

APPLEBY-IN-WESTMORLAND

TOWN COUNCIL

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Town Clerk's Office
Moot Hall
Boroughgate
Appleby-in-Westmorland
Cumbria
CA16 6YB

Dear Councillor,

4th November 2021

Notice is hereby given, and you are summoned to attend the meeting of Appleby-in-Westmorland Town Council's **Planning and General-Purpose Committee** to be held in the **Public Hall** on **MONDAY 8TH November 2021** at **7.15** or upon the rising of the Finance committee.

Members of the Public and Press are invited to attend, please contact the Clerk's office before midday on the 11th of October

Please wear mask and observe social distance, thank you.

Yours sincerely,

Karen Lowthrop

Karen Lowthrop - Town Clerk

PLANNING AND GENERAL PURPOSE A G E N D A

1. Apologies for Absence

To receive and note apologies for absence.

2. Declarations of interest

Members to give notice of any disclosable pecuniary interest, other registrable interest or any other interest and the nature of that interest in relation to any item on the agenda in accordance with the adopted code of conduct.

3. Actions from the Previous Minutes

To review and provide an update regarding the actions detailed in the minutes of the last meeting.

4. Planning Applications

Under Eden District Council's (EDC's) consultation process, to consider the following Planning Applications plus any late arrivals, to prepare, under delegated authority, a response from Council:

[21/0869](#)

BROAD CLOSE CAR PARK CHAPEL STREET APPLEBY CA16 6QR

Development associated with Flood Risk Management,
new pumping station installation
Jacobs – Mr P Carr

[21/0847](#)

LAND SOUTH OF HIGHFIELD LODGE BONGATE APPLEBY CA16 6UE

Erection of 5 dwellings, with approval sought for
access
Addis Town Planning Ltd – Mr D Addis

[21/0905](#)

HIGHFIELD 1 DRAWBRIGGS MOUNT APPLEBY CA16 6HL

Tree Works, reduction, and removal of overhanging
trees

5. Planning Decisions

[21/0669](#)

CUMBRIA OUTBOUND LOW WIEND APPLEBY CA16 6QP

Change of use from dwelling house to a children's care
home

FULL APPROVAL

[21/0729](#)

18 BARROWMOOR ROAD APPLEBY CA16 6SB

First floor gable extension over existing garage

FULL APPROVAL

[21/0480](#)

BONGATE HALL WEST BONGATE APPLEBY CA16
6HW

Replace flat roof over existing garage with pitched
slate roof

FULL APPROVAL

[21/0573](#)

5 & 6 CHAPEL STREET APPLEBY CA16 6QR

Listed Building Consent for the replacement of roof

FULL APPROVAL

5. Appleby in Westmorland Society

Review current arrangement for room hire for the Appleby in Westmorland Society - Cllr Curley

6. Appleby Heritage Centre

Review the status of AHC.

7. Appleby Conservation Area Appraisal and Management Plan

To remind Councillors to access the above plan www.eden.gov.uk/appleby-conservation-area-appraisal-consultation

To note the proposal to extend the conservation area to include: Clifford Street, Bellevue Road and Pembroke Street

8. Chairman's Report

To receive any **Chairman's Report** and answer any Councillors' question

9. Councillors' reports and items for future agendas

Councillors to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. (*Councillors are reminded that this is not an opportunity for debate or decision making.*)

Next Meeting

To note that the next meeting of the Planning & General-Purpose Committee will be held in the Public Hall on **Monday 6th December at 7.15pm** (*or upon the rising of the Finance Committee*).

For the attention of all members of the Planning & General-Purpose Committee: -

Chairman: Cllr Stephenson
Vice Chairman: Cllr Wignall
Cllr Connell
Cllr G Hayes (Mayor Ex Officio)
Cllr Dougherty
Cllr Chalmers (Deputy Mayor Ex Officio)
Cllr Pape
Cllr K Wignall
Cllr P Davidson

Copies to all remaining members of the Council for information.

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PLANNING AND GENERAL PURPOSES COMMITTEE MINUTES

FOR THE MEETING HELD IN THE PUBLIC HALL

MONDAY 11 October 2021 AT 19:05

Present

Cllr Martin Stephenson (Chairman)
Cllr Connell
Cllr Hayes (Mayor ex Officio)
Cllr Davidson
Cllr Dougherty
Cllr Pape
Cllr K Wignall
Cllr T Wignall

Also, In attendance

Cllr Rooke
Cllr Anderton
Town Clerk

P1/10/21 Apologies for absence

No apologies were received for this meeting

P2/10/21 Declarations of interest

Cllr Connell declared a personal interest in relation to any item on the agenda that relates to Cumbria County Council and Eden District Council.

