

APPLEBY-IN-WESTMORLAND TOWN COUNCIL

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PROPERTY COMMITTEE MINUTES FOR THE MEETING HELD VIRTUALLY VIA ZOOM ON MONDAY 11TH JANUARY 2021 at 8:10PM

Present:

Cllr Anderton (Chairman)
Cllr Rooke (Vice Chairman)
Cllr Pape
Cllr Hayes (Mayor ex Officio)
Cllr Dougherty
Cllr Connell
Cllr H Potts
Cllr S Hutchinson
Cllr Chalmers (Deputy Mayor ex Officio)

Also, in attendance:

Cllr Stephenson
Cllr K Wignall
Cllr Curley
Cllr T Wignall
Cllr Davidson
Town Clerk

PR1/01/21 Apologise for Absence

Apologies were received from Cllr F Potts due to work commitments

PR2/01/21 Declarations of Interest

Cllr Connell declared a personal interest in relation to any agenda items that relates to Cumbria County Council and Eden District Council. Cllr Anderton declared a personal interest in matters relating to Fair Hill/Hanging Shaw Farm

Clerk

PR3/01/21 Actions from the Previous Minutes

The Clerk reported on her visit Hangingshaw Farm to assess the damage to the ditch and fence-line. Another on site visit will take place with Mr R Anderton post COVID restrictions

Clerk

The Clerk reported that she will visit Dowpitts Wood post COVID restrictions to complete woodland management plan.

HAZ: The Chairman reported that after due evaluation on Friday 8th January 2021 Crosby Granger were appointed Professional Consultants for the repair of the Moot Hal. A total of 2 tenders were received for the work. Evaluation was carried out in accordance with the Tender Evaluation Criteria as stated in the Invitation to Tender i.e., 40% based on tender price, 60% based on quality. Points were awarded for Experience, Methodology, Previous Projects, and Price. Cllr Curley reminded Councillors that the Council must be fully engaged with the whole repair process and particularly with the Professional Lead to ensure we get best value

ALL

PR4/01/21 Tenancy Agreements

The Committee discussed the support that will be given to Blue Poppy when they are re-located during the Moot Hall repairs. The Committee are committed to ensuring that the move causes as little disruption as possible and have requested the Clerk to compile a list of works that may be needed to the Unit 4 prior to BP moving in. The Committee discussed COVID and concern for tenants during this time, ATC have two tenants who are closed due to COVID, the Clerk has been in touch both offering support in terms of Gov grants available to them.

Clerk

PR5/01/21 Chairman's Report -

Ongoing issues with the water meter on Fair Hill. Mr Anderton is assisting, and he is working with United Utilities to replace the old meter at the top of Fair Hill. A suggested way forward is to put the standpipe and troughs at the top of the Hill to enable supervision of the taps during Fair week. Update to follow in next month's report.

Clerk

PR 6/01/21 Councillors' reports and items for future agenda

- Dowpitts Wood management plan
- Fair Hill ditch condition survey
- Fair Hill water supply

Clerk

PR9/01/21 Date of the Next Meeting

Clerk

To note the next virtual meeting of the Property Committee will be held via ZOOM on **Monday 8TH February 2021 at 7:45 or at the rising of the Planning and G.P. Committee**

Clerk

There being no further business the meeting closed at 20.15 pm.

ATTHE COUNCIL MEETING ON: **WEDNESDAY 20th January 2021**

THE CHAIRMAN OF THE MEETING WAS AUTHORISED BY THE -
COMMITTEE TO SIGN THESE MINUTES TO CONFIRM THEIR
BEING A TRUE AND ACCURATE RECORD:
