

# APPLEBY-IN-WESTMORLAND

## TOWN COUNCIL

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CA16 6YB

### A G E N D A

6<sup>th</sup> July 2020

Dear Councillor,

Notice is hereby given, and you are summoned to attend the meeting of Appleby-in-Westmorland Town Council's **PLANNING AND G.P. Committee** to be held Virtually via ZOOM on **MONDAY 13<sup>TH</sup> JULY 2020** at **7.15pm**.

Members of the Public and Press are invited to attend, please email [clerk@applebytown.co.uk](mailto:clerk@applebytown.co.uk) before noon on the 13<sup>th</sup>

Yours sincerely

*Karen Lowthrop*

Karen Lowthrop- Town Clerk

**Due to the current restrictions in place this meeting will be a virtual meeting and therefore will not take place in a physical location.** The meeting be held virtually via video conferencing using Zoom. Therefore, this is a meeting in public, not a public meeting.

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 ("the 2020 Regulations") come into force on 4 April 2020.

Section 78 of the 2020 Regulations enable local councils to hold remote meetings (including by video and telephone conferencing) for a specified period until May next year. The Regulations apply to local council meetings, committees, and sub-committees.

The Chairman will provide procedural advice and manage the virtual meeting process. We are unable to guarantee that each participant will remain connected to the meeting. Quorum for the meeting is 3.

The Clerk will invite the attendees to:

- To have their microphones on mute.
- To adhere to the Councils Code of Conduct, General Standing Orders and Virtual Etiquette Guidance to support the chair as he or she manages the meeting.
- Only unmute when you have been invited in to speak.
- Turn phones to silent.
- Be aware of time lags and allow time for participants to respond.
- Press the "Wave" icon to indicate they wish to speak
- Respond to the Chair when their name is called.
- Be aware that some attendees may join by telephone.

**PLANNING AND G.P. COMMITTEE MEETING**  
**MONDAY 13<sup>TH</sup> JULY 2020**

**A G E N D A**

**1. Elect a Chairman**

To elect a Chairman and Vice Chairman

**2. Apologies for Absence**

To receive and note any apologies for absence.

**3. Declarations of interest**

Members to give notice of any disclosable pecuniary interest, other registrable interest or any other interest and the nature of that interest in relation to any item on the agenda in accordance with the adopted code of conduct

**4. Actions from the Previous Minutes**

To provide an update regarding the actions detailed in the minutes of the last meeting.

**5. Chairman's Report**

To receive any **Chairman's Report** and answer any Councillors' questions.

**6. Planning Applications**

Under Eden District Council's (EDC's) consultation process, to consider the following Planning Applications plus any late arrivals, in order to prepare, under delegated authority, a response from Council:

None to consider as of 07/07/20

**7. Planning Decisions**

None to consider as of 07/07/20

**8. Chairman's Report**

To receive any **Chairman's Report** and answer any Councillors' questions.

**9. Bongate Weir**

To acknowledge the outcome of the Bongate Weir Group Engagement Process (*Report attached.*)

**10. Grass Cutting**

*To consider options for regular grass cutting of the entrances into the Town*

**11. Councillors' reports and items for future agendas**

Councillors' to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. (*Councillors are reminded that this is not an opportunity for debate or decision making.*)

**12 Next Meeting**

To note that the next meeting of the Planning & General-Purpose Committee will be held in the Moot Hall on **Monday 10<sup>TH</sup> August 2020 at 7.15pm** (*or upon the rising of the Finance Committee.*)

For the attention of all members of the Planning & General-Purpose Committee: -

<b>Chairman:</b>	Cllr Stephenson
<b>Vice Chairman:</b>	Cllr Rooke
<b>Councillors:</b>	Cllr Hayes (Mayor Ex Officio)
	Cllr Connell
	Cllr Dougherty
	Cllr Chalmers (Deputy Mayor Ex Officio)
	Cllr Pape
	Cllr Tom Wignall

Copies to all remaining members of the Council for information.