

APPLEBY-IN-WESTMORLAND TOWN COUNCIL

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FINANCE COMMITTEE MINUTES FOR THE MEETING HELD IN THE MOOT HALL ON MONDAY 09 MARCH 2020 at 6.45pm

Present:

Chairman: Cllr Chalmers
Vice Chairman: Cllr Pape
Cllr Mrs Anderton
Cllr Curley
Cllr Connell
Cllr Mrs Dixon-Dougherty (Mayor ex Officio)
Cllr Miss Hutchinson (Deputy Mayor Ex Officio)
Cllr Wignall

Also, in attendance:

Cllr Stephenson
Cllr Dougherty

F1/03/20 Apologies for Absence

Apologies for absence were received from Cllr F Potts, Cllr H Potts, in respect of this meeting.

Clerk

F2/03/20 Declarations of Interest

Cllr Connell declared a personal interest in relation to any agenda items that relates to Cumbria County Council and Eden District Council. Cllr Mrs Dixon-Dougherty declared a personal interest in relation to any agenda item relating to the Environment Agency.

Clerk

F3/03/20 Actions from the Previous Minutes

There were no actions from the previous minutes.

F4/03/20 Chairman's Report

There was no Chairman's Report in respect of this meeting.

F5/03/20 Management Accounts

The Clerk presented the Budget V Actual Accounts for February 2020

The Accounts were agreed and accepted; the committee were satisfied with the new report layout. The Clerk explained the budget variance figure satisfactorily. The committee **RECOMMENDED** that any surplus at year end should be transferred to Building Reserves Account.

Clerk

F6/03/20 Financial Regulations 2020

It was **RECOMMENDED** that the Financial Regulations 2020 be approved by the Council and adopted for use.

F7/03/20 Risk Assessment 2020

It was **RECOMMENDED** that the Risk Assessment for 2020 be approved by the Council and adopted for use. It was also **RECOMMENDED** that given the current Covid-19 situation, the TC should advise the Council should any amendments the risk registered be required.

Clerk

F08/03/20 Asset Register 2020

It was **RECOMMENDED** that the Asset Register 2020 be approved by the Council and adopted for use. Cllr Chalmers requested that the TC look into ATC achieving the next level of the Town Council approval mark.

Clerk

Clerk

F09/03/20 Councillor's reports and items for future agendas

There were no reports or items for future agendas

F10/03/20 Date of the Next Meeting

Councillors noted that the next meeting of the Finance Committee will be held in the Moot Hall on **Monday 6th April at 6.45pm.**

There being no further business the meeting closed at 7.10pm

ALL

AT THE VIRTUAL COUNCIL MEETING ON: **13th JULY 2020**
THE CHAIRMAN OF THE COMMITTEE WAS AUTHORISED BY THE
COMMITTEE TO SIGN THESE MINUTES TO CONFIRM THEIR
BEING A TRUE AND ACCURATE RECORD:

Cllr Jim Chalmers
