

APPLEBY-IN-WESTMORLAND TOWN COUNCIL

Karen Lowthrop: Town Clerk
Telephone: 017683 51177
Email: clerk@applebytown.org.uk



www.applebytown.org

Town Clerk's Office
Moot Hall
Boroughgate
Appleby-in-Westmorland
Cumbria
CA16 6YB

PLANNING AND GENERAL PURPOSE COMMITTEE MINUTES FOR THE MEETING HELD IN THE MOOT HALL ON MONDAY 13TH JULY 2020 at 7.10pm

Present:	Also in attendance:
Cllr Hayes (Mayor ex Officio)	Cllr Curley
Cllr Chalmers (Deputy Mayor Ex Officio)	Cllr Anderton
Cllr Pape Cllr Stephenson	
Cllr Rooke Cllr Wignall Cllr Dougherty	

P1/07/20 Elect a Chairman

Cllr Hayes opened the meeting and called for nominations. Cllr Stevenson was elected unopposed and Cllr Wignall was elected Vice Chairman unopposed.

ACTION

P2/07/20 Apologies

Apologies for absence were received from Cllr Miss Hutchinson, Cllr H Potts and Cllr F Potts in respect of this meeting.

Clerk

P3/07/20 Declarations of Interest

Cllr Connell declared a personal interest in relation to any item on the agenda that relates to Cumbria County Council and Eden District Council.

P4/07/20 Actions from the Previous Minutes

It was **RECOMMENDED** that the following policies be approved by Council and adopted for use.

- Complaints Procedure
- Complaints Form
- Freedom of Information
- Privacy
- Data Protection
- Standing Orders
- Freedom of Information Request
- Comments Form
- Document Retention
- Media
- Community Engagement
- Health and Safety
- ICO Certificate 2021

Clerk

P5/07/20 Chairman's report

There was no Chairman's report in respect of this meeting

P6/07/20

Planning Applications

The Committee were asked to consider Planning application 0418 Douglas House re Tree works.

P7/07/20 Planning Decisions

No Planning decisions

P8/07/20 Bongate Weir

The Committee acknowledged the outcome of the Bongate Weir public engagement process

P9/07/20 Grass Cutting on the entrances to Appleby Town

The Clerk to look at options and cost of a grass cutting contract

Clerk

P10/07/20 Councillors' reports and items for future agendas

The following items are listed for future agendas in respect of this meeting

- Doomgate
- Situation review re Housing development

P11/07/20 Date of the Next Meeting

Councillors noted that the next meeting of the Planning and General Purpose Committee would be held Via Zoom on **Monday 10TH August 2020** at **7.15pm** or upon the rising of the Finance Committee.

ALL

ALL

There being no further business the meeting closed at 7.45pm.

AT THE COUNCIL MEETING ON: **WEDNESDAY 22TH July 2020**
THE COMMITTEE CHAIRMAN WAS AUTHORISED BY
THE COMMITTEE TO SIGN THESE MINUTES TO CONFIRM
THEIR BEING A TRUE AND ACCURATE RECORD:

Cllr Martin Stephenson
