

APPLEBY-IN-WESTMORLAND TOWN COUNCIL

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FINANCE COMMITTEE MINUTES DRAFT FOR THE MEETING HELD IN THE MOOT HALL ON MONDAY 8TH NOVEMBER 2021 at 6.45pm

Present:

Cllr Davidson (Chairman)
Cllr T Wignall
Cllr Hayes (Mayor Ex Officio)
Cllr Curley
Cllr Anderton
Cllr Pape

Also in Attendance:

Cllr K Wignall
Cllr Rooke
Cllr Stephenson
Cllr Connell
Town Clerk
Asst to Town Clerk

F1/11/21 Apologies for Absence

Cllr Dougherty apologies were received and accepted by the Chairman.
Cllr F Potts apologies were received and accepted by the Chairman
Cllr H Potts apologies were received and accepted by the Chairman

F2/11/21 Declarations of Interest

No declarations submitted for this meeting

ACTION

Clerk

F3/11/21 Actions from the Previous Minutes

Actions from previous minutes were noted

Clerk

F4/11/21 Chairman's report

There was no Chairman's Report in respect of this meeting.

F05/11/21 Management Accounts

The Town Clerk presented the October management accounts to Committee; the Committee **RECOMMEND** Full Council approves the October management accounts. Proposed Cllr Anderton, second Cllr T Wignall.

Clerk

The Clerk reported finances on budget for mid-year with increase income from the Public Hall. In response from a query by Cllr Stephenson, the Clerk reported better than expected TiC sales after the move to the Cloisters. Cllr Curly asked for an update on the cleaning contract for the Market Arcade toilets. The Clerk is currently preparing a proposal document for Council's consideration.

In accordance with Finance Regs 2.2. Cllr P Davidson reviewed and verified the bank reconciliations against the bank statements.

F06/11/21 Draft Budget

A draft budget will be brought before committee in December and will reflect the recent announcement of an increase in NI contributions, energy costs, replenishing building reserves and potential major works on the Cloisters.

F07/11/21 Review of Moot Hall Repairs

The Clerk reported works on the Moot Hall were on schedule and payment schedules are in line with forecasts. The Clerk is preparing to drawdown the second tranche of funding from historic England

Clerk

F8/11/21 Cloisters Repair Work under the HAZ scheme

Crosby Granger are finalising the condition report for the Cloisters for the Council to consider.

F9/11/21 Councillors' report and items for future agendas

- Exclusion of Press & Public to discuss Town Clerks' pay post Appraisal

Clerk

F11/11/21 Date of the Next Meeting

- Councillors noted that the next meeting of the Finance Committee will be held in the Public Hall on **Monday 6th December at 6.45pm.**

There being no further matters the meeting closed at 7.03pm

AT THE COUNCIL MEETING ON: **WEDNESDAY 17TH NOVEMBER 2021**

THE CHAIRMAN OF THE COMMITTEE WAS AUTHORISED BY THE COMMITTEE TO SIGN THESE MINUTES TO CONFIRM THEIR BEING A TRUE AND ACCURATE RECORD:

DRAFT