

APPLEBY-IN-WESTMORLAND TOWN COUNCIL

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Town Clerk's Office
Moot Hall
Boroughgate
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Cumbria
CA16 6YB

12th August 2020

Dear Councillor,

Notice is hereby given, and you are summoned to attend the ordinary meeting of **Appleby-in-Westmorland Town Council** held Virtually via ZOOM on **WEDNESDAY 19th August 2020** at 7pm

Members of the Public and Press are invited to attend, please email clerk@applebytown.org.uk before noon on the 19th August 2020

Yours sincerely

Karen Lowthrop

Karen Lowthrop- Town Clerk

Due to the current restrictions in place this meeting will be a virtual meeting and therefore will not take place in a physical location. The meeting be held virtually via video conferencing using Zoom. Therefore, this is a meeting in public, not a public meeting.

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 ("the 2020 Regulations") come into force on 4 April 2020. Section 78 of the 2020 Regulations enable local councils to hold remote meetings (including by video and telephone conferencing) for a specified period until May next year. The Regulations apply to local council meetings, committees, and sub-committees.

A G E N D A

1. Apologies for Absence

To receive and note any apologies for absence.

2. Declarations of Interest

Members to give notice of any disclosable pecuniary interest, other registrable interest or any other interest and the nature of that interest in relation to any item on the agenda in accordance with the adopted code of conduct.

3. Minutes

Council

To authorise the Mayor to sign the minutes of the **Ordinary Meeting of the Council** held on **Wednesday 22nd July 2020** as a true and accurate record. (*Report 1: Attached*)

Committees

To approve and authorise the Chairman of the Committee to sign the minutes of the **Finance Committee** held on **Monday 10th August 2020** as a true and accurate record and the Council to resolve any recommendations. (*report to follow*)

To approve and authorise the Chairman of the Committee to sign the minutes of the **Planning & General-Purpose Committee** held on **Monday 10th August 2020** as a true and accurate record and the Council to resolve any recommendations. (*report to follow*)

To approve and authorise the Chairman of the Meeting to sign the minutes of the **Property Committee** held on **Monday 10th August 2020** as a true and accurate record and the Council to resolve any recommendations. (*Report to follow*)

4. Questions to be received from the public

To receive and note any questions from members of the public present. (*duration: 15 minutes allowed*)

5. Police Report

To receive and note the Police Report. (*Report 5: attached*)

6. County and District Councillors' Reports

To receive and note reports from **County** and **District Councillors** present. (*to follow*)

7. Mayor's Report

To receive and note the Mayor's Report and answer any Councillors' questions. (*to follow*)

8. Clerk's Report

To receive and note the Clerk's Report and answer any Councillors' questions. (*to follow*)

9. Website Regulation September 2020

To agree a budget to ensure ATC's website complies with regulation

10. Outside Body Reports

To receive and note reports from Councillors who represent the Council on outside bodies.

11. Schedule of Payments & Bank Transfers – July 2020

To authorise the Mayor to sign the schedule for payments (bills & salaries) and bank transfers for the months of July 2020 (*attached*)

12. Councillors' reports and items for future agendas

Councillors' to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. (Councillors are reminded that this is not an opportunity for debate or decision making.)

13. Date of the Next Meeting

To note that the next **Ordinary Meeting of the Council** will be held on **Wednesday 23rd September 2020 VIA ZOOM** at 7pm.

AT THE COUNCIL MEETING ON: WEDNESDAY 19th August 2020

**THE MAYOR WAS AUTHORISED BY
THE COUNCIL TO SIGN THESE MINUTES TO
CONFIRM THEIR BEING AN ACCURATE RECORD:**

For the attention of all Councillors: -

Mayor :

Cllr Hayes

Deputy Mayor:

Cllr Chalmers

Cllr Wignall

Councillors:

Cllr Mrs Anderton

Cllr Pape

Cllr Stephenson

Cllr F Potts

Cllr Connell

Cllr H Potts

Cllr Curley

Cllr Rooke

Cllr Dougherty

Cllr Hutchinson