78
01/11/2021	BT	Public Hall WiFi	43.74
02/11/2021	BT	Town Council mobile	£12.72
03/11/2021	BT	TIC mobile	£18.00
04/01/2021	Barclays	Bank charges	£31.06
04/11/2021	Skyware	TIC Stock (Maps)	£158.40
04/11/2021	Urbaser Ltd	Market Arcade Toilets cleaning (Sept)	£850.00
04/11/2021	Heatons	Cleaning materials for Public Hall	£80.03
09/11/2021	Aura Ltd	Moot Hall Building Repairs (2nd payment)	£59,931.68
10/11/2021	Barclaycard	Transcation charges	£44.00
11/11/2021	Waterplus	Public Hall water	£137.26
12/11/2021	Waterplus	Moot Hall Water	£57.21
16/11/2021	Sage Ltd	Montly subscription charge	£62.40
18/11/2021	Swan Wholesale & Packaging	TIC stock - carrier bags	£26.64
18/11/2021	Walkers Windows	Window cleaning of Market Arcade shops	£40.00
18/11/2021	Courtfield Grass Cutting	Fair Hill verge grass cutting (March-October)	£600.00
18/11/2021	Crosby Granger	Moot Hall architect fees (2nd payment)	£3,193.58
18/11/2021	Inspired by Lakeland	TIC Stock - Christmas stock	£90.00
18/11/2021	Inspired by Lakeland	TIC Stock - Lake District Maps	£44.70
18/11/2021	H Pigney and Son	Keys	£3.00
18/11/2021	Heritage Cards and Souvenirs	TIC Stock - Magents & Postcards	£421.14
18/11/2021	Andy Connell	TIC Stock - Books	£100.75
18/11/2021	Cardtoons Publications Ltd	TIC Stock - Packaging	£29.95
18/11/2021	Urbaser Ltd	Refuse Bins emptying	£30.67
18/11/2021	David Cleator	Cloisters - new lights for office	£27.96
18/11/2021	Emma Simpson	Google storage	£15.99
18/11/2021	Price Waterhouse Coopers	VAT E-filing software (3 year licence)	£240.00
18/11/2021	Cerberus	Printing of Quidditch packs	£126.00
18/11/2021	Beacon Fire Protection	Public Hall alarm system fault call out	£95.70
18/11/2021	Cavendish Bloor	Moot Hall Quantity Surveyor (2nd payment)	£1,320.00
18/11/2021	Dodd & Co	Year end accounts professional fees	£648.00
18/11/2021	Dodd & Co	Sage training and professional fees	£744.00
18/11/2021	Eden District Council	Public Hall rates	£66.00
18/11/2021	Eden District Council	Cloisters rates	£158.00
22/11/2021	Corona Energy	Moot Hall gas	£80.86
22/11/2021	Corona Energy	Public Hall gas (meter 1)	£30.02
22/11/2021	Corona Energy	Public Hall gas (meter 2)	£68.33
22/11/2021	BES Utilities	West Cloisters electricity	£176.04

<b>Date</b>	<b>Supplier/Customer</b>	<b>Description</b>	<b>Amount £</b>
23/11/2021	Petty Cash	TIC Petty Cash top-up	£67.98
23/11/2021	BT	Landline and broadband charges	£156.24
23/11/2021	Opus Energy	Blue Poppy shop electricity (meter 1)	£158.32
25/11/2021	Cumbria County Council	Moot Hall road closure	£680.00
25/11/2021	HMRC	October staff tax/NI contributions	£1,140.56
25/11/2021	Urbaser Ltd	Market Arcade Toilets Cleaning (October)	£850.00
25/11/2021	Geoff Gordon	Appleby Town Organ stock	£58.98
25/11/2021	Appleby Business Services	Printing for internal audit	£57.30
25/11/2021	Paul Simpson	TIC window cleaning	£6.00
25/11/2021	Jean Airey	Internal Audit April - Sept	£227.00
25/11/2021	CALC	Finance course (E Simpson/S Gilbertson)	£30.00
25/11/2021	Cartridge Save	Office printer supplies	£26.86
25/11/2021	Cerberus	Printing of Quidditch packs	£126.00
25/11/2021	Orona	Lift contract (Nov 2021 to Feb 2022)	£267.59
25/11/2021	PPL PRS	Public Hall music licence	£37.32
25/11/2021	Bojangles	Buffet for Remembrance Sunday	£240.00
25/11/2021	Sue Gilbertson	October finance costs	£480.00
25/11/2021	Karen Lowthrop	Stationery	5.99
25/11/2021	Emma Simpson	Supplies for coffee morning	18.71
25/11/2021	Soundsmith	Market Hall Induction Loop	1716.00
25/11/2021	Todd and Cue	Pubwatch Donation	170.60
25/11/2021	Nicola Elliott	Travel costs for Tourism meeting	22.95
25/11/2021	Gareth Hayes	Misc expenses for Mayors raffle	44.16
25/11/2021	Gareth Hayes	Printing of cheque for Grammar School	46.70
25/11/2021	Chesworth Communications	Marketing - Quidditch & Mayor's	£550.00
25/11/2021	Opus Energy	Blue Poppy shop electricity (meter 2)	£32.88
25/11/2021	Staff Salaries	November staff salaries	£5,164.68
25/11/2021	HMRC	Staff tax and NI (November)	£996.86
26/11/2021	Chubb	Moot Hall Alarm Charges	£54.78
30/11/2021	NEST	Staf pension contributions (November)	£194.40
30/11/2021	Waterplus	Public Hall water	78.78
<b>Total Payments for November 2021</b>			<b>£83,904.30</b>

**Barclays Current Account**

**£8,087.82**

**Barclays Savings Account**

**£58,622.95**

**Cumberland Reserve Account**

**£118,631.70**

**Transfers:**

	<b>From</b>	<b>To</b>	
18/11/2021	Barclays Savings	Barclays Current	£20,000.00
	To cover 2nd payment for Moot Hall building repairs		
29/11/2021	Barclays Savings	Barclays Current	£5,000.00
	Top-up Current Account		

**Signed:**

**Date:**