P3/10/21 Actions from the Previous Minutes

No actions

P4/10/21 Planning Applications

The following applications were discussed, comments in red.

21/0841

1, Drawbriggs Lane, Appleby CA16 8HY
Proposed detached garage
A&J Davis
No Objection

19/0820

EDENSIDE RESIDENTIAL CARE HOME
HOLME STREET APPLEBY-IN-
WESTMORLAND CA16 6QU
Amended plans
The committee have asked for a time extension to reviews these plans as they arrived too late for scrutiny.

P5/10/21 Planning Decisions

The following Planning Decisions were noted:
21/0741 and 21/0776

P6/10/21 Response to People's New Fair Group

In response to a request put to the Council by a member of the public at the Full Council meeting of 22nd September 2021, the Committee debated and consider the question posed "Will Appleby Town Council take control of Fair Hill and take ownership of the Horse Fair?" The following statement has been issued and **RECOMMEND** to full Council for approval.

To seek a new date for the 2022 Horse Fair. The PNF group request a date one or two weeks before the Jubilee, other residents and businesses asked the Clerk to seek just an alternative date. The date for the 2022 Appleby Horse Fair is the 9th of August 2022 to avoid the Jubilee celebrations.

Recommended statement from Committee to Full Council

The following is a statement from ATC responding to a question posed by The People's Fair at the Full Council meeting 22 September 2021

“Will Appleby Town Council take control of Fair Hill and take ownership of the Horse Fair?”

The Council considered this request at a meeting of its Planning and General-Purpose Committee meeting on 11th October 2021

The Committee decided to **RECOMMEND** to Full Council that the proposal be declined, for the following reasons.

A major issue for the Council is that “the Fair” is not a legally defined event, nor is it run by any recognised body. There is therefore no legal mechanism for the Council to take on the running of the Fair and the issues involved are much more complex than the question anticipates.

Furthermore, Appleby Town Council is a parish council and does not have the resources or expertise to “run” Appleby Horse Fair, which is a gathering involving an influx of thousands of people into the town, over multiple sites and over a period of weeks. This requires operational and planning expertise and financial resources that are significantly beyond the capacity and limited means of Appleby Town Council. In the circumstances, it would be both highly inadvisable (legally) and financially imprudent for the Council to commit to “running” the Fair, as suggested.

This is why the Committee declined to make the recommendation proposed.

Nevertheless, the Council wishes to engage proactively with those community groups who have expressed an interest in improving the Fair and its impact on the town, in particular by listening to ideas as to how the Fair Hill might be placed on a more commercial footing. To this end, the Council has suggested that its current ‘Fair Hill Committee’ be expanded to 5 members (4 councillors and the Town Clerk), with the immediate remit of meeting with representatives of the Peoples Fair Group at the earliest opportunity to discuss their ideas.

Dr Gareth Hayes

Mayor of Appleby

12 October 2021 for ratification by Full Council on the 20th October 2022

P7/10/21 Queens Platinum Jubilee

The Mayor and Cllr Stephenson will liaise with Rotary to discuss potential plans for this event

P08/10/21 A66 Project Trans Pennine Project

The Committee chairman and Cllr Anderton attended the event at the Hub, Cllr Anderton distributed maps and papers to each Councillor

P9/10/21 Business Enterprise Group

Cllr Chalmer and Cllr Stephenson will contact ACE to discuss support for businesses in the town.

P10/10/21 Chairman's Report

The Chairman's report was received

P011/10/21 Councillor's reports and items for future agendas

- Recycling site
- Appleby in Westmorland Society

P12/10/21 Date of the Next Meeting

Councillors noted that the next meeting of the Planning and General-Purpose Committee would be held on **Monday 8th November** at **7.15pm** or upon the rising of the Finance Committee.

There being no further business the meeting closed at 20:40

AT THE COUNCIL MEETING ON: **WEDNESDAY 20th September 2021**
THE COMMITTEE CHAIRMAN WAS AUTHORISED BY
THE COMMITTEE TO SIGN THESE MINUTES TO CONFIRM
THEIR BEING A TRUE AND ACCURATE RECORD:
