

APPLEBY-IN-WESTMORLAND TOWN COUNCIL

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Town Clerk's Office
Moot Hall
Boroughgate
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15 January 2020

Dear Councillor,

Notice is hereby given and you are summoned to attend the ordinary meeting of **Appleby-in-Westmorland Town Council** to be held on **WEDNESDAY 22 JANUARY 2020** at **7pm** in the Moot Hall. Please let me know if you are unable to attend.

Members of the Public and Press are invited to attend.

Yours sincerely,

Karen Lowthrop

Karen Lowthrop - Town Clerk

A G E N D A

Apologies for Absence

To receive and note any apologies for absence.

1. Declarations of Interest

Members to give notice of any disclosable pecuniary interest, other registrable interest or any other interest and the nature of that interest in relation to any item on the agenda in accordance with the adopted code of conduct. I understand it is a criminal offence to take part in the debate or vote at any meeting where I have a registered or unregistered DPI.

2. Minutes

Council

To authorise the Mayor to sign the minutes of the **Ordinary Meeting of the Council** held on **Wednesday 18th December 2019** as a true and accurate record. (*attached*)

To approve and authorise the Chairman of the Committee to sign the minutes of the **Planning & General Purpose Committee** held on **Monday 13th January 2020** as a true and accurate record and the Council to resolve any recommendations. (*attached*)

To approve and authorise the Chairman of the Committee to sign the minutes of the **Property Committee** held on **Monday 13th January 2020** as a true and accurate record and the Council to resolve any recommendations. (*attached*)

To approve and authorise the Chairman of the Committee to sign the minutes of the **Finance Committee** held on **Monday 13th January 2020** as a true and accurate record and the Council to resolve any recommendations. (*attached*)

3. Questions to be received from the public

To receive and note any questions from members of the public present. (*duration: 15 minutes allowed*)

4. Heritage Action Zone Report

To receive and note the Heritage Action Zone Project Officer's Report.

5. Police Report

To receive and note the Police Report. (*attached*)

6. County and District Councillors' Reports

To receive and note reports from **County** and **District Councillors** present. (*attached*)

7. Mayor's Report

To receive and note the Mayor's Report and answer any Councillors' questions. (*attached*)

8. Clerk's Report

To receive and note the Clerk's Report and answer any Councillors' questions.

9. Outside Body Reports

To receive and note reports from Councillors who represent the Council on outside bodies.

10. Schedule of Payments & Bank Transfers – December 2019

To authorise the Mayor to sign the schedule for payments (bills & salaries) and bank transfers for the month of December 2019. (*attached*)

11. Councillors' reports and items for future agendas

Councillors' to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. (Councillors are reminded that this is not an opportunity for debate or decision making.)

12. Date of the Next Meeting

To note that the next **Ordinary Meeting of the Council** will be held on **Wednesday February 2020 at 7pm.**

For the attention of all Councillors:-

Mayor :

Cllr Mrs Dixon-Dougherty

Deputy Mayor:

Cllr Miss Hutchinson

Councillors:

Cllr Mrs Anderton

Cllr Pape

Cllr Chalmers

Cllr F Potts

Cllr Connell

Cllr H Potts

Cllr Curley

Cllr Rooke

Cllr Dougherty

Cllr Stephenson

Cllr Hayes

Cllr Wignall