

# APPLEBY-IN-WESTMORLAND TOWN COUNCIL

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CA16 6YB

## FINANCE COMMITTEE MINUTES FOR THE MEETING HELD IN THE MOOT HALL ON MONDAY 10 MAY 2021 at 6.45pm

### Present:

Cllr Mrs Anderton  
Cllr Chalmers (**Chair**)  
Cllr T Wignall  
Cllr Curley (arrived 7.00)  
Cllr Hayes (*Mayor ex officio*)  
Cllr Pape (**Vice Chair**)  
Cllr H Potts  
Cllr F Potts

### Also in attendance:

Cllr K Wignall  
Cllr Connell  
Cllr Davidson  
Cllr Stephenson  
Cllr Rooke  
Cllr Dougherty

### F1/05/21 Apologies for Absence

No apologies were received for this meeting

**ACTION**

**Clerk**

### F2/05/21 Declarations of Interest

No declarations submitted for this meeting

### F3/05/21 Actions from the Previous Minutes

The Clerk confirmed that the SAGE finance package had been updated. CALC had confirmed that as ATC own the Moot Hall it is eligible to claim the VAT on the HE Grant.

**Clerk**

### F4/05/21 Chairman's Report

There was no Chairman's Report in respect of this meeting.

### F5/05/21 Internal Auditors Report for 2020-2021

The Clerk advised that an Internal Audit for the financial year ending on 31<sup>st</sup> March 2021 had been completed by the Council's Internal Auditor Mrs Jean Airey on Wednesday 28<sup>th</sup> April 2021. There were no matters arising. It was **RECOMMENDED** that the Internal Auditors Report 2020 – 2021 be accepted. Cllr Chalmers thanked the Town Clerk and her team for the work required in the preparation of the year end accounts.

### F7/05/21 Annual Return for the Financial Year Ending 31st March 2021

The Clerk presented the Annual Governance and Accountability Return 2020 / 2021 Part 3 Section 1 Annual Governance Statement 2020 – 2021 and it was **RECOMMENDED** that the statement be approved by the Council. The Clerk presented the Annual Return Section 2 Accounting Statements 2020 – 2021 and it was **RECOMMENDED** that the Statement be approved by the Council.

### F8/05/21 Annual Accounts 2020 - 2021

The Clerk presented the Annual Accounts 2020 – 2021 and it was **RECOMMENDED** that they be approved by the Council. The accounts show a surplus in the year of £19,643 reserves of £172,578 and current assets of £224,255.

### F9/05/21 Councillors' reports and items for future agendas

There were no Councillors' reports and items for future agendas raised in respect of this meeting.

### F10/05/21 Date of the Next Meeting

Councillors noted that the next meeting of the Finance Committee will be held in the Public Hall on **Monday 7<sup>th</sup> June 2021 at 6.45pm.**

**ALL**

**There being no further business the meeting closed at 7.20pm**

AT THE COUNCIL MEETING ON: **WEDNESDAY 19TH MAY 2021**

THE CHAIRMAN OF THE COMMITTEE WAS AUTHORISED BY THE  
COMMITTEE TO SIGN THESE MINUTES TO CONFIRM THEIR  
BEING A TRUE AND ACCURATE RECORD:

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