

APPLEBY-IN-WESTMORLAND TOWN COUNCIL

Caroline Dodgeon: Town Clerk
Telephone: 017683 51177
Email: clerk@applebytown.org.uk
Facebook: Appleby in Westmorland
Twitter: @applebycouncil



www.applebytown.org

Town Clerk's Office
Moot Hall
Boroughgate
Appleby-in-Westmorland
Cumbria
CA16 6YB

FINANCE COMMITTEE MINUTES FOR THE MEETING HELD IN THE MOOT HALL ON MONDAY 11TH MARCH 2019 at 6.45pm

Present:

Cllr Mrs Anderton
Cllr Chalmers (**Chair**)
Cllr Connell
Cllr Curley
Cllr Mrs Dixon-Dougherty (*Deputy Mayor ex officio*)
Cllr Pape (**Vice Chair**)
Cllr H Potts

Also in attendance:

Cllr Dougherty
Cllr Miss Hutchinson
Cllr Stephenson

F1/03/19 Apologies for Absence

Apologies for absence were received from Cllr F Potts and Cllr Rooke in respect of this meeting.

F2/03/19 Declarations of Interest

Cllr Mrs Dixon – Dougherty declared a personal interest in agenda item 13 as she is related to the owner of one of the businesses who declared an expression of interest. Cllr Connell declared a personal interest in any items on the agenda that relate to Cumbria County Council and Eden District Council. Cllr H Potts declared a personal interest in agenda item 6.

F3/03/19 Actions from the Previous Minutes

There were no outstanding actions from the previous minutes in relation to this meeting.

F4/03/19 Chairman's Report

There was no Chairman's Report in respect of this meeting.

F5/03/19 Management Accounts

The Clerk presented the Management Accounts for February 2019.

F6/03/19 Purchase of Lifebuoy: Holme Farm Bridge

It was **RECOMMENDED** that the Council fund the provision and installation of a new lifebuoy to be located near to Holme Farm Bridge. Cllr Connell advised that he thought the most appropriate location was at the end of Holme Street on the verge in front of the parking spaces. He also advised that he would contact Cumbria County Council with regard to ownership of the land and permission. The Clerk advised that the Council had only become involved in the provision of lifebuoys by default as prior to the Horse Fair, a number of years ago, none of the other authorities or agencies were prepared to replace those that were missing. She also advised that since that time the Council had purchased at least 18 and misuse and vandalism was a regular occurrence throughout the year. Before a decision is made as to whether there are other locations that would benefit from the installation of a lifebuoy it was **RECOMMENDED** that the Clerk approach other Councils to understand their approach and also discuss any liability issues with the Council's insurers.

F7/03/19 Financial Regulations 2019

It was **RECOMMENDED** that the Financial Regulations 2019 be approved by the Council and adopted for use.

F8/03/19 Risk Assessment 2019 - 2020

It was **RECOMMENDED** that the Risk Assessment 2019 - 2020 be approved by the Council and adopted for use.

F9/03/19 Asset Register 2019

ACTION

Clerk

Cllr
Connell

Clerk

The Clerk advised that an amendment needed to be made to the register to increase the value of the footway lights recently transferred from Eden District Council. It was **RECOMMENDED** that the Asset Register 2019 be so amended and approved by the Council and adopted for use.

F10/03/19 Councillors' reports and items for future agendas

There were no Councillors' reports and items for future agendas raised in respect of this meeting.

F11/03/19 Date of the Next Meeting

Councillors noted that the next meeting of the Finance Committee will be held in the Moot Hall on **Monday 8th April 2019** at **6.45pm**.

ALL

F12/03/19 Exclusion of the Press and the Public

....the **RESOLUTION** to exclude the Press and the Public from the meeting in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, while the following business was transacted.....

F13/03/19 Evaluation of Tenders: Cleaning Contract

The Evaluation of Tenders Report was received. The Clerk advised that the contract had been advertised in the Cumberland and Westmorland Herald and via the Council's website and social media resulting in expressions of interest from 3 interested parties. It was **RECOMMENDED** that the contract for the cleaning of Market Arcade toilets (and Broadclose Toilets once transferred from Eden District Council) be awarded to Amey plc for the next 12 months with an option to extend for a further 12 months subject to satisfactory performance.

There being no further business the meeting closed at 7.30pm

AT THE COUNCIL MEETING ON: **WEDNESDAY 20TH MARCH 2019**

THE CHAIRMAN OF THE COMMITTEE WAS AUTHORISED BY THE COMMITTEE TO SIGN THESE MINUTES TO CONFIRM THEIR BEING A TRUE AND ACCURATE RECORD:

Cllr Jim Chalmers
