

APPLEBY-IN-WESTMORLAND TOWN COUNCIL

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Town Clerk's Office
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CA16 6YB

10th November 2020

Dear Councillor,

Notice is hereby given, and you are summoned to attend the ordinary meeting of **Appleby-in-Westmorland Town Council** held Virtually via ZOOM on **WEDNESDAY 18th November 2020** at 7pm

Members of the Public and Press are invited to attend, please email clerk@applebytown.org.uk before noon on the 18th November 2020

Yours sincerely

Karen Lowthrop

Karen Lowthrop- Town Clerk

A G E N D A

1. Apologies for Absence

To receive and note any apologies for absence.

2. Declarations of Interest

Members to give notice of any disclosable pecuniary interest, other registrable interest or any other interest and the nature of that interest in relation to any item on the agenda in accordance with the adopted code of conduct.

3. Co-option Appleby Ward

To consider a written application for the office of Town Councillor and to consider the co-option of a candidate to fill a vacancy in the Bongate Ward. *(Report 0: to follow)*

4. Declaration of acceptance of Office

Any co-opted Town Councillor to sign the Declaration of Acceptance of Office including an undertaking to abide by the Council's Code of Conduct

5. Minutes

Council

To authorise the Mayor to sign the minutes of the **Ordinary Meeting of the Council** held on **Wednesday 21st October 2020** as a true and accurate record. *(Report 1: Attached)*

Committees

To approve and authorise the Chairman of the Committee to sign the minutes of the **Finance Committee** held on **Monday 9th November 2020** as a true and accurate record and the Council to resolve any recommendations. *(attached)*

To approve and authorise the Chairman of the Committee to sign the minutes of the **Planning & General-Purpose Committee** held on **Monday 9th November 2020** as a true and accurate record and the Council to resolve any recommendations. *(attached)*

To approve and authorise the Chairman of the Meeting to sign the minutes of the **Property Committee** held on **Monday 9th November 2020** as a true and accurate record and the Council to resolve any recommendations. *(attached)*

6. Questions to be received from the public

To receive and note any questions from members of the public present. *(duration: 15 minutes allowed)*

7. Police Report

To receive and note the Police Report. *(attached)*

8. Doomgate Culvert

To consider alternative arrangements for car parking during construction of Doomgate Culvert

9. Friends of Settle/Carlisle Railway

To consider a request from the Friends of Settle/Carlisle Railway to support the aims of FoSCL in achieving improved rail services on the Settle/Carlisle route. *(see attached)*

10. County and District Councillors' Reports

To receive and note reports from **County and District Councillors** present. (to follow)

11. Mayor's Report

To receive and note the Mayor's Report and answer any Councillors' questions. (*to follow*)

12. Clerk's Report

To receive and note the Clerk's Report and answer any Councillors' questions. (attached)

13. Outside Body Reports

To receive and note reports from Councillors who represent the Council on outside bodies.

14. Schedule of Payments & Bank Transfers – October 2020

To authorise the Mayor to sign the schedule for payments (bills & salaries) and bank transfers for the month of October 2020 (*attached*)

15. Conclusion of Audit for year ended 31st March 2019

To approve and accept the conclusion of the audit for the year ended 31st March 2018 and note that there were no matters arising. (*attached*)

16. Interim Half-year report by the Internal Auditor

To approve and accept the conclusion of the internal audit for half year 2020 and note there were no matters arising.

17. Councillors' reports and items for future agendas

Councillors' to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. (Councillors are reminded that this is not an opportunity for debate or decision making.)

18. Date of the Next Meeting

To note that the next **Ordinary Meeting of the Council** will be held on **Wednesday 16th December 2020 VIA ZOOM** at 7pm.

For the attention of all Councillors: -

Mayor:

Cllr Gareth Hayes

Deputy Mayor:

Cllr Jim Chalmers

Councillors:

Cllr Mrs Anderton

Cllr Pape

Cllr F Potts

Cllr Connell

Cllr H Potts

Cllr Curley

Cllr Rooke

Cllr Dougherty

Cllr Stephenson

Cllr Mrs Hutchinson

Cllr Wignall