

# APPLEBY-IN-WESTMORLAND TOWN COUNCIL

Karen Lowthrop: Town Clerk  
Telephone : 017683 51177  
Email: clerk@applebytown.org.uk  
Facebook: Appleby-in-Westmorland  
Twitter: @applebycouncil



Town Clerk's Office  
Moot Hall  
Boroughgate  
Appleby-in-Westmorland  
Cumbria  
CA16 6YB

16<sup>th</sup> September 2020

Dear Councillor,

Notice is hereby given, and you are summoned to attend the ordinary meeting of **Appleby-in-Westmorland Town Council** held Virtually via ZOOM on **WEDNESDAY 23<sup>rd</sup> September 2020** at 7pm

Members of the Public and Press are invited to attend, please email clerk@applebytown.org.uk before noon on the 23<sup>rd</sup> September 2020

Yours sincerely

*Karen Lowthrop*

Karen Lowthrop- Town Clerk

**Due to the current restrictions in place this meeting will be a virtual meeting and therefore will not take place in a physical location.** The meeting be held virtually via video conferencing using Zoom. Therefore, this is a meeting in public, not a public meeting.

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 ("the 2020 Regulations") come into force on 4 April 2020. Section 78 of the 2020 Regulations enable local councils to hold remote meetings (including by video and telephone conferencing) for a specified period until May next year. The Regulations apply to local council meetings, committees, and sub-committees.

## A G E N D A

### 1. Apologies for Absence

To receive and note any apologies for absence.

### 2. Declarations of Interest

Members to give notice of any disclosable pecuniary interest, other registrable interest or any other interest and the nature of that interest in relation to any item on the agenda in accordance with the adopted code of conduct.

### 3. Minutes

#### Council

To authorise the Mayor to sign the minutes of the **Ordinary Meeting of the Council** held on **Wednesday 19<sup>th</sup> August 2020** as a true and accurate record. (*Report 1: Attached*)

#### Committees

To approve and authorise the Chairman of the Committee to sign the minutes of the **Finance Committee** held on **Monday 14<sup>th</sup> September 2020** as a true and accurate record and the Council to resolve any recommendations. (*report to follow*)

To approve and authorise the Chairman of the Committee to sign the minutes of the **Planning & General-Purpose Committee** held on **Monday 14<sup>th</sup> September 2020** as a true and accurate record and the Council to resolve any recommendations. (*report to follow*)

To approve and authorise the Chairman of the Meeting to sign the minutes of the **Property Committee** held on **Monday 14<sup>th</sup> September 2020** as a true and accurate record and the Council to resolve any recommendations. (*Report to follow*)

To approve and authorise the Chairman of the Meeting to sign the minutes of the **Staffing Committee** held on **Monday 14<sup>th</sup> September 2020** as a true and accurate record and the Council to resolve any recommendations. (*Report to follow*)

### 4. Doomgate Culvert Pumping Station update– Environment Agency Presentation

Iwan Lawton to present proposals for the Doomgate Culvert Pumping station

### 5. Questions to be received from the public

To receive and note any questions from members of the public present. (*duration: 15 minutes allowed*)

### 6. Police Report

To receive and note the Police Report. (*Report 5: attached*)

**7. County and District Councillors' Reports**

To receive and note reports from **County** and **District Councillors** present. *(to follow)*

**8. Mayor's Report**

To receive and note the Mayor's Report and answer any Councillors' questions. *(to follow)*

**9. Clerk's Report**

To receive and note the Clerk's Report and answer any Councillors' questions. *(to follow)*

**10. Outside Body Reports**

To receive and note reports from Councillors who represent the Council on outside bodies.

**11. Schedule of Payments & Bank Transfers – August 2020**

To authorise the Mayor to sign the schedule for payments (bills & salaries) and bank transfers for the months of August 2020 *(attached)*

**12. Councillors' reports and items for future agendas**

Councillors' to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. (Councillors are reminded that this is not an opportunity for debate or decision making.)

**13. Date of the Next Meeting**

To note that the next **Ordinary Meeting of the Council** will be held on **Wednesday 21st October 2020 VIA ZOOM** at 7pm.

**AT THE COUNCIL MEETING ON: WEDNESDAY 23<sup>rd</sup> September 2020**

**THE MAYOR WAS AUTHORISED BY  
THE COUNCIL TO SIGN THESE MINUTES TO  
CONFIRM THEIR BEING AN ACCURATE RECORD:**

---