



STAFFING COMMITTEE MINUTES FOR THE MEETING HELD IN THE MOOT HALL ON SUNDAY 1ST SEPTEMBER 2019 at 2:00pm

Present:

Cllr Mrs Anderton
Cllr Mrs Dixon - Dougherty

Cllr Miss Hutchinson
Cllr Rooke

S1/09/19 Apologies for Absence

Apologies for absence were received from Cllr A Connell.

S2/09/19 Declarations of Interest

There were no declarations of interest in respect of this meeting

S3/09/19 Staffing Matters

- 1) The Staffing Committee have applied the NALC April 2019 recommendations to all job descriptions however we recommend that HR consultant is employed to determine the pay scales for the jobs are correct.
- 2) We wish to recommend that Amanda Cannon is paid an acting-up payment from the time the temporary Town Clerk leaves on the 20th September until a new Town Clerk is in post.
- 3) We wish to recommend at the Finance Committee meeting that we re-advertise the Town Clerks job with a new advert and candidate pack to a wider scope this will include the herald and other papers.
- 4) As a Staffing Committee we feel we need to act as quickly as possible to sort out the staffing.

There being no further business the meeting closed at 4:00pm

ACTION

AT THE COUNCIL MEETING ON: **WEDNESDAY 18th SEPTEMBER 2019**

THE COMMITTEE CHAIRMAN WAS AUTHORISED BY THE
COMMITTEE TO SIGN THESE MINUTES TO CONFIRM THEIR
BEING A TRUE AND ACCURATE RECORD:

Cllr Dot Anderton