

APPLEBY-IN-WESTMORLAND TOWN COUNCIL

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APPLEBY TOWN COUNCIL MINUTES FOR THE MEETING HELD ON WEDNESDAY 19TH MAY 2021 at 7.00pm

Present:

Mayor:	Cllr Hayes	
Deputy Mayor:	Cllr Chalmers	Cllr K Wignall
Councillors:	Cllr Mrs Anderton	Cllr Wignall
	Cllr Connell	Cllr Davidson
	Cllr H Potts	Cllr F Potts
	Cllr S Rooke	Cllr Stephenson

Also, in attendance: Hannah Truman (The Cumberland & Westmorland Herald), Karen Lowthrop Town Clerk, Emma Simpson Admin, Cllr Karen Greenwood EDC, Susan Fryer HAZ, Emma Brass EDC, Police Inspector Pete Aiston, Police Sergeant Amanda McKirdy, Stephen Wharton, 3 Members of the Public

Before the meeting commenced, Cllr Rooke informed the Council on the passing of an ex-Councillor Ian Potts. Cllr Hayes led a moments silence.

C1/05/21 Apologies for Absence

Apologies received from Cllr Curley, Cllr Dougherty and Cllr Pape.

ACTION

Clerk

C2/05/21 Declarations of Interest

Cllr Connell declared a personal interest in any items on the agenda that relate to Cumbria County Council and Eden District Council.

Clerk

C3/05/21 Minutes

Council

It was **RESOLVED** to authorise the Chairman of the meeting to sign the minutes of the **Ordinary Meeting of the Council** held on **Wednesday 21st April 2021** as a true and accurate record and the Council to approve any resolutions.

Chairman

Committees

It was **RESOLVED** to authorise the Chairman of the Committee to sign the minutes of the **Finance Committee** held on **Monday 10th May 2021** as a true and accurate record and the Council to approve any recommendations. All in favour

Cllr Chalmers

It was **RESOLVED** to authorise the Chairman of the Committee to sign the minutes of the **Planning & General-Purpose Committee** held on **Monday 10th May 2021** as a true and accurate record and the Council to approve any recommendations. All in favour.

Cllr Stephenson

It was **RESOLVED** to authorise the Vice Chairman of the Committee to sign the minutes of the **Property Committee** held on **Monday 10th May 2021** as a true and accurate record and the Council to approve any recommendations. All in favour

Cllr Anderton

C4/05/21 Stephen Wharton Queen's Commendation for Bravery Award

Cllr H Potts addressed the Council and acknowledged Stephen Wharton and Appleby Fire Brigade as local heroes. The award Stephen has received has brought honour to the town, his family, and Appleby Fire Brigade.

C5/05/21 Questions to be received from the public.

Mr Thursby, Colby, expressed concern over Appleby Horse Fair and the measures that will be put into place. He asked whether the Council and other bodies were clear as to the number of people that would be visiting the town and was concerned about how long they would be staying. He emphasised the importance of having increased police presence for both the usual first week in June and the 12th of August.

Cllr P Aiston responded and confirmed addition Police would be in place. Cllr Hayes thanked My Thursby for his comments and highlighted that these topics would be covered in the Horse Fair agenda item.

C6/05/21 Appleby Horse Fair 2021 Update

Cllr Hayes reported the gates on Fair Hill will be locked from the 28th of May to the 8th of June to stop unlawful camping. There will still be access for the public via the bottom gate. The Town Clerk reminded the group that the fair is a naturally unpredictable event with an indeterminable number of visitors. EDC Cllr Karen Greenwood highlighted that the purpose of the MASC is to address risk and put measures in place to help reduce that risk. Inspector Pete Aiston reported that there is currently a lot of unease in Appleby regarding the fair, and the Police are open to discussing any concerns that the public have.

C7/05/21 Heritage Action Zone Report

Susan Fryer updated the Council on the Moot Hall project – all tenders were received Monday 17th May and are to be reviewed over the next few weeks. Businesses have been informed about the project, as scaffolding and plastic wrapping will be on the building for 10 months for the lime render to fully dry. The minor road next to the Moot Hall will be closed due to the scaffolding and some of the car parking will be taken up as a project base for the construction teams. The partnership scheme is also underway for any listed building to be renovated. A grant scheme is in place to encourage business owners. Cllr Anderton asked what the deadline was for the scheme – March 2022 – and whether the Council can apply for some of the listed buildings they own, the answer being yes.

