

# APPLEBY-IN-WESTMORLAND TOWN COUNCIL

Karen Lowthrop: Town Clerk  
Telephone : 017683 51177  
Email :clerk@applebytown.org.uk  
Facebook: Appleby-in-Westmorland  
Twitter: @applebycouncil



www.applebytown.org.uk

Town Clerk's Office  
Moot Hall  
Boroughgate  
Appleby-in-Westmorland  
Cumbria  
CA16 6YB

## APPLEBY ANNUAL COUNCIL MINUTES FOR THE 48<sup>TH</sup> ANNUAL MEETING WEDNESDAY 19<sup>TH</sup> MAY 2021 at 1830HRS Market Hall

### Present:

Cllr Mrs Anderton	Cllr P Davidson
Cllr Chalmers	Cllr H Potts
Cllr Connell	Cllr F Potts
Cllr Wignall	Town Clerk Karen Lowthrop
Cllr K Wignall	Admin Emma Simpson
Cllr Hayes	Rebecca Paige
Cllr Rooke	Mary Mackenzie
Cllr P Davidson	2 Members of the Public

Rev Roger Collinson, Mayors Chaplain, led the assembled in prayer.

### AM1/05/21 Election of a Chairman

### ACTION

Cllr H Potts proposed Cllr G Hayes, and this was seconded by Cllr Chalmers and unanimously agreed. Cllr Hayes was duly elected as Chairman of Appleby-in-Westmorland Town Council with the title of Town Mayor for the next civic year.

Clerk

### AM2/05/21 Mayor's Declaration of Acceptance of Office

Cllr Hayes affirmed and signed the declaration of acceptance of office as Mayor which was duly witnessed by the Clerk. Cllr Hayes said he was honoured to accept the role of Mayor and thanked the Councillors and the residents for the lengths they had gone to protect the town over the coronavirus pandemic.

Clerk

### AM3/05/21 Election of Vice Chairman

Cllr Hayes proposed Cllr Chalmers, and this was seconded by Cllr Anderton and unanimously agreed. There being no other nominations Cllr Chalmers was duly elected as Vice Chairman of Appleby-in-Westmorland Town Council with the title of Deputy Town Mayor for the next civic year.

### AM4/05/21 Deputy Mayor's Declaration of Acceptance of Office

Cllr Chalmers affirmed and signed the declaration of acceptance of office as Deputy Mayor which was duly witnessed by the Clerk. Cllr Hayes thanked Cllr Chalmers for all his hard work over the past year.

Clerk

### AM5/05/21 Announcement of the Mayoress

Cllr Hayes announced that the Mayoresses for the next civic year would be Mary Mackenzie and Rebecca Paige.

Cllr Hayes

### AM6/05/21 Announcement of the Mayor's Chaplain, Mace Bearer and Sword Bearer

Cllr Hayes confirmed the willingness of Reverend Roger Collinson, David Johnson, and Peter Jones to continue in their respective roles as Mayor's Chaplain, Mace Bearer and Sword Bearer.

Cllr Hayes

### AM7/05/21 Apologies for Absence

Apologies received from Cllr Curley, Cllr Dougherty and Cllr Pape.

Clerk

**AM8/05/21 Declaration of Interests**

Cllr Connell declared a personal interest in any items on the agenda that relate to Cumbria County Council and Eden District Council.

**AM9/05/21 Minutes**

It was **RESOLVED** to authorise the Mayor to sign the minutes of the Annual Meeting of the Council held on Wednesday 24<sup>th</sup> June 2020 as a true and accurate record.

Cllr Hayes

**AM10/05/21 Committee and Working Party Membership**

It was **RESOLVED** that membership of the Council's Committees and Working Parties for the new civic year would be deferred for consideration at the next Council meeting.

**AM11/05/2021 Meeting Dates 2022**

It was **RESOLVED** to approve and accept the meeting dates for 2022.

**AM12/05/21 Outside Bodies**

It was **RESOLVED** that the appointment of Councillors to outside bodies for the new civic year would be deferred for consideration at the next Council meeting.

**AM13/05/21 To note the proposed date of the 49<sup>th</sup> Annual Meeting**

Councillors noted that the proposed date for the **49<sup>th</sup> Annual Meeting** is **Wednesday 4<sup>th</sup> May 2022 at 12 noon.**

ALL

**AM14/05/21 Dates of Other Events and Meetings**

Councillors noted the dates of other events and meetings as follows:

- **Civic Service** has been postponed due to COVID; the Council will be informed on the new date.
- **2022 Council Meetings** – see schedule
- **2022 Committee Meetings** – see schedule

**There being no further business the meeting closed at 6.50pm**

AT THE ANNUAL COUNCIL MEETING ON: **Wednesday 4<sup>th</sup> May 2022**

THE MAYOR WAS AUTHORISED BY  
THE COUNCIL TO SIGN THESE MINUTES TO  
CONFIRM THEIR BEING AN ACCURATE RECORD: \_\_\_\_\_