

# APPLEBY-IN-WESTMORLAND TOWN COUNCIL

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## FINANCE COMMITTEE MINUTES FOR THE MEETING HELD IN THE MOOT HALL ON MONDAY 13<sup>TH</sup> MAY 2019 at 6.45pm

### Present:

Cllr Mrs Anderton  
Cllr Chalmers (**Chair**)  
Cllr Connell  
Cllr Curley  
Cllr Mrs Dixon-Dougherty (*Mayor ex officio*)  
Cllr Pape (**Vice Chair**)

### Also in attendance:

Cllr Hayes  
Cllr Miss Hutchinson  
Cllr Stephenson

*Prior to the meeting commencing Cllr Curley made and signed his Declaration of Acceptance of Office which was duly witnessed by the Town Clerk.*

*It was also unanimously that until the full Council Meeting on Wednesday 22<sup>nd</sup> May 2019 all Committee membership and Chairmanship would remain the same.*

### F1/05/19 Apologies for Absence

Apologies for absence were received from Cllr F Potts, Cllr H Potts & Cllr Rooke in respect of this meeting.

### F2/05/19 Declarations of Interest

Cllr Connell declared a personal interest in any items on the agenda that relate to Cumbria County Council and Eden District Council.

### F3/05/19 Actions from the Previous Minutes

There were no outstanding actions from the previous minutes in relation to this meeting.

### F4/05/19 Chairman's Report

There was no Chairman's Report in respect of this meeting.

### F5/05/19 Management Accounts

The Clerk presented the Management Accounts for April 2019. Cllr Chalmers asked if the funding issues with regard to the devolution of services had been resolved with Eden District Council and whether this had been reflected in the budget. The clerk advised that funding for assets transferred this financial year would be at 100%, followed by 2 subsequent years at 75%, then 0. The budget will require amendment to reflect this as the figures included are based on the 75% originally anticipated. Cllr Stephenson stated that during the next few years the Council would need to make arrangements to secure funding to continue the delivery of services.

### F6/05/19 Internal Auditors Report for 2018 - 2019

The Clerk advised that an Internal Audit for the financial year ending on 31<sup>st</sup> March 2019 had been completed by the Council's Internal Auditor Mrs Jean Airey on Wednesday 8<sup>th</sup> May 2019. There were no matters arising. It was **RECOMMENDED** that the Internal Auditors Report 2018 – 2019 be accepted. Cllr Chalmers thanked the Town Clerk and her team for the work required in the preparation of the year end accounts.

### F7/05/19 Annual Return for the Financial Year Ending 31st March 2019

The Clerk presented the Annual Governance and Accountability Return 2018 / 2019 Part 3 Section 1 Annual Governance Statement 2018 – 2019 and it was **RECOMMENDED** that the statement be approved by the Council. The Clerk presented the Annual Return Section 2 Accounting Statements 2018 – 2019 and it was **RECOMMENDED** that the Statement be approved by the Council.

### F8/05/19 Annual Accounts 2018 - 2019

**ACTION  
Clerk**

The Clerk presented the Annual Accounts 2018 – 2019 and it was **RECOMMENDED** that they be approved by the Council. The accounts show a surplus in the year of £12,069, reserves of £115,202 and current assets of £54,996.

**F9/04/19 Councillors' reports and items for future agendas**

There were no Councillors' reports and items for future agendas raised in respect of this meeting.

**F10/05/19 Date of the Next Meeting**

Councillors noted that the next meeting of the Finance Committee will be held in the Moot Hall on **Monday 10<sup>th</sup> June 2019 at 6.45pm.**

**ALL**

**F11/05/19 Exclusion of the Press and the Public**

Cllr Connell proposed and Cllr Mrs Anderton seconded the **RESOLUTION** to exclude the Press and the Public from the meeting in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, while the following business was transacted.....

**F12/05/19 East Cloisters: Sealed Bid**

The Clerk advised that a sealed bid had been received for East Cloisters from Patrick James Solutions who fully understood the reasons behind the 12 month lease. Cllr Mrs Dixon – Dougherty stated that she would have preferred a retail business but understood that there would be limited appeal for such a short lease. Cllr Mrs Anderton said that it would be better for the town to have the premises occupied rather than left vacant. Cllr Connell proposed and seconded by Cllr Pape the **RECOMMENDATION** that the Council accept the sealed bid received from Patrick James Solutions based on a 12 month lease only.

**There being no further business the meeting closed at 7.00pm**

AT THE COUNCIL MEETING ON: **WEDNESDAY 22<sup>ND</sup> MAY 2019**

THE CHAIRMAN OF THE COMMITTEE WAS AUTHORISED BY THE COMMITTEE TO SIGN THESE MINUTES TO CONFIRM THEIR BEING A TRUE AND ACCURATE RECORD:

**Cllr Jim Chalmers**

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