C8/05/21 Doomgate Culvert

Iwan Lawton and Audra Waite were not in attendance. Cllr Chalmers updated the Council that AERG had been informed the project now has a more positive outlook due to additional funding the Environmental Agency had received.

C9/05/21 Police Report

It was resolved to receive the Police Report. Cllr H Potts raised concerns over the policing of the original June Horse Fair date and whether the town would have protection from an influx of people before the end of the COVID road map. Inspector Aiston assured that there are contingencies in place and there will be a police presence. Cllr Anderton asked whether the nightly review meetings would still be facilitated over the August fair date. Sergeant Amanda McKirdy said that these would be happening, and more information would be provided nearer the date.

Clerk

Stephen Wharton, Mr Thursby, Emma Brass EDC, Inspt Pete Aiston and Srgt Amanda McKirdy left the meeting.

C10/05/21 County and District Councillors Report

It was **RESOLVED** to receive and note District's report. There was no County councillors report.

Cllr Connell

C11/05/21 Mayor's Report

It was **RESOLVED** to receive the Mayor's report.

C12/05/21 Clerk's Report

It was **RESOLVED** to receive the Clerk's Report. The Clerk informed the Council that the Queens Platinum anniversary is in February 2022, so the Mayor receives the title of 'Platinum Jubilee Mayor'.

C13/05/21 Outside Body Reports

It was **RESOLVED** to accept outside body reports.

C14/05/21 Schedule of Payments and Bank Transfers

The Chairman was authorised to sign the schedule of payments for April 2021, totalling **£20,323.74** including bills and salaries and Crosby Granger Stage 1 survey, and bank transfers for the month of April 2021, totalling **£14,048.36**

Chairman

C15/05/21 Internal Auditors Report 2020 – 2021

It was **RESOLVED** to approve the Internal Auditors Report for 2020 – 2021.

C16/05/21 Appointment of Internal Auditor for 2021 – 2022

It was **RESOLVED** to appoint Jean Airey as the Internal Auditor for the 2021 – 2022 financial year.

Clerk

C17/05/2021 Annual Return Section 1 Annual Governance Statement for the Financial Year Ended 31st March 2021

It was **RESOLVED** to approve and authorise the Chairman of the meeting to sign the Annual Return Section 1 Annual Governance Statement for the Financial Year Ended 31st March 2021.

C18/05/21 Annual Return Section 2 Annual Governance Statement for the Financial Year Ended 31st March 2021

It was **RESOLVED** to approve and authorise the Chairman of the meeting to sign the Annual Return Section 2 Annual Governance Statement for the Financial Year Ended 31st March 2021.

C19/05/21 Annual Accounts 2020 – 2021

It was **RESOLVED** to approve the Annual Accounts 2020 – 2021

C20/05/21 Responsible Financial Officer

It was proposed by Cllr Hayes and seconded by Cllr Chalmers to appoint Karen Lowthrop, Town Clerk as the Responsible Financial Officer for 2021 – 2022. Unanimously agreed. Cllr Hayes thanked the Clerk and her team for their hard work.

C21/05/21 Annual Subscription to CALC & NALC

It was **RESOLVED** to approve the annual subscription to CALC & NALC, totalling £438.41. Cllr Hayes urged councillors to take advantage of the many training courses provided by CALC. Unanimously agreed

C22/05/21 Council Structure, Committee Membership, Working Party Membership and Membership of Outside Bodies

It was **RESOLVED** to approve the Council Structure, Committee Membership, Working Party Membership and Membership of Outside Bodies

C23/05/21 Councillors' Reports and Items for Future Agendas

- Cllr H Potts requested an update on High and Low Cross

C24/05/21 Date of Next Meeting

Councillors noted that the next Ordinary **Meeting of the Council** will be held at the Appleby-in-Westmorland Public Hall on **Wednesday 16th June 2021 at 7pm**. Social distancing measures will be in place with desks 1 metre apart, please wear a mask.

There being no further business the meeting closed at 8pm

All

Clerk

AT THE COUNCIL MEETING ON:

WEDNESDAY 16th June 2021

THE MAYOR WAS AUTHORISED BY
THE COUNCIL TO SIGN THESE MINUTES TO
CONFIRM THEIR BEING AN ACCURATE RECORD:
CC Full Council
