

# APPLEBY-IN-WESTMORLAND TOWN COUNCIL

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Town Clerk's Office  
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Boroughgate  
Appleby-in-Westmorland  
Cumbria  
CA16 6YB

## PROPERTY COMMITTEE MINUTES FOR THE MEETING HELD VIRTUALLY VIA ZOOM ON MONDAY 7<sup>TH</sup> DECEMBER 2020 at 8:10PM

### Present:

Cllr Anderton (Chairman)  
Cllr Rooke (Vice Chairman)  
Cllr Pape  
Cllr Hayes (Mayor ex Officio)  
Cllr Dougherty  
Cllr Connell  
Cllr H Potts  
Cllr S Hutchinson  
Cllr F Potts  
Cllr Chalmers (Deputy Mayor ex Officio)

### Also, in attendance:

Cllr Stephenson  
Cllr Hutchinson  
Cllr Curley  
Cllr Wignall  
Cllr Kate Wignall  
Town Clerk  
E Simpson Admin Asst.

### PR1/12/20 Apologise for Absence

No apologies were received for this meeting

### PR2/12/20 Declarations of Interest

Cllr Connell declared a personal interest in relation to any agenda items that relates to Cumbria County Council and Eden District Council. Cllr Anderton declared a personal interest in matters relating to Fair Hill/Hanging Shaw Farm

Clerk

### PR3/12/20 Actions from the Previous Minutes

There were no actions from previous minutes

### PR4/12/20 Chairman's Report -

There was no Chairman's report relating to this meeting

### PR5/12/20 Update on Moot Hall repairs

Tender document is written, and ATC will go to tender for phase 1 of the project by the end of December

### PR6/12/20 Property Maintenance Plan

It was **RESOLVED** that the Clerk and Mr Lowthrop visit Dowpitts Wood to complete a condition survey  
It was **RESOLVED** that the Clerk arrange for an inspection visit to Fair Hill to review the condition of the boundary ditch between Hanging Shaw Farm and Fair Hill

Clerk

### PR 7/12/20 HAZ

Haz officer to being work in February 2021

Clerk

### PR 8/12/20 Councillors' reports and items for future agenda

- Dowpitts Wood management plan
- Fair Hill ditch condition survey

Clerk

### PR9/12/20 Date of the Next Meeting

To note the next virtual meeting of the Property Committee will be held via ZOOM on **Monday 11<sup>th</sup> January 2021 at 7:45 or at the rising of the Planning and G.P. Committee**

**There being no further business the meeting closed at 20.35 pm.**

AT THE COUNCIL MEETING ON: **WEDNESDAY 16<sup>th</sup> December 2020**

THE CHAIRMAN OF THE MEETING WAS AUTHORISED BY THE -  
COMMITTEE TO SIGN THESE MINUTES TO CONFIRM THEIR  
BEING A TRUE AND ACCURATE RECORD:

Cllr Mrs Anderton

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**PROPERTY COMMITTEE:**

Cllr Anderton (Chair)  
Cllr Rooke (Vice Chair)  
Cllr Connell  
Cllr Hayes (Mayor Ex Officio)  
Cllr Hutchinson  
Cllr Chalmers (Deputy Mayor Ex Officio)  
Cllr Dougherty  
Cllr Pape  
Cllr H Potts  
Cllr F Potts

C.C. Cllr Wignall, Cllr Stephenson, Cllr Curley, Cllr K Wignall